



KIRKSVILLE

— FAITH LUTHERAN —

SCHOOL

**K- 8<sup>th</sup> Grade  
Application and Handbook  
2023-2024**

1820 S Baltimore

Kirkville, Missouri 63501

(660) 665-8166

faithlutherankids@gmail.com

<http://www.faithlutheranschoolkv.org>

*“Train a child in the way he should go, and when he is old he will not depart from it.” Proverbs 22:6*

## **MISSION STATEMENT**

As a ministry of Faith Lutheran Church, the mission of the school is to prepare students to proclaim the Gospel of Jesus Christ with one another, the community and the world while providing them with an education that will equip them with knowledge and skills; allowing them to succeed as productive citizens.

## **FAITH LUTHERAN SCHOOL STATEMENT OF FAITH**

Faith Lutheran is affiliated with the Lutheran Church Missouri Synod.

We believe in the Triune God as revealed by His inspired Word.

We believe that we are saved from our sinful condition and receive eternal life only by God’s grace, through faith in Christ Jesus, on account of His death and resurrection.

In response to God’s love, we follow the example of Christ by loving, serving, and forgiving others.

We are called to share God’s message of hope and salvation.

## **CHURCH ATTENDANCE**

All Faith Lutheran School students and their families are encouraged to attend worship services and Sunday School on Sundays. All Pre-Kindergarten students are encouraged to participate at Faith Lutheran Church for special occasions such as the school Christmas service. Faith Lutheran Sunday School is held at 9:00 am and Worship at 10:15 am.

## **CURRICULUM & PHILOSOPHY**

Faith Lutheran School's Elementary and Middle school use the curriculum established by the Lutheran Elementary School Association in Missouri as a guideline. We meet or exceed all Missouri State standards. Faith Lutheran Church and Faith Lutheran School use the ESV (English Standard Version) of the Bible.

Elementary and Middle school students all study Reading, English, Math, Social Studies, Health, Science, Art, and participate in Physical Education. Students have the option to play an instrument in band beginning in 6th grade. All Faith Lutheran School students attend chapel on Wednesdays and participate in daily Bible study. FLS uses Concordia's One in Christ curriculum to supplement our Christ-centered education and Friendly (a social/emotional Christian curriculum for K-8).

The purpose of the elementary and middle school program at Faith Lutheran School is to encourage spiritual, emotional, academic, and physical development in students. Students are encouraged to develop self-motivation and self-discipline in a Christian environment. An integrated curriculum that promotes higher level thinking, questioning, and problem-solving standards is implemented to foster a strong academic foundation for all students. This is combined with teaching about God the Father, Jesus His Son, the Holy Spirit, the Holy Bible, and Christian values. These experiences provide students the opportunity to build a closer relationship with God, to succeed and build self-confidence, and to develop the ability to work with others and be part of a Christian learning community.

## **COMMUNICATION PROCEDURES**

Teachers will communicate regularly with parents via newsletters. Newsletters may be printed or sent by email. The school also communicates with parents through email unless the parent or guardian does not provide an email address. Please make sure to check your email regularly. News is also announced on the school Facebook page (<http://www.facebook.com/faithlutherankv>) and on the school website (<http://www.faithlutheranschoolkv.org>). Parents should also sign up for notices through Remind 101, our text messaging system. Simply text @760be to 660-956-4843 to start receiving Remind 101 updates from the school. If a parent has a concern they should speak directly to their child's teacher. If the parent does not feel the concern has been adequately addressed, they should then go to the school director.

## **STAFF CONTACT GUIDELINES**

Parents with concerns should schedule a time with the teacher to discuss the matter. If further discussion is needed, it should come before the school director. If the concern is not resolved here, it is to be brought before a meeting of the School Board for discussion. Christian education functions best when harmony exists. It is our hope that this harmony can be maintained throughout the year.

