

**ROUND MOUNTAIN TOWN BOARD
REGULAR MEETING
DONALD L. SIMPSON COMMUNITY CENTER
650 CIVIC DRIVE, HADLEY SUBDIVISION
ROUND MOUNTAIN, NEVADA
rmtownadmin@gmail.com
TUESDAY, JANUARY 24, 2017 – 4:30 P.M.**

MINUTES

Members Present: James Swigart, Chair
Roger Morones, Vice Chair
Liandra Dutton, Member

Members Absent: Wes Hubred, Clerk
Lisa Davila, Member

Also Present: Pearl Olmedo, Town Manager
Rebecca Hansen, Administrative Supervisor
Tini Mittelstadt, Administrative Aide

Citizens Present: Michelle Briggs
Jeremy Briggs
David Hendriks



CALL MEETING TO ORDER

Jim Swigart called the meeting to order at approximately 4:30 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

GENERAL PUBLIC COMMENT (FIRST)

Mr. Jeremy Briggs states, I wanted to say thank you to the Town for helping clear the school parking lots. That didn't get done very well at the schools, so we thank you for your help in that.

APPROVAL OF JANUARY 24, 2017 AGENDA

Olmedo requests to remove the January 17, 2017 meeting minutes from item #6.

ACTION: Dutton motioned to approve the January 24, 2017 agenda as amended. Morones seconded the motion; motion passed 3-0.

PACK 41 OF CUB SCOUTS OF AMERICA TO REQUEST FEE DEFERRAL FOR USE OF SIMPSON CENTER

Michelle Briggs states she is the Den Leader of Pack 41 in Round Mountain chartered through our religious organization, The Church of Jesus Christ of Latter Day Saints. They allow us one fundraiser a year, with the funds that we get we really do need help to keep the program going. These boys that are in the Bear group, the 9

year olds, are supposed to do a carnival. I thought I could open it up to the community and get more boys involved, not specifically in our religious organization, but throughout the community and involve them. In order to do the fundraiser, I don't know how much money we would make from it, but I know the fee to use the Simpson Center is \$75.00. I think it would be a better turn out in our community in the Simpson Center than at our church. I could do it at our church; I just don't think the community would be more likely to be involved. I wanted to make it more open to the public and allow the boys to take a little responsibility and help out with this. Specifically, we will have little games around, we were going to look for volunteers to donate desserts and do a cake walk every so often, depending on how often they come. We will have tickets they can purchase, like 4 for \$1.00 or 50 for \$10.00, whatever will work. They can use the tickets for different stations. I was hoping to get other people involved that would be willing to take a pie in the face. Anybody from the town, we were thinking more like high profile too, like Mr. Fitch from the school, see if he was willing to do that, just for a charity event. We are going to have ticket for ticket, you either get a pie in the face or you don't. It will be a fun fundraising opportunity and a fun atmosphere. I don't know how much we would actually earn on this; mostly the funds will be used for our day camp and then a continuation of our program throughout the year, as well as the awards. The awards for the boy scouts are pretty pricey. Each award is like 3 dollars. It is a wonderful character building opportunity for the boys. I was not asked to be given this, but I am grateful that I can help these boys. I have noticed with the group of boys that come, they are some of the more energetic boys in their age group and they have really stepped up. This program really helps the boys come through and shine. I want to keep it going as best as we can through this fundraiser.

Dutton asked how many boys are in your pack.

M. Briggs answered currently we have 4, 3 are in our religious organization and 1 is not in it. His parents are fantastic, they come and help, and they helped make the den noodle. They have just been there all the time. We can't run it without two adults there, for safety. If we can get more adult participation throughout the community we can have more volunteers and be able to split it up. The way it is set up, you do it group by group, like I should have the Wolves here, the Bears in another group and the Webelos. The way that I am running it right now, it is geared for the Bears because that is the majority of the boys, and the only Wolf is my son and I can work with him, but if we get more boys involved that would be fabulous and then we would have a better turn out for our day camp which is planned for June 10. Mostly we are requesting if you could waive the \$75.00 that would be great, if not we will work out something. That is about 1/3 of our budget for the year.

