



Village of Lily Lake

Regular Board Meeting
Approved Minutes
May 24, 2021

Call to Order

President Overstreet called the Board of Trustees meeting to order at 7:04 p.m. with the Pledge of Allegiance. This meeting was held in person, following State guidelines. Posting of this scheduled meeting with the agenda was done on the 20th of May, 2021, to give Village residents the maximum time for public comment. Posting was done on the Village website, Facebook account, Nextdoor Lily Lake account, and on the Village Hall display board, encouraging the public to stay at home and offer any comment by phone message, email, regular post mail, or by leaving comments in the Village drop box attached to the display board. The opportunity to participate during the Public Comment portion and hear the rest of the meeting was offered, if an individual provided their name and phone number in advance. However, residents were welcomed in-person, provided appropriate face coverings were worn.

Roll Call

Present: President Rick Overstreet, Trustee Pam Conn, Trustee Mary Damisch, and Trustee Mike Florian.

Absent: Trustee Tim Dell, Trustee Kelly Diehl

Also Present: Jesse Heffernan (Village Clerk), Juliette Kerr (Deputy Clerk), Alex McTavish (Village Attorney), Steve Zahn (Village Plan Commission), Eric Hoofnagle (Village Public Works Director), Lisa Engberg (Village Treasurer)

Public/Guests: Mrs. Strobel

Adoption of the Agenda

Motion by Trustee Conn, seconded by Trustee Damisch, to adopt the May 24, 2021 Agenda as presented.

Voice vote, motion passed unanimously.

Approval of the April 26, 2021 Regular Board Meeting Minutes

Motion by Trustee Florian, seconded by Trustee Conn, to accept the minutes of the April 26, 2021 Regular Board Meeting as presented.

Voice vote, motion passed unanimously.

Guests and Public Comment

Mrs. Strobel reported a dead deer at Rt 64 and Hanson Rd. An in-depth discussion as to the exact location of the deer followed, with the determination that the deer indeed was in the ROW of IDOT and that they will be the responsible party to remove aforementioned deer.

Ordinance 2021-03 Appropriating the 2021-2022 FY Budget

Motion by Trustee Conn, seconded by Trustee Florian to approve Ordinance 2021-03. President Overstreet confirmed with Attorney McTavish that the President's vote would be appropriate regarding this agenda item in the absence of two Trustees. Clerk Heffernan mentioned Trustee Dell had no comment nor objections to any agenda item when he called to report his absence. President Overstreet reviewed the Appropriations and highlighted several line items which are increasing over the usual average increases. The revenue increases above average are the Misc. Income/American Rescue Plan and increased MFT/Rebuild Illinois Bond. The ARPF is still in the process of being approved and distributed; the actual amounts are not definite. The Rebuild Illinois Bond will distribute to Lily Lake, a total of \$65,442, above the standard MFT and additional MFT Transportation Renewal Allotment. The Village has already received \$32,721 of the Rebuild Illinois Bond.

Expenditure increases in the Public Works department are a reflection of road projects not done last year due to COVID delays added to this year's projects. Anticipated Village Hall repairs and replacements have increased line amount as well. Noted Miscellaneous Income (American Rescue Plan Fund) and subsequent Community Relations expenditures were increased on the expected ARPF from the IRS. Administrative hours for both the Administrative Director and the Deputy

Clerk are proposed to increase to meet the already worked hours by both offices. Village Hall window hours will remain, but both positions will increase to 24 hours/16 hours per week respectively starting June 1, 2021. Per-hour rate will remain unchanged.

Plan Commission "Planning" line item increased in hopes of hiring outside assistance to update the Comprehensive Land Use Plan. Trustee Damisch asked why we could not use the County for free; Clerk Heffernan said they guided us to work with CMAP who will advise, but not pro-bono. Clerk Heffernan thought the county may also have been compensated for some advisory assistance during the first Comp Plan revision.