In conflict situations or where there is a grievance, the persons involved should take the steps to resolve the problem by following our Lord's direction as found in Matthew 18: 15-17. 'If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over. But if he will not listen, take one or two others along, so that every matter may be established by the testimony of two or three witnesses. If he refuses to listen to them, tell it to the church; and if he refuses to listen even to the church, treat him as you would a pagan or a tax collector.'

## **SCHOOL BOARD AND STAFF**

The school program is operated by Faith Lutheran Church and is administered by elected members of the congregation through the School Board. The School Board is responsible for setting policies for the school in consultation with the teaching staff and for all decisions concerning tuition and fees. The school staff consists of trained and certified teachers under contract to the congregation as well as approved assistants and volunteers. The teacher is available by appointment before or after school to consult with parents concerning their children. The school director and school board members are also available to discuss concerns or recommendations. Student/staff ratio will not exceed the guidelines recommended by the State of Missouri Department of Elementary Education.

## **NON-DISCRIMINATION POLICY**

Faith Lutheran School does not discriminate on the basis of race, color, ethnic origin or faith in administration of its educational and admission policies.

## **ADMISSION AND DISMISSAL POLICY**

Annually, all students must submit a completed enrollment application form, as well as pay the non-refundable \$175 annual enrollment fee to be officially considered enrolled. This fee must be paid in order to reserve a place for your child. The fee covers the cost of registration and supplies. Applications will be accepted for the following school year after January 1<sup>st</sup>. A \$50 early enrollment discount will be given prior to before May 15<sup>th</sup>. No space in a class will be held for a child until all of the above are received. An additional \$100 book/technology fee for the second semester is due January 1st.

Dismissal from the school can result from the following:

1. Non-payment of tuition for two consecutive months.
2. Consistent displays of behavior inappropriate for a school situation.
3. Arrival or pick up of the child after school consistently exceeds the scheduled 15-minute limit.
4. Failure to follow the school honor code

### **TUITION FEES AND SCHEDULE**

August will be half month tuition, or \$197.50. September through May tuition is \$395 a month. Monthly tuition payments are due by the 1st of the month, September through May. There will be a \$10 late fee after the 10th of each month and a \$20 late fee after the 20th. Unpaid tuition and/or unpaid late fees for two consecutive months may result in the termination of enrollment. Tuition will be invoiced through Quick Books Online and may be paid online or with check or cash. Please make checks payable to Faith Lutheran School. There will be a service charge of \$20 for any check returned for insufficient funds. All 1st semester fees must be current before a student(s) will be allowed to attend the second semester. Before enrollment fees for the next year can be accepted, accounts must be current.

### **ABSENCES/VACATIONS AND TUITION REFUNDS**

As a non-profit organization, Faith Lutheran School operates on tuition from enrolled students. The budget is based upon full enrollment. Parents are responsible for each month's full tuition. Sickness and vacations do not constitute tuition waivers. Only in extreme circumstances prepaid tuition may be considered for refund by the board. Refunds will be pro-rated.

### **MULTI-CHILD/ LUTHERAN DISCOUNTS**

The first child in a family (with the highest tuition) will be billed at the full rate. The second child in the family, who is enrolled fulltime, will receive a 10% discount off their tuition. Each subsequent child will receive a 20% discount. This applies only to fulltime tuition. Active Faith Lutheran Church members will receive a 10% discount off tuition rates for the first and second child enrolled fulltime. A 20% discount will be given for each subsequent child. Either the multi-child discount or the Lutheran Rate Discount can be applied, but not both. If you opt not to take your discount, you may choose to donate the funds and direct to where you feel it is needed most.

### **EXTENDED CARE**

Extended care is offered from 6:30 am until 8:00 am Monday - Friday for \$2.00 per day. All K-8th grade students who arrive before 7:45 am will be billed for morning extended care. Extended care is available in the afternoons from 3:15 pm until 5:30 pm Monday – Friday for \$7.00 per day. All students who are picked up after 3:15 pm will be billed for afternoon extended care. There is a late fee of \$5.00 for students who are not picked up by 5:30 pm with a \$1.00 per minute fee thereafter. On non-school days, day care will be available for \$30 per day for Faith Lutheran School students and \$35 per day for non-Faith Lutheran School students.

