



NOTICE OF PUBLIC MEETING
Yucca Fire Department
Minutes
12349 Frontage Road
Yucca, AZ 86438
REGULAR SESSION
May 18th, 2021

1. Call to Order- 4:03 PM

2. Roll Call of Members-

1) Kayla Carr Clerk, Jim Fox Board Member, Richard Knowles was not present during roll call, Richard Knowles Chairman came into the meeting at 4:28 PM.

3. Pledge of Allegiance-

1) Led by Kayla Carr

4. Approval of Minutes:

1) Jim Fox made a motion to accept the minutes for April 20th 2021; Kayla Carr 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Not present/No Vote; Motion carried.

- April 20th 2021 Regular Session Meeting Minutes

5. REPORTS AND CORRESPONDENCE.

A. Fire Chief's Report. The governing body may not propose, discuss, deliberate or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)

- YFD properties- Adams property which will be talked about later in the meeting.
- The DVD for the camera systems and the power supply will have to be replaced. The power supply was too much for the DVD. We are in the process of getting the right set up.
- The surplus on the boats. The auction ends tomorrow; right now the current bids are up to \$2,025 for one of the boats and up to \$3,250 for the other one for a total \$5,275 dollars. These boats were put on auction last week and started out at \$500 and \$600 dollars.
- Received a call from the Mohave County Library and they are starting up their Mobile Library out here again and it should be out here on May 20th.
- The Chiefs just got access to ImageTrend and our Firehouse so we can give updated reports on calls like before and we will be doing that next month.



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6. BUSINESS. *Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.*

1. No members of the public asked to speak on agenda items at this time.

A. Discussion and possible action regarding: Approval of the April 2021 Financial Reports. (Mindy)

1. The revenue for April was \$43,091.54; the total expenses were \$19,743.32 for a total profit of \$23,348.22. The Cash on hand for April was; the Warrant account-Operations \$121,936.88; the NBA-Payroll account \$2,903.07; the Petty cash \$96.00 for a total of \$124,935.95

2. Jim Fox made a motion to approve the financials as presented; Kayla Carr 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Not present/No Vote; Motion carried.

B. Discussion and possible action regarding: Approval of tentative budget for fiscal year 2021/2022.

1. Mindy explained the working budget which showed that our budget was out of balance by \$77,431.00 dollars. The reason for that is whoever wrote this budget was spending your bank account. The grants on your income which that money would have to have an expense account for that money going out. The grant money cannot be spent, so that would need a debit and a credit portion for that money. If this was spent as it was written then the district would have no money left in the bank account. Chief Cunningham then read through the budget for 2021/2022 and the projected budget for 2022/2023. The items will look a little different to what the board is used to seeing but it will be easier. The only money we can really spend is \$241,052 dollars and the \$191,000 is what is reported for us to get if we received 100% of our revenue which never happens. Richard Knowles came into the meeting at this time and took over as Chairman. Kayla Carr asked if since this is a tentative budget would we be able to make changes. Mindy responded yes, the tentative must be posted for 20 days and then we will have a public hearing for the budget and can do the meetings back to back. The public will have a chance to voice their concerns before the finale budget is adopted.

2. Kayla Carr made a motion to approve and adopt the tentative budget 2021/2022 as written; Jim Fox 2nd the motion; Carr-yea; Fox-yea; Knowles-yea; Motion carried.



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C. Discussion and possible action regarding: Update on restitution paid by Matt Young.

1. Chief Cunningham stated that all the district has received from him to date is \$2,200 dollars and that is it. It comes in about 50 dollars here 70 dollars there. Richard Knowles stated that he has been in contact with the YFD attorney and he is not making head way with this situation. Richard Knowles stated that Matt is not upholding his probation and that is a violation to his probation and something should be done. Chief Cunningham stated that he has reach out to Matt's probation officer and the Officer stated that there is nothing that can be done and they can't make him pay. Matt can only be on probation for 10 years then he will be released no matter the amount he has paid and after that then it becomes Yucca Fire District's problem.

2. No Action.

D. Discussion only regarding: One acre property owned by Yucca Fire District outside of the District boundaries.

1. Chief Cunningham stated we received a notice from the county for this piece of property off of Adams. This piece of property is out of the Fire District. The property is a liability and it looks like there might be squatters on the property. The last sale of this lot on record was in 2004. There are gutted RVs on the lot. The land value is just under \$10,000 dollars. Chief Cunningham just wanted to bring this to the board's attention. Richard Knowles asked if we knew about any liens on that property. Chief Cunningham said that all we get are the tax statements from the county and that he will look into the situation. Kayla Carr stated that we have a Quitclaim Deed from the Humane Society to the Yucca Fire District dated back in 3-3-2017. Richard Knowles stated that he would like to make sure we do not have a title issue with that lot before we try to do anything with it.