President Overstreet then reviewed the three SSA funds and their projected increases as a result of their road maintenance projects and tax levies. President Overstreet has been in contact with the HOA presidents within the three SSA areas and is keeping them informed of any proposed levy increases. SSVI is projected to be the only SSA facing an increase greater than 4.9%, creating a Truth in Taxation hearing when imposed. Trustee Damisch asked if there were funds available for Highway Life Music Fest; Clerk responded that Community Relations holds funds for that contribution as well as a possible "grant" option to the Village residents if the ARPF comes through. Trustee Florian questioned the need to contribute to a music fest that does not perform in the Village. It was agreed that that's a matter to consider when/if the Music Fest approaches the Board for a contribution. Trustee Damisch also inquired on the postage amount in hopes of publishing and mailing newsletters this year; Clerk Heffernan said the postage line item does include at least 2 Village-wide mailings.

No further discussion. *Roll Call vote, motion passed unanimously.*

Ordinance 2021-04 Amend Village Code – Administration – Compensation - Hours

Motion by Trustee Conn, seconded by Trustee Damisch to approve Ordinance 2021-04. President Overstreet reiterated this hourly increase as reflected in the appropriations. Current Ordinance states the Deputy Clerk will work 9 hours weekly and the Administrative Director, 19 hours. Both individuals work an average of 16 and 24 hours per week respectively. Trustee Florian asked if the window hours will remain and the additional hours used to complete unfinished projects. Clerk Heffernan answered yes with the exception of Friday when appointments may be made. Trustee Conn asked if the 16/19 maximum hours would be met in the winter. Clerk Heffernan answered permits decrease in the winter, but other audits, reports, and various duties increase as the year and fiscal year ends.

No further discussion. *Roll Call vote, motion passed unanimously.*

Resolution 2021-14 Accept Active Excavating and Wrecking Proposal for Hydro-jetting 8" & 10" Drain Pipes at \$4450

Motion by Trustee Conn, seconded by Trustee Florian to approve Resolution 2021-14. These 2 pipes run from the end of the SW corner of Cochise, under Rt 64 and into the Virgil (Union) ditch. They have never been jetted since installation back in 2009.

No further discussion. *Roll Call vote, motion passed unanimously.*

Resolution 2021-15 Accept Freehill Asphalt, Inc. Proposal for Village Road Crack-fill Maintenance at \$19,500

Motion by Trustee Damisch, seconded by Trustee Conn to approve Resolution 2021-15. General Village roads to receive crack fill, no SSA roads at this time.

No further discussion. *Roll Call vote, motion passed unanimously.*

Resolution 2021-16 Accept Apex Builders, Inc. Proposal for Door Replacement and Various Bldg. Maintenance at \$14,371

Motion by Trustee Damisch, seconded by Trustee Florian to approve Resolution 2021-16. Village hall is almost 20 years old and needs some TLC. Doors gapped and rotting, trim replacement, urinal removal, etc. will be addressed. Pictures in Google Photos will show the damages throughout the building. Trustee Florian stated the building was finished on a budget and is time to do some repairs. Clerk Heffernan said gathering bids was difficult; Apex Builders worked with Erik Hoofnagle and was the only one to return our request. Trustee Conn asked if the Township will pay for any repairs; Clerk Heffernan said the building is our responsibility and they help with various building repairs as well.

No further discussion. *Roll Call vote, motion passed unanimously.*

Resolution 2021-17 Accept J.P. Construction, Inc. Proposal for Painting and Repairs at \$15,750

Motion by Trustee Florian, seconded by Trustee Conn to approve Resolution 2021-17. Same issues apply with the walls – the whole building will receive interior paint.

No further discussion. *Roll Call vote, motion passed unanimously.*

Approve Bills

Motion by Trustee Conn, seconded by Trustee Florian, to approve the Monthly Bills for April/May 2021.

No further discussion. *Roll Call vote, motion passed unanimously.*

Old Business

General discussion regarding the Bus on Hanson Rd coming back temporarily. It was noted the bus was there for a short time while being cleaned, then went away; not there over half a day.

New Business

None

Adjournment

Motion by Trustee Conn, seconded by Trustee Florian to adjourn at 7:40 p.m.

Roll call vote, motion passed unanimously.

Respectfully submitted by Jesse Heffernan, Village Clerk