

## TOWN OF BAILEY MEETING MINUTES

### REGULAR MEETING – 06/20/2022

The Regular Meeting of the Bailey Town Board was held in the Bailey Town Hall on June 20, 2022, at 7:00 PM.

The following members of the Bailey Town Board were present: Commissioners Walter Wells, Richard Wilson, Dillon Bissette, and Ervin Powell. Also in attendance were Town Administrator Joel Killion, Shawn Lucas, Zoning Administrator/Code Enforcer, and Police Chief Cathy Callahan. The board appointed Commissioner Walter Wells to serve as Temporary Mayor Pro-Tem.

#### **Called the meeting to order & Welcome Guest:**

Temporary Mayor Pro-Tem Wells called the meeting to order and welcomed the guests.

#### **Public Hearings:**

Temporary Zoning Permit (9601 Camp Charles Road) – One adjacent property owner spoke regarding the zoning permit. She questioned the exact location of the property. Her questions were answered, and no other questions or concerns were expressed. Commissioner Wilson moved that the board accept staff recommendations and approve temporary zoning permit. Motion seconded by Commissioner Powell. Motion carried.

Vote: Richards: Not Present, Temporary Mayor Pro-Tem Wells: Wilson: Aye, Bissette: Aye, Powell: Aye

Update/Change to Town's General Ordinances (Prohibit burning within town limits and introduce fines) - With no questions or concerns from the public, Commissioner Wilson moved that the board accept staff recommendations and approve the update/change to the Town's General Ordinance. Motion was seconded by Commissioner Bissette. Motion carried.

Vote: Richards: Not Present, Temporary Mayor Pro-Tem Wells: Wilson: Aye, Bissette: Aye, Powell: Aye

Update/Change to Town's General Ordinances (Change to setbacks for Commercial buildings in Town Center District) – Commissioner Wells provided clarification that this would be for free standing buildings only. With no questions or concerns from the public, Commissioner Wilson moved that the board accept staff recommendations and approve the update/change to the Town's General Ordinance. Motion was seconded by Commissioner Bissette. Motion carried.

Vote: Richards: Not Present, Interim Mayor Pro-Tem Wells: Wilson: Aye, Bissette: Aye, Powell: Aye

FY 2022/2023 Budget – No public comments on the FY 2022/2023 Budget

**Approval of financial statements and meeting minutes:**

Minutes from February through May are unavailable

**Agenda:**

**Bailey Chamber of Commerce:** Nick Green was not present. Tammy Bisette gave the Chamber report. The 1<sup>st</sup> Annual Sweetpotato Festival was a huge success and we should look forward to an even better event in 2023. Next Chamber event would be the Golf Tournament in October.

**Planning Board:** Planning Board update was given by Zoning Administrator Lucas. The Planning Board will not meet in June or July, the next meeting is scheduled for August. There are applicants for the two vacant positions on the board and Zoning Administrator Lucas anticipates having those positions appointed prior to the August meeting.

**EnviroLink:** John Nelson provided the monthly report and update to the Board. Mr. Nelson reported majority of calls were meter read and leak inspections. Administrator Killion discussed need for upgrading meters. The expense from upkeep and corrections to reading is phenomenal. He asked Mr. Nelson to research and provide information on upgrading meters so manual reading would no longer be required.

**Old Business:**

No Old Business to discuss

**New Business:**

**Arrangement of Departmental Responsibilities for clarity of roles:** There is confusion since the role changes in January. It seems some roles are too broad and lack specifics. Administrator Killion asked the members to give thought to the duties and responsibilities of each role to provide a strong leadership infrastructure. This can be discussed and possibly adopted in the July meeting.

**Upper Coastal Plains Council of Governments:** Grant package for 2020 Bailey Sanitary Sewer Lines (\$500,000 forgivable grant) was presented. Commissioner Bisette move to accept the grant package pertaining to the 2020 Bailey Sanitary Sewer Lines. Commissioner Powell seconded the motion. Motion carried.

Vote: Richards: Not Present, Temporary Mayor Pro-Tem Wells: Wilson: Aye, Bisette: Aye, Powell: Aye

Commissioner Bisette moved to accept the Capital Project Ordinance for Sewer Sanitary Lines. Commissioner Powell seconded motion. Motion carried.

Vote: Richards: Not Present, Temporary Mayor Pro-Tem Wells: Wilson: Aye, Bisette: Aye, Powell: Aye

**Adoption of FY 2022/2023:** Administrator Killion presented the FY 2022/2023 budget. There was discussion. Commissioner Wilson moved the FY 2022/2023 be accepted. Commissioner Powell seconded the motion. Motion carried.

Vote: Richards: Not Present, Temporary Mayor Pro-Tem Wells: Wilson: Aye, Bissette: Aye, Powell: Aye

Administrator Killion presented the Grant Project Ordinance for the Town of Bailey American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds resolution. Commissioner Bissette moved that the Grant Project Ordinance for the Town of Bailey American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds resolution be accepted. Commissioner Powell seconded the motion. Motion carried.

**Public Comments:**

Tammy Bissette: Ms. Bissette thanked the board for their service. She pointed out that the Police Dept is doing a great job patrolling. She expressed a concern of the speeding on Vance Street and asked for a permanent speed bump. She thanked Shawn Lucas for his hard work. She also stated she would love to see the town spend money to improve the park on Vance Street.

**Department Head Comments:**

Interim Police Chief, Cathy Callahan: Chief Callahan provided her Summary Report to the Board.

Zoning Administrator/Code Enforcer, Shawn Lucas: Mr. Lucas presented his report to the board. Mr Lucas explained that the previous application presented by The Leaning Tree Italian Restaurant for mixed drinks was denied due to a County ordinance. He recommended having a public hearing on July 18<sup>th</sup> for this issue. If public comments are positive we should be able to move forward with adding the mixed use issues added to our ballot in November. If it passes in November, future applicants could then apply for mixed drinks.

Per staff recommendation, Commissioner Wilson moved to hold a public hearing on July 18<sup>th</sup> prior to the regular meeting. Motion was seconded by Commissioner Powell. Motion carried.

Vote: Richards: Not Present, Temporary Mayor Pro-Tem Wells: Wilson: Aye, Bissette: Aye, Powell: Aye

Mr. Lucas shared that property owner Graham Farmer had inquired about grass cutting on the parking lot at Strickland ball field. Nash County previously handled this, but we are unsure as to how the County is going to proceed.

Commissioner Wilson moved that we hire TopNotch to cut the grass on the lot until the issue is resolved. Motion was seconded by Commissioner Powell. Motion Carried.

Vote: Richards: Not Present, Temporary Mayor Pro-Tem Wells: Wilson: Aye, Bissette: Aye, Powell: Aye

Town Administrator, Joel Killion: Mr. Killion presented a written job description for his position. He also made the board aware that job descriptions should be in place for the part-time staff.

Commissioner Bissette moved that the job descriptions for Town Administrator be adopted as well as the part time staff. Commissioner Powell seconded the motion. Motion carried.

Vote: Richards: Not Present, Mayor Pro Tem Daniels: N/A, Bissette: Aye, Wells: Aye, Wilson: Aye, Powell: Aye

**Commissioner Comments:**


Richard Wilson: Stated he had a citizen complain about the lights and other memorabilia placed around graves. He planned to visit the cemetery and report back to board at a future meeting.

Dillon Bissette: Made the board aware of a meeting with a property owner regarding sewer questions.

Commissioner Powell left the meeting early.

Meeting adjourned.

  
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Town Clerk

  
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Thomas Richards, Mayor