## FUNDRAISING/DONATIONS

Tuition alone does not cover the entire cost of educating your child. Families are expected to donate time and/or participate in fundraising. If you choose not to participate in fundraising, a donation would be appreciated. Faith Lutheran School functions in part on donations from congregation members and school parents. Please consider a tax-deductible donation to support purchasing of supplies, tuition assistance, or other expenses.

## ARRIVAL/DEPARTURE PROCEDURE

The school day for students begins at 8:00 am and students may arrive between 7:45 am and 8 am. Students should not arrive prior to 7:45 am unless they are using the before-school extended care program. Drop off will take place in the Narthex, the front entrance. Grades 5/8 will drop off at the new building. Pick-up will be done with a drive through concept. Please see map below. School dismissal time is 3:00 pm. Attendance, late drop-offs and early pick-ups should be communicated directly with your child's teacher.

Students should be promptly picked up at 3:00 p.m. unless enrolled in the after-school extended care program. If due to unavoidable circumstances a student cannot be picked up on time, a courtesy call is expected. If a child's departure consistently exceeds scheduled time, the School Board may consider dismissing the student from the program. Names of individuals authorized to pick up your child are included on the application form. Written permission is required for anyone other than parents to pick up a child.

Parents and drivers are asked not to park along the sidewalk on the west side of the church to ensure the safety of our students. Students should not be outside without adult supervision. Please make sure you do not block another vehicle or the mailbox when parking.



## Student Drop Off and Pick Up Plan



## LUNCHES

Students may bring their lunches from home or purchase from the Colton's school menu for \$4.00 a day. Refrigerators and microwaves are available for student use. Please do not send lunch items that require a microwave time greater than 2 minutes. Lunch menus are sent home every two weeks. Lunch menus must be returned by the scheduled return date. Please do not send soda or energy drinks with your child to school.

## **SCHOOL CALENDAR**

A detailed schedule of the school year will be given the first week of school. Snow days, but not late starts, will correspond to the Kirksville R-III school system. We will be open for daycare on snow days if possible. Please listen for announcements on KIRX, KLTE, KTUF, and KTVO. Parents/Guardians should sign up for notices through Remind 101, our text messaging system. Simply text @760be to 660-956-4843 to start receiving Remind 101 updates from the school.

## **PROMOTION POLICY**

Beginning in 3rd grade, the following guidelines are in place for promotion to the next grade. A student must pass 7 out of 8 semesters of classes in core subjects (math, reading/language arts, social studies, and science). At least one semester of each required class must be passed. Students will receive grades in Math, Reading, Language Arts (which includes language, spelling, and writing), Science, and Social Studies (which includes geography and history). Students will also receive grades (letter or pass/fail) for their participation in P.E., Band/Music, middle school electives, and Religious Education. Participation in other classes such as Art and Spanish will be indicated on grade cards. The following scale is to be used for all letter grades.

|          |    |
|----------|----|
| 95%-100% | A  |
| 90%-94%  | A- |
| 87%-89%  | B+ |
| 83%-86%  | B  |
| 80%-82%  | B- |
| 77%-79%  | C+ |
| 73%-76%  | C  |
| 70%-72%  | C- |
| 67%-69%  | D+ |
| 63%-66%  | D  |
| 60%-62%  | D- |
| 0%-59%   | F  |

## **REPORT CARDS & PARENT/TEACHER CONFERENCES**

Report cards are issued at the end of each quarter. Parent-Teacher conferences are held twice yearly. Parents are welcome to set up conferences with their child's teacher at any time.