ACTION: Morones motioned to approve the waiver of the fee to use the Simpson Center for the Cub Scouts of America. Dutton seconded the motion; motion passed 3-0.

Swigart stated that Pearl would just ask one thing, to leave it as you found it.

M. Briggs responded we are going to go with like the outdoors, leave no trace, or leave it better than you found it.

READING, CORRECTION, AND APPROVAL OF THE DECEMBER 27 AND DECEMBER 28, 2016 MEETING MINUTES

Dutton commented that on page 4 of December 27th meeting minutes the word agenized needs to be corrected to agendize.

ACTION: Morones motioned to approve the December 27 and December 28, 2016 meeting minutes with the spelling correction to the December 27, 2016 minutes on page 4. Dutton seconded the motion; motion passed 3-0.

ROUND MOUNTAIN TOWN BOARD TO SIGN UPDATED LETTER TO NYE COUNTY FINANCE DEPARTMENT AUTHORIZING PAYMENTS TO BE MADE PRIOR TO TOWN BOARD APPROVAL

Olmedo stated this is something we do every year once the election changes have been made.

Swigart asked so this is for the automatic bill pay.

Olmedo answered yes, this letter goes to Nye County Finance Department. In the event that there is not a quorum for a meeting, this would allow the Town to pay the bills so that we don't accrue any late charges or fees. It is also used in the event, for instance our utility bills; it allows me to pay the bills ahead of time also, so we don't have any late fees. We do this every year after elections happen or a change like losing a member, we make the changes, update the letter and give it the County, who is currently on our Board and their position titles.

ACTION: Dutton motioned to sign the updated letter to Nye County Finance Department. Morones seconded the motion; the motion passed 3-0.

REQUEST TO UPDATE AUTHORIZED CHECK SIGNERS ON THE TOWN OF ROUND MOUNTAIN'S NEVADA STATE BANK CHECKING ACCOUNT

Olmedo stated that this letter is due to the changes in the recent employment. I have an Administrative Supervisor who met their probationary period, and then of course the changes in the election. I would like Nevada State Bank to update our authorized check signers. I am requesting that our Chairman of the Town Board, the Town Manager, and the Administrative Supervisor be the three authorized check signers for Round Mountain Town's checking account at Nevada State Bank.

Swigart asked who was on it before, was Josh on it?

Olmedo answered yes, Josh was on it

Swigart replied, so Rebecca would replace Josh.

Olmedo answered yes, Rebecca would replace Josh. The reason Josh was put on there last year was because we didn't have an Administrative Supervisor. I would like to make it Town Manager, Administrative Supervisor, and Chairman of the Board as it was in the past.

ACTION: Morones motioned to update the authorized signers on the Round Mountain Nevada State Bank checking account. Dutton seconded the motion; the motion passed 3-0.

CORRESPONDENCE, AWARDS, AND ANNOUNCEMENTS

Olmedo stated you have 3 items on your list:

1. Round Mountain Board Agenda Item Form from Heart of the Dragon for the February 14, 2017 Board Meeting, received January 11, 2017.
2. Tonopah Town Board & Library Board of Trustees Notice of Possible Quorum for January 25, 2017, received January 20, 2017.
3. Tonopah Town Board & Library Board of Trustees Meeting Agenda for January 25, 2017, received January 20, 2017.

Olmedo replied that the Heart of the Dragon is requesting rental fee waiver for a fundraiser, someone in the community was diagnosed with Leukemia? And they would like to do a dinner fundraiser for the family. In regards to department updates, the Administration Department will be undergoing an HR assessment next month. POOL/PACT will have a representative come and take a look at all our personnel files and ensure that we are in compliance with the way we manage our records. So we will be busy with that next month and will be preparing the rest of this week and next week for that audit.

Morones asked if they do that yearly.

