



**McARTHUR RIVER MINE
COMMUNITY BENEFITS TRUST**

Minutes – CBT Board Meeting 23 March 2022

Venue: Online – MS Teams

Present: Jake Quinlivan (JQ)
David Oestreich (DO)
Toni Tapp Coutts (TC)
Mike Burgess (MB)
Alan Baker (AB)
David Harvey (DH)
Warren Timothy – proxy for Marra (WT)
Keith Rory – proxy for Garrwa (KR)
Andrew Firley (AF) MAWA Coordinator
Jim Gleeson (JG) Project Management – Plan C
Hayley Seears (HS) Project Management – Plan C
Tracy Jones (TJ) – MRM

Presenters: Patrick Cozens (PC) – Cozens Johansen Lawyers
Hermanus Louw (HL) – Louw Group
Andreea Caddy (AC) – Roper Gulf Regional Council
Tim Maddock (TM) – Deloitte, Finance and Operations
Julia DeSilva (JD) – BT Investments
Jonathan Taylor (JT) – KPMG
Buchanan Bates (BB) – Borroloola Football and Sporting Club

Apologies: Noel Dixon (ND)
Sam Evans (SE)
Stan Allen (SA)

#	Agenda Item / Outcomes	Actions
1	Welcome and Introductions Chair	
Meeting start: 11:00am	<p>1.1. Welcome / Acknowledgment of Country Welcome to Country from Warren Timothy</p> <p>1.2. Members Present – Members welcomed, proxies recognised and apologies acknowledged</p> <p>1.3. Apologies Stan Allen, Noel Dixon, Sam Evans</p> <p>1.4. Update on Food Packages AB provided feedback that some people in the community didn't know how to get access to the food packages Board supported to leave the funding in credit for future outbreaks</p>	
2	Minutes and Actions from previous meeting	
	<p>2.1. The board agree in principle to the changes set out in the board pack and request that NTG and MRM formally approve the changes. In progress – refer Cozens Johansen presentation</p> <p>2.2. POs to make contact with vendor to find out where the process is at. Complete</p> <p>2.3. POs to advise Mabunji that the request to extend Fauna Surveys program to 2023 approved. Complete</p> <p>2.4. POs to keep track of final milestone report and payment to be made for Cancer Council program. In progress</p> <p>2.5. POs to follow up on signage to recognise CBT in contributing to Mungoorbada Facilities upgrades In progress – to be implemented when Kevin is able to get back to community</p> <p>2.6. POs to advise school of Board decision to approve change of scope request for Borroloola School Two Way Learning. Complete</p> <p>2.7. Deadly Cutz Program to be cancelled – POs to advise Deloitte. Complete</p> <p>2.8. POs to send discussion paper regarding the Borroloola Showgrounds upgrades and signage strategy documentation to MG for review and consideration for next RGRC Local Authority meeting. Complete – Refer presentation update</p> <p>2.9. POs to work with MAWA on the funding agreement to combine both Christmas projects – Lighting up Borroloola and Children's Christmas Party to the value of \$8600. Complete – note that Christmas event is postponed until July</p> <p>2.10. POs to continue discussions with Carpentaria Transport on how to further develop the concept for local training and employment. To progress next PO visit to Borroloola</p> <p>2.11. JQ to speak to Department of Education to determine what options are available for support from the Government. Complete – Department advised they would be able to support this. PO advised Robinson River School contact them again to clarify support available.</p>	Minutes and actions from previous meeting accepted