## **HONOR ROLL**

Each quarter the classroom teachers will calculate which students in Grades 3-8 have earned A and B honor roll recognition. Students on the "A" honor roll have an overall average of 90% or higher and have no D's or F's. Students on the "B" honor roll have an overall average of 80% or higher and no D's or F's.

## **ACADEMIC EXPECTATIONS**

Students at Faith Lutheran School are expected to put out their best academic effort at all times. If a student consistently fails to turn in homework and/or turn in late work (5 or more missing or late assignments), a conference with the teacher, and school director will be set up and a plan put in place to help the student succeed. If the problem is not resolved and a student is failing classes due to lack of effort and/or failure to complete schoolwork, they will be put on Academic Probation for one month. If grades do not improve after one month, a decision will be made by the School Board regarding the student's continued enrollment.

## **REPORTING SUSPECTED NEGLECT AND ABUSE**

It is a policy of Faith Lutheran School that all employees shall cooperate in full with the Child Abuse and Neglect Reporting Act, as mandated by the state of Missouri Section 210.115.1. Any teacher or employee of Faith Lutheran School who has knowledge of or reason to suspect abuse or neglect shall report to Missouri Children's Division Child Abuse and Neglect hotline and the school principal. If this report is made orally, it will be followed by a written report to be submitted to Missouri Department of Social Services. The director will be responsible for conferences, parent contact or any other action taken in an abuse or neglect case. Excessive unexcused tardies or absences may be deemed as negligence.

## **ILLNESS POLICY**

If your child has been ill in the past twenty-four hours (i.e. vomiting, diarrhea, fever of 100 degrees or higher, inability to participate in routine activities) we ask that you do not bring them to school. It is important to us that all the children and teachers remain healthy. If your child becomes ill during the day, parents will be notified to pick up the child. It may become necessary to contact the emergency backup. Please remember to keep emergency phone numbers, work, and home numbers current with the school. If children attend school, they are expected to participate in outdoor activities when weather permits. If your child will be absent from school due to illness, a courtesy call would be appreciated.

## **MEDICATION**

Required medication forms must be filled out by parents before any medication will be administered. All medications need to be given to teachers and will be returned to the parent(s) at the end of the class session. Students may not keep medication with them without permission from the teacher and school director. Students may not access medication at school without staff assistance.

## **ALLERGIES**

Please alert staff members to any allergies your child may have. We will do our best to accommodate these.

## **DRESS CODE**

Students are to come to school properly dressed. Sleeveless shirts and dresses must cover shoulders. (No spaghetti straps for 1st grade and up.) The wearing of miniskirts, see-through apparel or open-back shirts, tight shorts or under shirts as outer garments in school is not allowed. If leggings or yoga pants are worn, they must be worn with skirts, shorts, or long shirts. Shorts should be worn under dresses. Clothing with negative slogans or inappropriate symbols may not be worn. Length of shorts, skirts, and dresses should be as long as child's fingertip when their arm is extended. Bare midriff shirts are inappropriate. Flip flops are not considered safe footwear for students. Hats may not be worn in the building except for on specially designated spirit days. Please make sure students have shoes appropriate for PE and recess. Children should dress comfortably to be active, participate in PE, and go outside. Students go outside for recess and PE when temperatures are 20 degrees F or above and need to have appropriate cold weather gear

## **SPORTS**

Faith Lutheran School is a MSHAA member school partnered with William Matthew Middle School in Kirksville. This allows our 7th-8th grade students to participate in the sports teams and other clubs in the Kirksville R-III school district.

## **EXTRACURRICULAR POLICY**

The extracurricular program of Faith Lutheran School is a part of the students' total development—spiritual, physical, emotional, mental and social. Participation in the Faith Lutheran school extracurricular program is a privilege student earn and must maintain.

