



Our Management Service to You

- A. Marie Management will provide daily oversight in the selected area and ensure measurable outcome are met.
 - a. Locate, organize, train, develop and provide oversight to the employees, outsources agency or contractor.
 - b. Maintain point of contact for the responsible employees, outsourced agency or contractor.
 - c. Complete quarterly evaluation on the work completed and services provided.
 - d. Compile reports on the services rendered and conduct a scheduled information session for your company.

The Bookkeeping Team Offerings to You

- A. The book keeping team will provide oversight and maintenance of all financial requirements for the company.
 - a. Manage, operate and execute all functions regarding bill payment, invoice payments and receipts, manage receivables and properly collect sales tax from all transactions.
 - b. Provide monthly reconciliations, reports and statements as well as maintain financial statements, budgets, payroll and analysis of all financial records/requirements.
 - c. Organize quarterly and annual audits with an accountant, comply with government requirements and provide updated reports as required/requested.
 - d. Monitor all company assets, purchases and any financial issue that can potentially harm the company.
 - e. Oversee all banking institution changes, updates and or new/existing policies, procedures or offerings.

Your Expected Outcomes From Management and a Bookkeeping Team

- A. Efficient reporting and management of company financial state and ongoing oversight of positive and negative financial influences.
 - a. Documented financial reports, statements, auditing and forecasting.
 - b. Frequent assessment and evaluation of company finances.
 - c. Real time payment, processing and allocation on behalf of the company.

Marie Management LLC.

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Your Required Investment for This Service and Management

	Single Package 1	Single Package 2	Single Package 3	Bundle Package 1	Bundle Package 2	Bundle Package 3
Offering	1 Service & Management	1 Service & Management	1 Service & Management	2-3 Services & Management	3-4 Services & Management	5+ Services & Management
Hours	43.75	87.5	173	43.75	87.5	173
Discount %	10%	10%	10%	20%	20%	20%
Monthly Fee	\$875	\$1,750	\$3,500	\$2,100	\$5,600	\$14,000
6 Month Fee	\$5,250	\$10,500	\$21,000	\$12,600	\$33,600	\$84,000
1 Year Fee	\$10,500	\$21,000	\$42,000	\$42,000	\$67,200	\$168,000

Packages: Companies will be presented with the recommended package within a consultation that can be scheduled below. However, it is important that companies know their allotted budget for services and management prior to the consultation.

Company Commitment: Marie Management will maintain the service for you and provide the required reporting at your desire. The companies time commitment is required upon the chosen evaluation schedule (monthly, quarterly or annually) in order to review outcomes and measurements.



To get started, schedule your consultation [here](#).