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	<p>2.12. POs to advise Flinders University of the Boards decision to defer the decision until further discussions can be held with representatives of Marra. Complete – for consideration at today’s meeting</p> <p>2.13. POs to work with MAWA to develop a new proposal for a washing machine service/option, and consider the option for a ‘bursary’ type arrangement for the purchase of washing machines. In progress</p> <p>2.14. POs to prepare letter to advise Orange Sky that the CBT will pursue other avenues for supplying laundry facilities to the community. Complete</p> <p>2.15. POs to prepare letter to advise MAWA/Outbush Photography that they will support the Savannah News. Complete</p> <p>2.16. POs to prepare letter to advise Borrooloola School that they will support the Two Way Learning Program 2022. Complete</p> <p>2.17. POs to provide feedback to KPMG for consideration in the evaluation and continue working on the evaluation of projects. Complete</p> <p>2.18. POs to confirm financials and update the Annual Review with any changes. Complete</p> <p>2.19. POs to advise the successful tenderer for the development of the Youth Strategy. Complete</p> <p>2.20. POs to confirm the names of students attending the boarding schools to ensure they are eligible to receive the bursary. Complete</p> <p>2.21. POs to advise selected tenderer for Land Development of decision. Complete</p> <p>2.22. POs to confirm funding agreement for the provision of first milestone payment for Community Bus. Complete – Refer presentation</p> <p>2.23. POs to prepare letter to Cairns Industries requesting action regarding the teleconference facilities. Complete</p> <p>2.24. POs to prepare letter to RGRC providing feedback regarding the exclusion of the CBT from the Local Authority meeting. Complete</p> <p>2.25. POs to continue engagement with local organisations regarding the establishment of tourism in Borrooloola. In progress</p> <p>2.26. POs to prepare letter to RGRC regarding the pool operations and expectation of the community. In progress</p> <p>No comments Minutes and Actions from previous meeting accepted Moved – MB Seconded – KR</p>	
3	Trust Legal Framework (Patrick Cozens)	
	<p>3.1. Audited accounts lodgement Resolved – AGM to be held prior to October 15th each year</p> <p>3.2. Trust Legal Framework Review NTG approved in Jan, MRM approved this week. PC to coordinate the next stage – signing deeds of variation.</p>	<p>POs action AGM in addition to four board meetings</p>

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	<p>CBT will need to have an AGM or SGM to formally adopt the documents. Suggested an SGM is held at the May Board Meeting. PC to confirm notice requirements. Next steps</p> <ul style="list-style-type: none"> • Trust Deed – NTG and MRM to sign deed of variation • Establish new agreement • Constitution – requires resolution at SGM <p>JG suggests PC hold a session with new Directors to go over the legal framework. POs to attend and brief new CBT directors on the trust and director responsibilities</p> <p>3.3. Searcy St purchase update See Item 4.</p>	<p>POs to arrange SGM to occur at the May Board meeting</p> <p>POs and PC to attend and brief new CBT Directors on the Trust and Director responsibilities</p> <p>Revisit Policies and Procedures document at next meeting.</p>
4	Searcy Street Due Diligence – Hermanus Louw, Louw Group	
	<p>Resolution: The Board resolved to commit to the purchase of Searcy Street for a purchase price of \$565,000</p> <ul style="list-style-type: none"> • This resolution recognises that 7 Directors voted in favour, 1 abstained 	<p>PC / POs to action the next steps to complete the purchase.</p> <p>POs to prepare brief for Social and Economic Evaluation of the development model</p>
5	Presentation – Finance and Operations	
	<p>5.1. Quarterly Board Report Recognised the total cash does not include the term deposit – this will mature on 21 May. Report accepted.</p> <p>5.2. Other Matters – Term Deposit Recommend not to take any action at this stage. Resolution to revisit term deposit at May meeting Moved – DH Seconded – TC</p> <p>5.3. BT Investments No comments.</p>	<p>Revisit term deposit at May meeting.</p>
6	Current Grants / Project Management	
	<p>6.1. Completed Grant Projects 6.1.1. RGRC Vet Program (2018-2020)</p>	