All students at Faith Lutheran School who want to participate in extracurricular programs must follow these regulations:

1. Grades of C or higher must be maintained in all classes.
2. All conduct/citizenship grades must be satisfactory.

Students may not participate in practice or an event if they are absent from school that day due to illness. Leaders/coaches will be notified by the school director or classroom teacher if any student is ineligible to participate.

## **DISCIPLINE /CLASSROOM BEHAVIOR POLICY**

Christ is the center of all activity at Faith Lutheran School. The school discipline policy will be consistent with Biblical teaching, helping each student to understand the consequences of sin, experience forgiveness for their misdeeds and forgive their fellow classmates. Students will understand and contribute to a Christian learning environment that is respectful, safe, and driven by intrinsic integrity. Teaching appropriate behaviors allows students to achieve autonomy with their personal actions and responsibilities. All students are expected to follow the behavior guidelines for their classrooms established by their individual teachers. Student behavior may not interrupt the learning environment for other students.

Steps to correct ongoing distracting and unacceptable behaviors in the classroom:

1. The teacher will redirect inappropriate behavior, teaching them the correct way to respond and act.
2. Student will receive verbal warning to stop the behavior. If the behavior does not resolve after warning, the student will receive an appropriate consequence at the teacher's discretion.
  - a. If the student is an immediate danger to self or others, the parent will be called and the student may be sent home. Local authorities may also be called, if warranted. A conference will be held with the teacher, principal, and parent and an intervention plan for the student put into place.
3. If the behavior does not resolve after warning and consequence, the parent will be contacted by the teacher. A meeting with the school guidance counselor and/or principal will take place.
4. If the behavior still persists, the student will be sent home from school for one day. If this takes place after noon, the student may not return to school the following day.
5. If a student is sent home three times, the school board will review the case and the student may be permanently

Bullying (either physical or verbal) or intimidation of another student or staff member is never tolerated. In extreme cases, parents may be notified and asked to remove their child from the school setting.

#### **AFTER SCHOOL CONDUCT**

Positive, Christian behavior after school hours is also important as students leave the building or proceed to an extracurricular activity. The Faith Lutheran School Honor Code and Policy of Personal Conduct expects that students and staff will not engage in sexual harassment or misconduct either on or off campus. Such behavior can affect the school environment, and therefore school consequences may result, even if the behavior takes place off of school property.

#### **TECHNOLOGY AND CELL PHONE USE POLICY**

Students in grades K-8 make use of iPads and computers during the school day. Parents should discuss internet safety with their child. Students must follow safe-use guidelines. If a student uses technology inappropriately, they will lose the privilege of using iPads and/or computers. Students may not delete the history on school devices at any time. Staff will periodically check devices to ensure appropriate use.

Cell phones may be brought to school but must be turned off and put away once a student arrives on campus. They may only be used during school hours with staff permission. A first offense will result in the teacher confiscating the phone, and the student may collect it at the end of the day. A second offense will result in the phone being given to the director, and a parent can collect it from the director. Any further offenses will face disciplinary action. On field trips, teachers will keep student cell phones in their possession until students return to school. Student cell phones may be allowed on field trips at the teacher's discretion when used as cameras or to contact parents. Any inappropriate use of a cell phone on a field trip will result in confiscation and disciplinary action.

Students should not use social media (Instagram, Facebook, Twitter, etc.) at any time during the school day or on field trips.

### **STUDENT REPORTING OF PROBLEM BEHAVIOR**

Throughout the school year, students may either see, overhear, or be told by their classmates about emotional and / or behavioral problems students are having. These problems may involve drastic changes in a student's behavior or students making threats to do harm to themselves, other students, or to the school. These types of issues should all be taken seriously. Any student or parent who becomes aware of such problems should notify a school staff member or administrator immediately (contact the classroom teacher and the school director). All such information will be kept as confidential as possible for the protection of all parties involved. Only by knowing the information can school personnel provide necessary services.