Olmedo answered, I initiated it. Due to some things that I have learned at the training that I went to in September, I thought it would be a good idea to see how our process is and make our process better. We are in the final stages of our policy manual, we have a few questions for POOL/PACT, so once those questions are answered we will forward for final review and then we will pass it on to the Board that we have approval from POOL/PACT. Our Safety Manual is complete. We are waiting for the final drawings for our facilities. The drawings have all the exits, but they need to have all the fire extinguisher locations added. I am also working with the Road Department to repair the potholes in Hadley. We did address that issue. Sometime in the next couple of weeks, our Maintenance Department will be working with Nye County Road Department to repair those. I decided we will help out with some of the equipment; they are stretched thin with trying to service Nye County and I let him know if he needs manpower, I think it is beneficial to us to learn the process. In the event they are unable to come out here to repair the potholes, our maintenance can assist, they would know what to do.

Dutton asked if the County was going to supply the supplies.

Olmedo answered, half the supplies and then I volunteered for us to purchase half the supplies as well, just to get the process going. We are going to try to get most of the potholes here in Town.

Swigart asked if that take a special kind of machine.

Olmedo answered no, it is just a weed burner, he said everything comes out pretty much hot and then we need to continue to keep it warm. They have a weed burner and we have one. He said it is a pretty streamline process and it is pretty easy. The material they are purchasing is for the cold weather. I wanted you to know that we addressed that and we are working towards a remedy.

Swigart asked if Pearl had any date yet, just in case we need to put up some signage.

Olmedo answered, no we are not sure yet. He has to get the material ordered, he called the company as of an hour ago, so once I get the information we will put it out on the Facebook site. I will send the Board the information and maybe contact Ranay at the Mine and let them know. The Water Department, we may need to estimate the reads for January, the majority of meters are covered in snow. If you could get the information out there for people to uncover their meters after a snow storm, that will help us from having to estimate.

Hendriks asked so it doesn't read electronically.

Olmedo answered it does, but you have to touch the box.

M. Briggs asked, so it is the same water box.

Olmedo answered yes, it is the same, the lid that you see at your house.

Swigart asked, does the meter just stop.

Olmedo answered no, the meter registers the water, what it is, is we are unable to read how much you used, because of the coverage of snow and ice. The equipment will not take a read through it.

Morones asked how do you take an average, is it per individual of what you have used in the last 3 months and you average that.

Olmedo answered, we try to average up to 3 months, but we haven't had an accurate reading for the past 6 months, we've been going off what your previous has been. Otherwise, if we go by average, some of you would have a very high bill. It would eventually catch up. If you could help us out and keep your meter lids free of snow and ice it would help us avoid estimations. It would have to be everybody here and up in Old Round Mountain.

Dutton asked if we were able to find the Town Policy, after that last POOL/PACT meeting.

Olmedo answered no, it is not even filed with the Nye County Clerk's Office and that is where it should have been. Just a reminder the Community Center will be painted and the floors waxed next month, February 6th through the 17th, this building will be closed for maintenance repairs, we are getting a face lift in here.

Hendriks asked if that was just this building or also the gymnasium.

Olmedo answered just this building. We also are looking to schedule our maintenance personnel to attend a pesticide certification course through the Nevada Department of Ag, that way we will be able to have someone spray the weeds around town. I am also sending them to an OSHA class January 31st and February 1st, so they will be OSHA certified. The recreation department will have the Health Inspector on site next Tuesday to inspect our kitchen and the pool.

Swigart asked if there was a sewer update.

Olmedo answered no sewer update other than we are waiting for snow to thaw out and the weather to warm up so we can finish installing the aerators.

REVIEW AND APPROVE VOUCHERS

ACTION: Morones motioned to approve the vouchers as read. Swigart seconded the motion; the motion passed 3-0.

GENERAL PUBLIC COMMENT (SECOND)

Hendriks thanked the Town for the use of the facilities for the ART meetings; they have gone really well for us. He asked if the Town has been happy with the way that they have been leaving the building. The Board indicated that they were. He asked that they be notified if there are any issues and said it has been a real good deal for the Mine. He stated that the information about the roads was awesome; the condition of the roads is one of the biggest questions he is asked about. He asked that we let Ranay know the dates when we get them, so they can get the word out on the Mine site, which will make people very happy.

ADJOURN MEETING

Morones motioned to adjourn the meeting at approximately 5:03 p.m. Dutton seconded the motion; the motion passed 3-0.