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	<p>6.2. Approved Grant Projects</p> <p>6.2.1. John Moriarty Foundation (extension) – acquitted up to Milestone 2 – future payments to be reduced due to students not returning to school for Term 1</p> <p>6.2.2. Artback NT Remote Arts and Culture Program 2020-2023 – acquitted up to Milestone 3</p> <p>6.2.3. Vulcana Women’s Circus – Youth Circus and empowerment - acquitted up to Milestone 1</p> <p>6.2.4. Monash Uni – Visualisation of Songlines - acquitted up to Milestone 4 – refer to Board Pack for latest update and progress</p> <p>6.2.5. Mabunji Li-Anthawittiyarra Sea Ranger Unit – Fauna Monitoring on Maria and North Island NT - acquitted up to Milestone 3</p> <p>6.2.6. Cancer Council – Closing the Gap in Aboriginal Australia - acquitted up to Milestone 3 Comment: POs provided updated on working with Cancer Council on their final report. Request to present to the Board in May.</p> <p>6.2.7. Garrwa and Gunindirri Garrwa Plant and Animal Book – acquitted to Milestone 1 – seeking options for the book launch and arranging distribution to local community</p> <p>6.2.8. Katherine Women’s Legal Service - acquitted to Milestone 2</p> <p>6.2.9. Borroloola Football and Sporting Club – Borroloola AFL – acquitted to Milestone 3</p> <p>6.2.10. Borroloola Clinic – Health Outreach Trailer – acquitted to Milestone 1 Comment: AF noted the health trailer has been used and they should be able to claim another payment.</p> <p>6.2.11. Mungoorbada Aboriginal Corporation – BMX Bikes – acquitted to Milestone 1</p> <p>6.2.12. RGRC/Moriarty Foundation – Katherine Soccer Excursions – acquitted to Milestone 2 – games delayed due to Covid restrictions and being unable to travel to Katherine in Term 1</p> <p>6.2.13. Flinders University - Yanyuwa Rock Art Book – acquitted to Milestone 2</p> <p>6.2.14. Artback NT - Music Program – acquitted to Milestone 3</p> <p>6.2.15. Mungoorbada Aboriginal Corporation – Facilities upgrade – acquitted to Milestone 2</p> <p>6.2.16. Borroloola School - Two Way Learning 2021 – acquitted to Milestone 1</p> <p>6.2.17. Borroloola School Breakfast Program 2021 – acquitted to Milestone 1</p> <p>6.2.18. RGRC Healthy Pets Healthy Communities 2022-2024 – agreement executed</p> <p>6.2.19. Borroloola School - Two Way Learning 2022 – agreement executed</p> <p>6.2.20. GYRACC – Four Clans Exhibition - acquitted to Milestone 1</p> <p>6.2.21. MAWA – Christmas Events – acquitted to Milestone 1 – event postponed to July (Christmas in July event)</p> <p>6.2.22. MAWA/Outbush Photography – awaiting funding agreement</p>	<p>POs to seek milestone report and invoice from Health Clinic for Outreach Trailer.</p>

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	<p>6.3. Extended / Overdue Grants 6.3.1. RGRC Updates (See 7.0)</p> <p>6.4. Commitments / In-Principle 6.4.1. RGRC Basketball Courts/Youth Centre update (See 3.0) 6.4.2. Waralungku Arts – Coffee Table Book</p>	
7	RGRC Updates – Andreea Caddy (GM of Infrastructure services and planning)	
	<p>7.1. RGRC Sports Courts AC provided update on the status of the sports courts development and cyclone shelter. POs to liaise with RGRC on the release of milestone payments.</p> <p>7.2. Borroloola Showgrounds Infrastructure upgrades almost complete. Will then be able to consider other issues, e.g. lighting, toilets. Establishing a user group to determine priorities. Looking to relocate some assets to the showgrounds for use. POs to continue working with RGRC on the upgrades to the Showgrounds.</p> <p>7.3. Vet Program No updates.</p>	<p>POs to liaise with RGRC on the release of milestone payments for Sports Courts.</p> <p>POs to continue working with RGRC on the upgrades to the Showgrounds.</p>
8	Future Grants / Applications	
	<p>8.1. Expressions of Interest</p> <p>8.1.1. Yanyuwa Feral Animal Control MAWA / JQ – issues with access to Country, payments, big job for one person, a lot of uncertainty in the application, concerns regarding eradicating all animals. Not supported for Full Application. Moved – DO Seconded – AB</p> <p>8.1.2. MAWA – Broke n Spanners TJ suggested MAWA speak to MRM about support too. Supported to progress to Full Application. Moved – TC Seconded – MB</p> <p>8.1.3. MAWA – Back Roads Bush Tracks 2022 All supportive. Supported to progress to Full Application. Moved – TC Seconded – MB</p> <p>8.1.4. Borroloola Football and Sporting Club – Thunders AFL, Juniors AFL and Women’s Softball TC – softball is a great idea JQ – recognise the football did go well last year. Need to ensure the co-contribution of registration fees is included this year and ensure</p>	<p>POs to prepare letters to applicants advising of the outcomes of the EOIs.</p>