### **SAFE SCHOOLS**

Missouri legislators passed The Safe Schools Act (House Bill 1301 and 1298) outlining several policy requirements focusing on promoting a safe school environment. Student/parent notification is extremely important and a requirement. Listed below are key elements to this law:

- Pupils and their parents or guardians must be provided a copy of the school discipline policy.
- Administrators are required to report acts of school violence to teachers and school employees who have direct responsibility for the child's education
- A student shall be suspended or expelled a minimum of one year for bringing a firearm to school.
- Schools are required to compile and maintain records of serious violations of school policy. These records shall also be sent to any school/district the student subsequently attends.
- Threats or acts of violence against students, teachers and administrators will be treated very seriously. These threats may result in suspension by the director. It is our hope that Faith Lutheran School students and personnel will feel safe on our campus at all times.
- Keeping schools safe is a responsibility for all staff, students, and patrons. If you learn of/or suspect a school violence incident, please help prevent the act before it happens. You can report incidents anonymously by calling: Missouri School Violence Hotline, 1-866-748-7047 or by reporting online at [www.schoolviolencehotline.com](http://www.schoolviolencehotline.com)

#### **Consequences for Threat/Verbal Assault First Offense:**

Minimum action: Conference with parents

Maximum action: Referral for long term suspension or dismissal at school board's discretion.

#### **Subsequent Offense:**

Minimum action: 3 days in school suspension

Maximum action: Referral for long term suspension or dismissal at school board's discretion.

Faith Lutheran School is committed to your child's safety. We have safety and security protocols in place. Security doors are locked during the school day. All students and parents need to use the main double

doors upstairs to enter the building. All visitors need to buzz in for admission. If your child has an appointment, please make arrangements with the school office and your child's teacher ahead of time.

A copy of the school security policy is available in the school office. All staff are trained in emergency procedures and conduct annual intruder trainings. Regularly scheduled fire and tornado drills will be conducted school-wide each semester.

### **WEAPONS, VIOLENCE, DRUG & ALCOHOL POLICIES**

Weapons are not allowed on school grounds or at school activities. Exceptions are made by the principal when weapons are in the control of law enforcement officials, designated security officers, or are being displayed for educational purposes. If students bring any weapons to school, the parents will be contacted and/or law enforcement officials may be called. Appropriate disciplinary actions will be taken, if necessary. School policy will determine the definition of a weapon.

#### **Consequences for Possession/Use of a Non-Firearm Weapon:**

1st Offense: 10 Days Out of School Suspension or Expulsion

2nd Offense: Long Term Suspension or Expulsion

Students are prohibited from distributing, dispensing, manufacturing, possessing, using, and/or being under the influence of alcohol, drugs, or lookalike substances, and possessing or using tobacco, tobacco products or lookalike substances.

The school administration or teachers shall have the right to conduct searches, which are reasonable in scope, on persons reasonably suspected to be in violation of Board Policy. If drugs are found, parent/guardians will be notified and appropriate discipline measures will be taken.

#### **Consequences for Possession or Use of Tobacco:**

First Offense: Minimum action: Confiscation of Product, parents notified

First Offense: Maximum action: 3 days out of school suspension

Subsequent Offense: Minimum action: Confiscation of Product, parents notified

Subsequent Offense: Maximum action: 1-10 days out of school suspension

### **FAITH LUTHERAN SCHOOL SEXUAL HARASSMENT & SEXUAL MISCONDUCT POLICY**

Sexual violence, sexual advances or other forms of sexual harassment by any pupil, teacher, administrator or other school personnel, which create an intimidating, hostile or offensive environment, will not be tolerated under any circumstances. Sexual harassment and misconduct may include, but is not limited to:

- Verbal harassment or abuse; in person, in writing or by texting/via social media.
- Subtle pressure for sexual activity
- Inappropriate patting or pinching
- Inappropriate gestures
- Intentional brushing against a student's or employee's body

