



How to Extend your Lock prior to it expiring

- Under Forms & Docs select Lock Extension
- Enter the new estimated closing date and select the number of days you want to extend for and off to the right you will see the new final price of your extension. Once you are sure, then click “Extend Lock” at the bottom

The screenshot shows a web interface for 'Forms & Docs'. The left sidebar lists various options, with 'Lock Extension' highlighted. The main content area displays loan information and extension options.

Loan Number	Originator Loan Number	Price Sheet Code
[REDACTED]	[REDACTED]	R1
Borrower's Last Name	Borrower's First Name	Status
[REDACTED]	[REDACTED]	Locked
Property Address	Original Lock Date	Original Lock Expiration
[REDACTED]	10/2/2015 11:03:00 AM	11/15/2015 11:59:00 PM
Original Lock Period	Original Final Price	New Estimated Closing Date
44	105.206	[REDACTED]
New Lock Expiration	New Final Rate	New Final Price
[REDACTED]	[REDACTED]	[REDACTED]

Options for extension:

- 7 Days: -0.125
- 14 Days: -0.250
- 30 day: -0.500

Buttons: Cancel, **Extend Lock** (circled)

- Lock extension request must be made prior to the current locks expiration date.
- The total number of days of the extension may NOT exceed the lesser of the initial lock or 30 days.
- An email confirmation will be sent confirming your extension. Once reviewed if there are any issues, email the lock desk immediately at lockdesk@flanagansstatebank.com
- For the THIRD lock on a file, the pricing shown is not valid and the LO should email the Lock Desk for correct pricing. lockdesk@flanagansstatebank.com

For more information on our lock policy and guidelines, please go to:

www.fsbtpo.com then select rates, and then select either Wholesale or Correspondent Lock policy