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	<p>the team have signed a code of conduct. Need to confirm the involvement of the school in the juniors competition. JQ – noted that there is a Katherine Softball Competition that has been unaffiliated with Softball NT. Potential to be involved in this. KR – full support of the Thunders. Need to get an under 18s juniors boys and girls teams involved.</p> <p>Supported to progress to Full Application Moved – MB Seconded – KR</p> <p>8.1.5. Many Rivers Microfinance – Microenterprise Development Support to Borroloola and surrounding area MB / DO – recognise the need for it. JQ – suggests checking with NIAA and Department of Training and understand the details of their funding to ensure we are not doubling up on funding MAWA – sought clarification on what they would be providing Supported to progress to Full Application Moved – AB Seconded – DO</p> <p>8.1.6. Borroloola Youth Opportunity Program Wait for outcomes of the Youth Strategy to inform priorities. Not supported for Full Application. Moved – DH Seconded – MB</p> <p>8.2. Current full applications</p> <p>8.2.1. Waralungku Arts – Grounds Maintenance Equipment Application approved Moved – TC Seconded – DH</p> <p>8.2.2. Flinders University – Archaeology in Marra Country Marra representatives have expressed their support for this project. POs previously discussed the application with Sam Evans, and acknowledge Warren Timothy’s support at the meeting today representing Marra. Application approved in principle, based on confirmation of matched funding from ARC. Moved – WT Seconded – DH</p> <p>8.2.3. Borroloola Gulf Show Society – Territory Day Celebrations Fireworks Display Confirm location of the fireworks. Application approved Moved – TC Seconded – SB</p> <p>8.3. Awaiting full applications</p> <p>8.3.1. Mabunji Li-Anthawittiyarra Sea Ranger Unit – Barge co-contribution 8.3.2. Robinson River School – Early Years Playground</p>	<p>POs to prepare letters to applicants advising of the outcomes of the Full Applications.</p> <p>POs to ensure location of fireworks is confirmed.</p>

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	<p>8.3.3. Mabunji – Yanyula Town Square</p> <p>POs to provide feedback to Mabunji to confirm:</p> <ul style="list-style-type: none"> • Ongoing maintenance and upkeep • Plan for all four camps 	<p>POs to provide feedback to Mabunji regarding future application for the Yanyula Town Square</p>
9	CBT-led Developments – Plan C Updates	
	<p>9.1. Youth Strategy Request KPMG to report on preliminary outcomes at the May Board Meeting.</p> <p>9.2. School Bursary Funding MAWA sought clarification on option for home schooled kids to apply for the bursary. JG noted the bursary is for secondary school, not primary school students. JQ – ensure it is official home schooling JQ – suggest doing a media release on the outcomes and success of the initiative once the devices have started being used. POs to contact School of the Air to provide information about the bursary and application details.</p> <p>9.3. Borroloola Land Developments Refer appendix.</p> <p>9.4. Community Bus AF provided overview of the issues faced to get the CPV license. TC – suggestion to look at partnership with Barefoot Bus JQ – anything that requires payment (including providing bus for Thunders) will be considered a commercial vehicle and require the CPV. Potentially it could be a courtesy bus (free service) which has a different requirement for licensing. AF – look into alternative solutions to provide a free bus service for the community MAWA / POs to come back to the Board with a proposed solution at the next meeting. Will seek to vary the funding agreement based the outcomes.</p> <p>9.5. Borroloola Teleconference Facilities JQ – suggest providing an update on Facebook on the success of the initiative POs to do Facebook update on outcomes/success of video conferencing hubs</p> <p>9.6. Borroloola Signage Strategy Continuing to progress. JQ – suggest getting the traditional place names underneath the English names on the signs. MAWA / POs to work together to determine the appropriate names for inclusion on the signs.</p> <p>9.7. Social and Economic Evaluation JT provided overview of the outcomes of the Social and Economic Benefit Evaluation. Highlighted the need for clear expectations for the delivery of outcomes in the agreements to ensure data is being captured.</p>	<p>Request KPMG to report on preliminary outcomes of Youth Strategy at the May Board Meeting.</p> <p>POs to contact School of the Air to provide information about the bursary and application details.</p> <p>MAWA / POs to come back to the Board with a proposed solution at the next meeting. Will seek to vary the funding agreement based on the outcomes.</p> <p>POs to do Facebook update on outcomes/success of video conferencing hubs</p> <p>MAWA / POs to work together to determine the appropriate traditional place names for inclusion on the signs.</p> <p>POs to provide feedback to KPMG on the MER framework</p>