- Demanding sexual favors accompanied by implied or overt promises of preferential treatment with regard to an individual’s employment or educational status; or implied or overt threats (social, physical, or otherwise) for not complying
- Demanding participation in a conversation or other activity that is accompanied by implied or overt promises of preferential treatment; or implied or overt threats (social, physical, or otherwise) for not complying
- Accessing or sharing pornographic material in print or digital form
- Any sexually motivated, unwelcome touching
- Sexual violence, which is a physical act of aggression that includes a sexual act or sexual purpose

Students are expected to abide by the Faith Lutheran School Honor Code, as outlined in the school handbook and to conduct themselves in speech and behavior by Christian principles. Students represent Faith Lutheran School both on and off campus. Staff members are expected to abide by the Faith Lutheran School Policy of Personal Conduct as outlined in the staff handbook.

Consequences for behavior:

Minimum action: Conference with parents and behavior plan put in place, removal from classroom (in or out of school suspension)

Maximum action: Referral for long term suspension or dismissal at school board’s discretion.

**STUDENT HONOR CODE**

Having a desire to honor God, my school, my family, and my friends, I willingly commit myself to a daily lifestyle that reflects honesty, integrity, trust, and respect for God, peers, authorities over me, and all property. This includes using appropriate language and behavior and treating others with kindness. I willingly acknowledge that this lifestyle does not condone lying, cheating, stealing, and other dishonorable acts that would bring grief to God, my school, my family, and myself. Committing myself to the Honor Code demonstrates my appreciation and respect for Faith Lutheran School and its teachers, my family, my friends, and most of all, Jesus Christ.

\_\_\_\_\_  
Signature of student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of parent

\_\_\_\_\_  
Date

If you have any questions regarding the policies, please be sure to speak to the teacher, school director, or any School Board member before signing.

## FLS Student Application Form

Student will be enrolled in \_\_\_\_\_. (K, 1, 2, 3, 4, 5, 6, 7, 8th grade)

Please complete this form and return it to the school along with immunization records and the registration fee of \$175. There is a \$50 early enrollment discount if enrolled before May 15<sup>th</sup>.

An additional \$100 book/technology fee due in January.

**STUDENT'S NAME** \_\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_

Address \_\_\_\_\_  
(street) (city) (state) (zip)

Phone \_\_\_\_\_

Birth day \_\_\_\_\_ Baptized \_\_\_\_\_ Denomination \_\_\_\_\_  
(mo/day/yr) (date)

**FATHER'S NAME** \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Where Employed \_\_\_\_\_ Occupation \_\_\_\_\_

Church (name) \_\_\_\_\_ Member  Yes  No

Father's Address (if different than student's)

Marital Status:  Married  Separated  Divorced  Single

**MOTHER'S NAME** \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Where Employed \_\_\_\_\_ Occupation \_\_\_\_\_

Church (name) \_\_\_\_\_ Member  Yes  No

Mother's Address (if different than student's)

Marital Status:  Married  Separated  Divorced  Single

**Parent(s) e-mail address:** \_\_\_\_\_

**OTHER CHILDREN IN FAMILY:** Name(s) and age(s)

If there has been a separation and divorce, with whom is child living? \_\_\_\_\_

If child is living with someone other than parents, please complete the following:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Church Membership \_\_\_\_\_

**STUDENT INFORMATION**  
**(fill out only if you are new to our school)**

Applicant's primary language \_\_\_\_\_ Languages spoken in applicant's household: \_\_\_\_\_

*If enrolling in Kindergarten, you may skip this section and continue to next page.*

Has the applicant ever repeated a grade: Yes \_\_\_ No \_\_\_

If yes, explain: \_\_\_\_\_

Has student ever been placed on probation at any school? YES NO

Has student ever been expelled or asked to withdraw from any school? YES NO

Has student ever encountered any other form of disciplinary action in school? YES NO

Has the student ever received counseling for personal, family, or event---oriented issues? YES NO

If you have answered yes on any of the above questions, provide a brief explanation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does the student have any of the following? (Please circle any that apply)

Learning disability                      I.E.P

Speech evaluation                      Remediation report

Psychological evaluation              Any other individual test (please explain) \_\_\_\_\_

**\*If the student has ever received any of the above-mentioned tests, please include a copy of the complete assessment with this application.**

Does your child support the decision to apply to Faith Lutheran School? YES NO

**PARENT QUESTIONNAIRE**

(required for students new to Faith Lutheran School) All information is held in the strictest confidence.

