

Meeting Minutes
Tuesday March 1, 2022
Wallingford HubCap, 128 Center Street Wallingford, Ct 06492

I. Call to Order

Mike Glidden called the meeting to order at 5:04 pm via phone arrival at 5:15.

Present: Bob Parisi, Joan Parisi, Kate McNamee, Leah Masella, Karen Grana, Mike Glidden, Bruce Conroy, Theresa Cipriani, Nikki Trocchio and **Executive Director:** Liz Davis.

Observers also in attendance: Lucille Trzcinski, Bill Comeford, Joe Mirra, Jeffery Knickerbocker, Tim Ryan, Bob Gross, Kelly Cherhoniak, and Mike Brunas.

Missing: Marge Abbagnaro, Linda Adamo

II. Approval of Minutes

a. Meeting Minutes 01-Feb-2022

MOTION: Joan Parisi made a motion to approve the minutes with as presented. Bruce Conroy seconded the motion. The motion passed (9-0).

III. Treasurer's Report

Liz Davis provided the board with a Treasurer's report. Liz is working on issues with Quick Books. Payroll will increase with the return of Caitlin Houston's return from maternity leave. Liz will be meeting with Mayor to discuss additional funds for Capital funds.

MOTION: Joan Parisi made motion approve Treasure's Report. Bruce Conroy seconded the motion passed (9-0).

IV. Executive Director's report

Budget items. WCI needs to purchase 150 new wreaths, 75 flags and flagpoles for this year.

Facade Design Committee is working with Mr. D's, Divinely Yoga, Mink, Sara Tufano Realtors, Azteca Bakery, WCI/Hubcap and 4 Center Street for improvements.

Simpson Court Project wrote a grant to Calcagni for \$5000 for new pavers, plantings, new plantings, etc.

Celebrate Wallingford-working on updating applications for Oct 1 & 2. New applications to merchants were sent out in February.

Upcoming Events:

- March Merchant Madness -March 13-20
- Restaurant Hop fundraiser-May 18
- Summer Sidewalk Stroll-June 23
- Celebrate Wallingford Oct 1 & 2

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Grants-ARPA

- Liz is working with Amy Walsh for a grant worth \$10,000- \$15,000 to go towards outdoor games, trash receptacles, benches and additional items for Movie Night.

Vacant/Landlord Project

- Working with Tim Ryan. More details to come for next meeting.

Railroad Project

- Wallingford is applying for Connecticut Community Challenge application to go towards renovating the Railroad Station.

V. New Business

- a. Tim Ryan spoke about Railroad Project. He would like the support of WCI regarding the proposal for a grant of renovations. The Railroad Station is to be updated as an adaptive gathering space with a variety of options. Joe added that this is an asset to stimulate the growth downtown. Mike Glidden asked for more information.

VI. Old Business

- a. Discussion and possible action concerning proposed budget/wreaths
- b. Merchant week-March 13-20 Dine & Stroll.
- c. ARPA funding
- d. FOI Training to be scheduled for April meeting
- e. Discussion concerning developing a policy/procedure for new member appointments

VII. Report from Subcommittees

- a. **Downtown Collaborative**
March 16 meeting - all invited.
- b. **HubCap**
No updates.
- c. **Other Committees**
No other

MOTION: Joan Parisi made motion to approve the money to purchase 75 flags and flag poles for the Jubilee not to exceed \$6000. Karen Grana seconded the motion passed (9-0).

VIII. Public Questions/ Answers

Bill Comerford asked if last meeting was a special meeting or a regular meeting due

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to the zoom not working. Mike Glidden answered yes under FOI regulations it was a regular meeting. Bill asked if WCI used the grant given from Choate years ago, did WCI use towards wreaths. Liz answered the money went towards an assortment of items for WCI including wreaths.

Bob Gross asked about the small business employee grants and if WCI was informing local businesses. Liz answered she has not sent out anything about that grant specifically. Mike responded that any grants he gets info on is sent to Liz from State, she shares with small business. He then asked if we buy American made flags. Liz answered yes.

IX. Adjournment

MOTION: Bob Parisi made a motion to adjourn the meeting. Theresa Cipriani seconded the motion. The motion passed (11-0). The meeting was adjourned at 6:10 pm.