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	MER framework will provide a way of measuring outcomes. 9.8. Borroloola Showgrounds Refer section 7.	for Social and Economic Evaluation
	Presentation by Buchanan Bates – Borroloola Football and Sporting Club (BFSC)	
MB nominated as Chair in Jake's absence	Updates on Borroloola Thunders and plans for 2022: <ul style="list-style-type: none"> Progressing well. Four players selected for Darwin competition. Key priority is to find somewhere to store equipment. Need to work with AFLNT and Softball NT to ensure the Showground upgrades meet the standards. Other organisations are keen to partner with them and provide support. Want to get the Hawthorn Hawks come to Borroloola, and send some players to the training academy. Trying to get the school involved to host a juniors competition with Elliot and Tennant Creek. AB – recognised how great the Thunders have been for the community and is happy to provide support however the CBT can 	POs to work with BFSC to secure storage for equipment
10	Other business	
	<ul style="list-style-type: none"> Director Requirements ABRS – Director Identification Number Overview of requirements and timeframe for completion – 30 November. POs to follow up with additional information on the requirements and send to MAWA Investment Policy – Tender for Financial Advisor Make sure it is an independent process. To be actioned out of session. POs to send email to Directors seeking comments on draft EOI for Investment Policy. Insurance for Board Members that fall on hard times JG – overview of this item. Is there an option to provide financial support to board members who are unwell. Advice has been that the CBT can't provide financial support. MB / TC / MAWA– don't see how it could be done legally. MB – if there are other ideas how assistance / support can be provided, we could potentially look into it. POs to provide feedback to SA on this item. Board Meetings Next meeting proposed for 25 May 2022 To be confirmed with JQ availability Other items: POs to meet with DH and KR to discuss potential application for outstations. 	<p>POs to follow up with additional information on the requirements and send to MAWA</p> <p>POs to send email to Directors seeking comments on draft EOI for Investment Policy.</p> <p>POs to provide feedback to SA on this item.</p> <p>Confirm date for next Board Meeting.</p> <p>POs to meet with DH and KR to discuss</p>

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		potential application for outstations.
11	Summary of actions arising	
	<ol style="list-style-type: none"> 1. POs action AGM in addition to four board meetings 2. POs to arrange SGM to occur at the May Board meeting 3. POs and PC to attend and brief new CBT Directors on the Trust and Director responsibilities 4. Revisit Policies and Procedures document at next meeting. 5. PC / POs to action the next steps to complete the purchase 6. POs to prepare brief for Social and Economic Evaluation of the development model 7. Revisit term deposit at May meeting 8. POs to seek milestone report and invoice from Health Clinic for Outreach Trailer 9. POs to liaise with RGRC on the release of milestone payments for Sports Courts 10. POs to continue working with RGRC on the upgrades to the Showgrounds 11. POs to prepare letters to applicants advising of the outcomes of the EOIs 12. POs to prepare letters to applicants advising of the outcomes of the Full Applications 13. POs to ensure location of fireworks is confirmed 14. POs to provide feedback to Mabunji regarding future application for the Yanyula Town Square 15. Request KPMG to report on preliminary outcomes of Youth Strategy at the May Board Meeting 16. POs to contact School of the Air to provide information about the bursary and application details 17. MAWA / POs to come back to the Board with a proposed solution at the next meeting. Will seek to vary the funding agreement based on the outcomes 18. POs to do Facebook update on outcomes/success of video conferencing hubs 19. MAWA / POs to work together to determine the appropriate traditional place names for inclusion on the signs 20. POs to provide feedback to KPMG on the MER framework for Social and Economic Evaluation 21. POs to work with BFSC to secure storage for equipment 22. POs to follow up with additional information on the requirements and send to MAWA 23. POs to send email to Directors seeking comments on draft EOI for Investment Policy 24. POs to provide feedback to SA on this item. 25. Confirm date for next Board Meeting 26. POs to meet with DH and KR to discuss potential application for outstations 	