Please describe your child’s personality, interests, or talents:

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Are there any factors that you would like to share with us that have had an impact on your child’s academic or social progress to date? (This may include health, learning challenges, or changes of home, school or family situation.)

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Is there anything else you would like us to know about your child?

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**HEALTH INFORMATION/EMERGENCY CONTACT INFORMATION**

Child's name \_\_\_\_\_

In case my child becomes ill or injured at school please call:

1. \_\_\_\_\_  
(name) (Parent/Guardian) (phone #)

2. \_\_\_\_\_  
(name) (Parent/Guardian/Emergency Contact) (phone #)

3. \_\_\_\_\_  
(name) (Emergency Contact) (phone #)

If I cannot be contacted at the above numbers, please contact:

Family Doctor:

\_\_\_\_\_  
*Name of Doctor* *Doctor's Phone Number*

Or transport to  Northeast Regional Medical Center  
 (other, please specify \_\_\_\_\_)  
for emergency treatment.

**I understand that I am responsible for any expenses incurred in emergency treatment.**

\_\_\_\_\_  
*Signature of Parent or Guardian*

**FOOD ALLERGIES:**

**HEALTH ALERT- IMPORTANT!** If you child has an unusual health hazard, such as easy bleeding or serious allergy to a drug or physical limitation, please describe the situation below.

.....  
Persons authorized to pick up my child:

\_\_\_\_\_

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**FAITH LUTHERAN SCHOOL PHOTO RELEASE**

Throughout the school year, photos may be taken of classes and individual students in the classroom, on field trips, and at various school-related activities by school staff or local media (Kirksville Daily Express and KTVO). These photos may be used for promotional purposes, including in the local newspaper, on our school website, and on the school Facebook page.

Child's name: \_\_\_\_\_

\_\_\_\_ I give permission for my child's photo to be used for school purposes and publicity.

\_\_\_\_ I request that my child's photo not be used for school purposes and publicity.

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Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

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**FAITH LUTHERAN SCHOOL FIELD TRIP RELEASE**

My child \_\_\_\_\_ has my permission to go on all field trips that are planned throughout the school year.

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Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

## VOLUNTEER QUESTIONNAIRE

School Year: \_\_\_\_\_

Your name: \_\_\_\_\_ Cell number: \_\_\_\_\_

Email: \_\_\_\_\_

| Student(s) Name | Grade |
|-----------------|-------|
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We are thankful to have an active PTO here at Faith Lutheran. It is only made possible by parent participation. The combined gifts that each individual possesses makes us a great team with unlimited opportunity to invest in student lives and to grow Faith Lutheran.

Please select opportunities you would like more information about:

Monthly newsletter \_\_\_\_\_

Sports department (basketball / cheer / concessions) \_\_\_\_\_

Updating FB page or website \_\_\_\_\_ Family night events \_\_\_\_\_

Fundraisers \_\_\_\_\_ Event organizing \_\_\_\_\_ PTO committee chairholder \_\_\_\_\_

I have other gifts I would like to share \_\_\_\_\_

I don't have a lot of time but call me to inquire on an as needed basis \_\_\_\_\_

PTO Contacts

**PTO President-** Stephanie Deren (337) 718-7777

**VP-** Johnna Campbell (660) 341-4513

**Treasurer-** Teresa Longeria (602) 327-8235

**Secretary-** Felicia VanderWoude