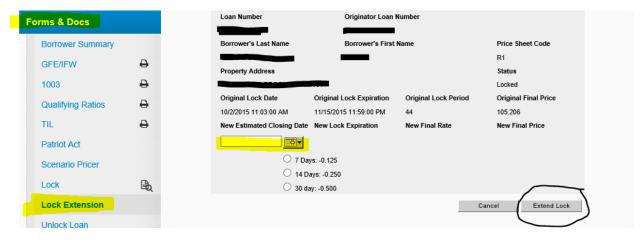


How to Extend your Lock prior to it expiring

- > Under Forms & Docs select Lock Extension
- Enter the new estimated closing date and select the number of days you want to extend for and off to the right you will see the new final price of your extension. Once you are sure, then click "Extend Lock" at the bottom



- ➤ Lock extension request must be made prior to the current locks expiration date.
- ➤ The total number of days of the extension may NOT exceed the lesser of the initial lock or 30 days.
- ➤ An email confirmation will be sent confirming your extension. Once reviewed if there are any issues, email the lock desk immediately at lockdesk@flanaganstatebank.com
- For the THIRD lock on a file, the pricing shown is not valid and the LO should email the Lock Desk for correct pricing.

 lockdesk@flanaganstatebank.com

For more information on our lock policy and guidelines, please go to:

www.fsbtpo.com then select rates, and then select either Wholesale or Correspondent Lock policy