**Board Meeting Minutes**

July 6, 2016

1:00pm-3:00pm Wellness Center

* Call Meeting to Order – President Ginny called the meeting to order at 1:06 pm. Ginny, Bart, Carol, Stephen, Peggy, Diana and Fr. Mundy present.
* Welcome Guests – Shawnee Zigler - YDI
* Agenda – Fr. Mundy moved to approve the Agenda as presented, including the Consent Agenda with two Exemptions listed below. Bart seconded the motion. Motion passed unanimously.
* Consent Agenda
  + Minutes of May 4, 2016 and June 1, 2016
  + Coalition Reports
* Social Media/Website Report
* Consent Exemptions
  + Treasurer Summary Ledger and Report –Treasurer reported one error on past entry which now stands corrected, and does not affect bank balances.
* Audit Committee – Fr. Mundy, Carol and Diana volunteered for committee with Stephen as back-up. Audit scheduled for August 3rd, immediately following board meeting.

**Business**

* Review, Edit (if needed), and approve Community Donation Policy (All) – Board reviewed and discussed official policy language. Fr. Mundy moved to raise the annual limit to $1,000, with no carry-over funds from one fiscal year to the next. Bart seconded the motion. Motion passed unanimously. Policy adopted to be incorporated into web site. Diana moved to create a new Policy & Procedures page; Carol seconded the motion. Motion passed unanimously.
* JJB Family and Community Wellness Subcommittee Funding Request (Diana) – Latest mock-up of rack card was reviewed and discussed. Broad distribution of county-wide available resources for mental and physical well-being is the goal for this project. Proposal is for CWC and YDI to

split printing costs for a total of 5,000 cards. Peggy moved to approve CWC expenditure of $250 toward printing of Juvenile Justice Board rack card. Stephen seconded the motion. Motion passed unanimously.

* Planning for next CRUNCH (All) – Three youth groups have signed up to perform skits or make presentations so far. Invitations have been sent and reminders will go out this week. Stephen will be emcee, Peggy will assist with the food area, Carol and Ginny will take care of the sign-in table, and Diana will present regarding youth services. Set-up will start at 11 am, and CRUNCH is from 12-2 pm. Diana will bring food and paper goods as well as decorations; Carol will provide sign-in sheets and bring grass skirts and office supplies; Peggy will purchase gift cards for door prizes, this time from: Perk-It-Up, Little Caesar’s, Subway, and Dollar Tree. Stephen will see if drug court teens would be willing to present a short mock trial.
* DOH funding for FY 2017 (Ginny) – Formal letter has yet to be received, however; sources report the probability of $9,400 in funds with more flexible deliverables. Hopes are to work on Action Plan this year. Presbyterian Health Services (PHS) has contacted Ginny for information and indicated their willingness to provide support with aligning plans and services.
* Selected Strategies from Action Plan—Standing Items
  + - 1. Kids At Hope No Exceptions (Bart) – Bart and Stephen emailed update to board. Schools may move so slowly that it may be more expedient to investigate training parents who can then train other parents.
      2. SBHC progress (Peggy and Diana) – School Based Health Center meetings continue, tasks have been distributed. Looking at Pres., UNM, First Choice, and others to provide comprehensive physical and behavioral health services. Next meeting is scheduled for July 14th.
      3. Mentorship Program (Stephen, Diana, Father Robert) – Following our CRUNCH on July 13th, we will have input from county youth to bring to the meeting at the County Courthouse on July 14th at 2 pm.
      4. Capacity Building (All) – No news
* CWC Rio Communities Assessment Update and Request for Payment of Contractor standing item(Peggy) – Diana and Peggy will be meeting with contractor this Friday to solidify data requirements for this project.
* United Way Grant/Media/LED Sign Update (Diana) – New City Manager of Belen is taking over the installation project. The Los Lunas sign is up and supports have been removed while trenching for electric will be completed.
* Action Plan/Follow Up on Action Items – Ginny will email action plan by next week.

**Additional Items of Discussion**

* Adjourn - Meeting adjourned at 2:30 pm. Next meeting scheduled for August 3, 2016, at 1 pm, at the Wellness Center.