E. Discussion and possible action regarding: Review of Yucca Community Food Pantry Facility Use Agreement, possible cancellation or request for an amendment to the agreement.

1. Richard Knowles stated that he was on the board when this contract was done and so was Kayla Carr. Richard Knowles then stated that the amount was done without really knowing the cost of the refrigerators and freezers and the YFD is in a situation with the electric bills and that is costing the YFD more money with the food pantry being here. Chief Cunningham stated that we have done everything we can to get the electric costs under control and even with minimal staffing we still can't get it done. Mindy stated that we unplugged everything that was not being used like copiers, mini-refrigerators, and it is still high. Mindy said that once you exceed 12000 kilowatts for 2 consecutive months then you get bumped up to medium and to get off of



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E. Discussion and possible action regarding: Review of Yucca Community Food Pantry Facility Use Agreement, possible cancellation or request for an amendment to the agreement (continued):

medium is very difficult and the fees are higher like a \$300 dollar demand fee. Mindy contacted Unisource to get them to review our account because we have not gone over 12000 kilowatts in about 19 months. Unisource bumped YFD back down but if we go over 12000 kilowatts in the next 2 months then we will be bumped up again. The last bill was \$865.20 which works out to \$29.83 a day. Terry Underhill was allowed to address the board at this time and stated that the pantry only uses the reach-ins on Fridays and they were unplugging them but that did not make a difference to the bill. Terry Underhill also stated that the pantry board was present and they can agree to increase their payments if the YFD Board needed them to. Mindy then asked Terry Underhill is there any way the pantry can condense down and only use the walk-ins. Terry Underhill replied it is harder to move the product from the walk-in location. Richard Knowles asked what if you did not use the walk-ins. Terry Underhill replied that the pantry would lose the food. Richard Knowles stated that our main goal is to cut down the electric usage. Terry Underhill said we can see what the pantry can do with the walk-ins and the pantry is willing to pay more if needed. Kayla Carr stated that those refrigerators in the bay use to belong to the Fire District and ran continually for years until the pantry bought them and moved them to the bay. Kayla Carr stated we are staffed about 8 to 10 days a month and the pantry only operates for about 8 hours on Fridays which is about 4 days a month. Chief Cunningham said he was not aware the Fire District had all those refrigerators at one time. The Food Pantry representative recommended an Energy Audit to be completed. Jim Fox stated that everyone wants to save energy. Jim Fox asked if there is any way to know when we are nearing the red line. Richard Knowles stated the Department needs to recoup its costs. Mindy recommended maybe a percentage with a minimum of \$250 dollars a month. Terry Underhill stated that the Food Pantry had bailed out the Fire District by paying for the electric for the District in the past. Kayla Carr recommended that since we do not know what the average will be that we work with the pantry to see what can be cut back on and get the energy audit completed with Unisource and then the board can revisit this in 30 days at the next meeting and it would not be a good idea to charge the pantry until we know what the audit looks like. If the pantry wants to make a donation in the meantime then they can do that.

2. The Board directed the staff to get the energy audit completed.



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7. CALL TO THE PUBLIC. Consideration and discussion of comments and complaints from the public. Those wishing to address the Yucca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the Agenda due to restrictions of the Open Meeting Law.

1. Terry Underhill addressed the board to show support for the Fire District and that the pantry understands the electric bill situation and is willing to work with the District.

2. Juanita Self also stated that the Food Pantry has a board meeting at the Church on the 3rd Thursday of each month at 3:00 PM and any members of the district are welcome to attend to address any concerns or if they have any questions for the pantry.

8. ADJOURNMENT: Kayla Carr made a motion to adjourn the meeting at 5:14 PM on May 18th; Jim Fox 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Yea; Motion carried.

I, _____ of the Yucca Fire District, do hereby swear that I posted the foregoing Minutes at the water tower located in Yucca on Frontage Road, District's Fire Station #1 on Frontage Road, and YFD Station #2 16458 S. Johnson Ln, on this Date and Time: _____, 2021 @ _____ A.M/P.M

Pursuant to the Americans with Disabilities Act (ADA) the Board endeavors to ensure the accessibility of its meetings to all persons with disabilities. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the Fire Department at (928)766-2300 at least 48 hours prior to the meeting so that an accommodation can be arranged.



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Minutes Approved on: 6-15 2021 at 4:00 AM/PM

Name: [Signature] Chairman

Date: 6/15 2021

Name: [Signature] Clerk

Date: 6-15 2021

Name: [Signature] Board Member

Date: 6/15 2021

*Executive Session: Pursuant to Ariz, Rev. Stat. 38-431.03 (A)(2) and (A)(3), the Yucca Fire Department Board may, upon a majority vote, enter into an executive session to discuss or consider information that the law requires be maintained as confidential. Such a session will not be open to the public. Matters on the agenda may be discussed in Executive Session for the purpose of obtaining legal advice on those matters.

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