

Employment Application

We do not discriminate based on race, color, national origin, gender, age, or disability. It is our intention that all qualified applicants are given equal opportunity and that selection decisions be based on job-related factors.

<u>Applicant Information:</u>			
Each question should be answered fully and accurately. No action can be taken on this application until all questions have been answered. Use blank paper if you do not have enough room on this application. Please print, except for signature on back of application. In reading and answering the following questions, be aware that none of the question are intended to imply illegal preferences or discrimination based on non-job-related information. Please attach a copy of your resume.			
Last Name:	First Name:	M.I. :	Date:
Address:		Apartment/Unit#:	
City:	State:	Zip:	
Phone #:	E-mail Address:		
Date Available:	Date Applied:	Desired Salary:	
Position Applied For:			
Type of employment Desired: Full-Time Part-Time Will you work overtime if required?			
Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO			
Have you ever worked for this company? YES NO If yes, when?			
Have you ever been convicted of a felony? YES NO If yes, explain:			
<u>Education</u>			
High School:	Address:		
From: To:	Did you graduate? YES NO	High School Diploma or equivalent: YES NO	
College	Address:		
From: To:	Did you graduate? YES NO	Degree	
Other:	Address:		
From: To:	Did you graduate? YES NO	Degree	
<u>References</u>			
Please list three professional references. Do not list family member or relatives.			
Full Name:	Relationship:		
Company:	Phone:		
Full Name:	Relationship:		
Company:	Phone:		
Full Name:	Relationship:		
Company:	Phone:		

Previous Employment

Company:		Phone:	
Address:		Supervisor:	
Job Title:		Starting Salary:\$	Ending Salary:\$
From:	To:	Reason for leaving:	

May we contact your previous supervisor for a reference? **YES NO**

Company:		Phone:	
Address:		Supervisor:	
Job Title:		Starting Salary:\$	Ending Salary:\$
From:	To:	Reason for leaving:	

May we contact your previous supervisor for a reference? **YES NO**

Company:		Phone:	
Address:		Supervisor:	
Job Title:		Starting Salary:\$	Ending Salary:\$
From:	To:	Reason for leaving:	

May we contact your previous supervisor for a reference? **YES NO**

Summarize special job-related skills and qualifications acquired from employment or other experiences that are relevant to the position(s) for which you are applying: _____

Military Service:

Branch:		From:	To:
Rank at Discharge:		Type of Discharge:	
If other than honorable, explain: _____			

Statement of Faith

As a Christian organization, we require all our employees to be practicing Christians.
Please carefully read the school's statement of faith.

1. We believe the Bible is the inerrant Word of God.
2. We believe that there is only one God, eternally existent is three persons: Father, Son, and Holy Spirit.
3. We believe in Jesus Christ, God's only Son. We believe in his virgin birth, in his sinless life, in his miracles, in his atoning death through his shed blood, in his bodily resurrection, in his ascension to the right hand of the father and in his return in power and glory.
4. We believe that salvation of the lost is achieved by grace of our Lord, Jesus Christ.
5. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life.
6. We believe that Heaven and Hell and definite places.
7. We believe in the Spiritual unity of believers in our Lord Jesus Christ.

FCOG Early Enrichment Center is committed to respond to the needs of Christian educators and schools to lead its membership to spiritual and academic excellence- to provide assistance without interference and opportunity without obligation. We are bound to extend our ministry to all we can reach if we are to carry out our Lord's Great Commission (Matthew 28:18). FCOG Early Enrichment Center neither supports nor endorses World or National Council of Churches, nor any world, national, regional, or local organizations, which give Christian recognitions to nonbelievers or advocate a multi-faith union.

Do you agree with the statement of faith and the above paragraph? **YES NO** If no, please explain on back...

Please share your personal testimony or experience about God: _____

Name and location of local church you attend: _____

Are you a member? **YES NO**

Application Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize all former employers and any other persons to provide FCOG EARLY ENRICHMENT CENTER with any information, evaluations, and records concerning me, and hereby release FCOG EARLY ENRICHMENT CENTER from any and all claims and damages, and causes of action that may hereafter arise from the provision of information, evaluations, or records pursuant to this authority.

I understand that this application is not nor intended to be a contract of employment; if hired, the employment relationship between me and the company is terminable at will with or without cause, by either me or the company. In the event of my employment to a position with FCOG EARLY ENRICHMENT CENTER, I will comply with all rules and regulations.

Additionally, I authorize FCOG EARLY ENRICHMENT CENTER to supply my employment record, in its sole discretion, in whole or in part, to any prospective employer, government agency, or other party, with an interest that FCOG EARLY ENRICHMENT CENTER deems appropriate.

In compliance with the Immigration Reform Control Act, all personnel hired after 11/1/86 must show documents that establish identity (e.g. driver's license) and employment eligibility (e.g. Social Security Card). If hired, I will need to produce the proper documents within 3 days from the date of hire, or I will not be allowed to continue to work for FCOG EARLY ENRICHMENT CENTER.

In the event of my employment, I understand that false or misleading information given to my application or interview(s) may result in discharge.

Signature of Applicant: _____ Date: _____