**Attendance**:

Board Members: Linda Andrews, Virginia Moore, Karen M. Fenner, Stanita Scott, Cleopatra White, Dr. Sharon Dowell, Tanya Shanklin, Janza Reese, Denise McDonald-Dobson

Board Members Absent: Jennifer Jones, Erma Barron

Members in attendance: 17 total members (incl. Executive Board) were in attendance. (See Attendance Sheet).

Call to Order: The meeting was called to order by President Linda Andrews at 7:21pm.

Meditation: Given by Virginia Moore, 2nd Vice President from the Promises from God’s Daily Word for Women, “A Timely Tip”.

Minutes: The minutes of the October meeting presented by Karen M. Fenner, secretary, were approved.

**Activity Report:**

President’s Report: The agenda was approved as presented. Acknowledgement and thanks were given to Ingrid Turner for election as judge of the circuit court.

Membership Report: None

Treasury Report: Cleopatra White provides an overview of the financial report. There was a discussion of payments, and outstanding payments from the Chartering. Balance: $5,083.82.

Ingrid Turner makes a suggestion that there needs to be clarifications regarding payment for the meals for all who attend the monthly meetings, regardless of whether they eat or not.

Advocacy Report: Felicia Sadler provided an update about the 16 Days of Advocacy project and public relations, & service. Nicole Barnes will assist with service. Sharon is assisting with public relations. Tanya Shanklin is assisting with social media committee, along with Felicia Sadler

Because the 16 Days of advocacy will begin after the Thanksgiving, Felicia asked for volunteers who can assist with setting up the display, the Monday after Thanksgiving, November 28th, 2016. The approval to allow the display was waiting for a response by Judge Adams.

The sub-theme for the 16 Days of Advocacy will be “Stepping out of Domestic Violence”. Felicia was waiting for further discussions with Jennifer Jones, and the final Number of women who are victims and lost their lives due to domestic violence throughout Prince Georg’s Co. The setup is to take place on Nov. 28th thru December 10th, 2016. The period of time for the set up will be during lunch. Volunteers were asked to participate for the setting up of the shoes. The membership was shown the newly purchased purple ribbons by Nicole. Tanya had already begun putting together the separate banners.

Felicia wanted to donate other clothing items to the women’s shelter, in addition to the shoes that were on display. She wanted to acknowledge and bring to the forefront the actual Number of victims of domestic violence. She provided suggestions. Linda continued on the topic and mentioned to the body that participation with the advocacy project serves as an integrated approach to servicing as well. Linda recommended that someone draft a press release, and an editorial to highlight the issues of domestic violence. Felicia suggested a spokesperson, and Virginia Moore made a recommendation that the Director of the Family Justice Center could be a spokesperson. Stanita Scott will send out an email with addresses and location to drop off shoes and clothing.

Tanya Shanklin developed a banner for the 16 days to be displayed at the courthouse. Diane and Tanya volunteered to assist with the creation of the shoe display. Beverly White Volunteered as an additional resource. Felicia acknowledgesd that by the next meeting she would try to provide samples of editorials for possible media coverage of the 16 Days of Advocacy.

Program Committee: Virginia Moore – Chairperson for programs facilitated a video that can satisfy International Service project requirements. Review and discussion of this video was to serve as a collaborative effort along with the service committee and programs committee. The video discussed the prevention of young girls marrying early, sex trafficking issues, etc.

Fundraiser Report: Stanita Scott, Financial Secretary, led the discussion and planning updates for the Murder Mystery fundraising event scheduled on February 2017. The idea is for each member to sell a minimum of 3 tickets. Additional activities during the event are to include: cash bar, raffle, etc. Multiple activities during the event serve as a way to raise money from several avenues. Stanita asked for suggestions regarding the type of theme for the event. The time of the event will be 7pm – 11pm. The actual mystery portion of the event will begin at 8pm. The idea is to also make this a fun Valentine celebration.

Training: Track it Forward – led by Nicole Barnes, & Sandy Campbell. Sandy provided how-to instructions on accessing the Zonta Club of Mid-Maryland website. [www.zontaclubmid-maryland.org/membersonly](http://www.zontaclubmid-maryland.org/membersonly)

Log in access: Login – ZontaMM, Password – Charter2016, select “track it forward.com”. Nicole Barnes provided further instruction on manipulating and use of the Zonta Club of Mid-Maryland website, how to register, how to set up & enter user names, passwords, etc. With this site we can log individual hours, set up meetings within committees, monthly meetings, organize dashboard, etc.

**New Business**

December Meeting/Christmas Party – the first half of the meeting will be the regular monthly/business meeting. The 2nd half will consist of the Christmas party. The minimum value of the gifts should be a minimum of $25. Volunteers are needed for the Christmas party planning. Beverly White and Virginia Moore volunteer. Jackie makes an announcement regarding the Brothers for a Cause Christmas event, Friday December 16th. The proceeds for the event are for a children’s coat drive for children of title 1 schools.

Motion:

Felicia Sadler moves motion that the minimum spending limit for Christmas gifts is $25. Virginia Moore 2nd’s the motion. All in attendance agree with a show of hands.

**Adjournment:**

Linda Andrews adjourned the meeting at 8:45pm.

Karen Michelle Fenner

Secretary, Zonta Club of Mid-Maryland