



NOTICE OF PUBLIC MEETING  
Yucca Fire Department  
\*Minutes\*  
12349 Frontage Road  
Yucca, AZ 86438  
REGULAR SESSION  
January 19th, 2021

**1. Call to Order- 4:02 PM**

**2. Roll Call of Members-**

- 1)** Kayla Carr Clerk, Richard Knowles Chairman

**3. Pledge of Allegiance-**

- 1)** Led by Chief Dave Martin

**4. Approval of Minutes:**

- 1)** Kayla Carr made a motion to accept the minutes for December 15<sup>th</sup> 2020 as written; Richard Knowles 2<sup>nd</sup>; Carr-Yea; Knowles-Yea; Motion carried.

- **December 15<sup>th</sup> 2020 Regular Session Meeting Minutes**

**5. REPORTS AND CORRESPONDENCE.**

**A. December 2020 Operational Report. (Chief Martin); B. Fire Chief's Report.** The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)

- Fire District properties; found out the fence on the South side is over our property line and working the issue to bring it back on the Fire Districts property.
- Brush engine 1326 had mechanical issues that needed to be fixed. It had coolant leaks, fuel leak and the brake cable was busted and replaced and a valve in the AC unit was replaced and it had leaked out all its Freon.
- Pride truck stop; had a meeting with the manager who is building it and they pulled the permit. Pride truck stop will break ground.
- Passmore gas; they want to put a 30,000 gal gas tank out here. To be discussed at a later meeting.
- Fuel tank at the station is in place now with Rebel oil; the posting board has been posted and still working on a surplus list once they are done with the inventory.
- Working on getting the items from the embezzlement case, we received a check from Action Dynamics; the guns were sold to a gun shop on 3-31-2020 by Karon Lamkin and William Leflet no paper but approximately \$1,300.00. Debit Accounts have been verified that they have been closed. The guns and \$400.00 in cash was picked up from the Sheriff's Office by Ron Robinson.
- Titles and registration to 2 boats and 1 trailer are in YFD's name. One trailer which is in the works to get it changed over into the YFD's name.



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**6. VOTE TO GO INTO EXECUTIVE SESSION.**

A. The Board of Directors may vote to go into Executive Session on Personnel matters pursuant to A.R.S. §38-431.03(A)(1) to discuss board member applicants.

1. No vote; No executive session

**B. BUSINESS.** *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

1. No members of the public asked to speak on agenda items at this time.

**C. Discussion and possible action regarding:** Possible appointment of a new Yucca Fire Board Member.

1. No Action; Due to one board member that was not able to set up an interview with the applicant prior to the meeting.

**D. Discussion and possible action regarding: Approval of December 2020 Financial Reports. (Mindy)**

1. Mindy Kindleberger presented the financial report. Revenue was \$18,074.48, Expenses was \$16,970.16, Net income is \$1,104.32, Cash on hand; Warrant account Operations is \$111,820.43, Warrant account R&P is \$10,000.36, NBA account payroll is \$1,500.82, NBA account Operations is closed and petty cash is \$114.00, total is \$123,435.61. Update on the admin credit card the board approved for \$1,500, we have not been denied but they are requesting 2 years of financial statements which the department does not have and the application is only good for 90 days so by the time we get those together then it will most likely be time to reapply. Richard Knowles asked what the approximate time frame is for those. Mindy stated months because she is focusing on the past fiscal year to get caught up for the auditor so we can get back into compliance with everyone and then the auditor suggested we go back from there. Richard Knowles asked if there is an alternative to the credit card. Mindy said we have been putting it on the GVFD credit card and then billing Yucca as stated on the invoices. When GVFD bills for the management agreement then we will bill for those at the same time. We are trying to work with local vendors to get accounts set up with them. We have an account with NAPA and True Value and the NAPA account only Chief Cunningham and Chief Martin are allowed to get items. Richard Knowles asked if the board from GVFD is ok with us doing that because we do not want to over step our agreement. Mindy stated that everything they do is under \$100 so it does not require the board. Mindy stated that we need to talk with the vendors and try to see if they will work with us.

2. Kayla Carr motioned to accept the financials as they are presented; Richard Knowles 2<sup>nd</sup>; Carr-Yea; Knowles-Yea; Motion carried.





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**E. Discussion and possible action regarding:** Removal of all previous signers and add Richard Knowles and Kayla Carr as signers to the Chase account and to give Admin Staff online access to the Chase Account ending in 3894; Possible approval of a Resolution

1. Mindy Kindleberger stated that we have been receiving statements with a zero balance which means the account is open and she needs to look into it to help recreate the books. Kayla Carr stated that she agrees and we need to look into that account.
2. Kayla Carr motioned to add Richard Knowles and Kayla Carr as signers to the Chase bank account ending in 3894 and remove all other previous signers from the Chase bank account ending in 3894, also giving online access to the Chase bank account ending in 3894 to the YFD admin staff Mindy Kindleberger and to approve the resolution as written. Richard Knowles 2<sup>nd</sup>; Carr-Yea; Knowles-Yea; Motion carried.

**F. Discussion Only:** Billing for dispatching services by Kingman Dispatch when YFD is not staffed.

1. Chief Martin stated that when YFD is not staffed GVFD and Desert Hills respond to the area and every time GVFD responds they get billed about \$25 dollars per call and the Chief would like to bill Yucca for the \$25 call. Richard Knowles stated that the Chief just wants GVFD to be reimbursed for the dispatch. Kayla Carr stated that sounded fair since they are responded to our area. Chief Martin stated that it not very much and he has only responded out here 2 times in December and 1 time in January. Richard Knowles stated that this charge is what dispatch is charging you guys for the calls. Martin stated that they bill by call volume which comes out to about \$25 dollars a call and we are looking into moving from Yucca to Kingman dispatch for Yucca Fire/AMR. It is a more professional dispatching system and the issue is the call volume here at Yucca is 10,500 and the only thing we are paying right now is for a repeater site and it's a mute issue and we don't want to accrue more cost. Richard Knowles asked about the 10,500 and if that is what we are paying AMR and Martin said no we are not paying AMR anything that we can find out and the agreement is to pay for half the repeater site with Desert Hills for AMR dispatch. Martin stated as of right now we do not want to accrue more cost for Yucca we will leave it the same it's just in the future that we may need to move the dispatch. This is pretty much for the \$25 dollar cost per call to respond to Yucca from GVFD. If Yucca is manned and GVFD get toned out to responded or run mutual aid then there would be no cost for that. There is no cost for mutual aid calls. Kayla Carr asked does Desert Hills respond out here to Yucca and Martin said yes we have an agreement with Desert Hills that when Yucca is not in they respond to things like MVAs and to meet half way. Kayla Carr asked if we changed the dispatch would that affect Desert Hills response to Yucca. Martin said no it will not affect the response.





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**8. CALL TO THE PUBLIC.** Consideration and discussion of comments and complaints from the public. Those wishing to address the Yucca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.

1. Kayla Carr motioned to open the call of the public; Richard Knowles 2<sup>nd</sup>; Carr-Yea; Knowles-Yea; Motion carried.
  - The member of the public addressed that maybe the District should use a pre-paid or a secure card if an actual credit card can't be acquired.
    1. Mindy stated that since this is an agenda item the board may respond. Richard Knowles stated that the previous board already decided to look into a pre-paid or secured card and found some pretty high fees that go with some of them and a previous staff member was working on that but have no idea what happened with the card search. Mindy stated that we did use a pre-paid card to pay the website with only the amount that was needed for that bill and yes there are fees and if we can do it without fees she suggest that is what we do.
  - The member of the public asked about if Matt Young is paying. If so there is a card those payments are supposed to be going to.
    1. No response, not on agenda. To be looked into.

**9. ADJOURNMENT: Kayla Carr made a motion to adjourn the meeting at 4:28 PM; Richard Knowles 2nd the motion; Carr-Yea; Knowles-Yea; Motion carried.**

I, \_\_\_\_\_ of the Yucca Fire District, do hereby swear that I posted the foregoing Minutes at the water tower located in Yucca on Frontage Road, District's Fire Station #1 on Frontage Road, and YFD Station #2 16458 S. Johnson Ln, on this Date and Time: \_\_\_\_\_, 2021 @ \_\_\_\_\_ A.M/P.M

*Pursuant to the Americans with Disabilities Act (ADA) the Board endeavors to ensure the accessibility of its meetings to all persons with disabilities. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the Fire Department at (928)766-2300 at least 48 hours prior to the meeting so that an accommodation can be arranged.*

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Minutes Approved on: Feb 12 2021 at ce 4:00 PM

Name: [Signature] Chairman Date: Feb 16 2021

Name: [Signature] Clerk Date: Feb 16 2021

\*Executive Session: Pursuant to Ariz, Rev. Stat. 38-431.03 (A)(2) and (A)(3), the Yucca Fire Department Board may, upon a majority vote, enter into an executive session to discuss or consider information that the law requires be maintained as confidential. Such a session will not be open to the public. Matters on the agenda may be discussed in Executive Session for the purpose of obtaining legal advice on those matters.

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