**Pearland Small Business Saturday**

*A gathering of entrepreneurs bringing their creations to your life*

**REMINDER:**

**YOU MUST SUBMIT**

 **APPLICATION & PAYMENT**

 **TO CONFIRM YOUR SPACE**

**FIRST PAID, FIRST CONFIRMED**

You are submitting for show dated: 12/12/2020

Business Name: Click here to enter text.

Address: Click here to enter text. Phone: Click here to enter text.

 Click here to enter text. Email: Click here to enter text.

Please list all items that will be sold in your booth. NO firearms, fireworks, pets, illegal substances, or items not submitted on this application, (consideration may be given for certain items on occasion).

Click here to enter text.­­­­­­­­­­­­­­­­­­­­­­­­

Current space offered is outdoors, we DO NOT measure and tape our spaces, our vendors work very well with one another in spacing and location. We DO NOT allow for aggressive takeover of larger spaces. If you need two spaces you are welcomed to specify that on your application (fee’s will apply). There will be a vendor map emailed you (at the email address provided on the application) before the show. Space rent is $45.00, this includes permitting, advertising\*, signage at the site location, parking, and private restroom facilities for our vendors. If we see we are going to have a full vendor list we will mark spaces for control purposes. It has been our experience that most vendors work well together in the space allowed. Please indicate any special needs below and we will try and accommodate these. And please set up as the map is directed, shows are specifically planned according to number and vendor variety.

Payment: Online payment is the preferred method of payment, if you are unable to pay online a Money Order will be accepted, please keep in mind fees MUST be received three days prior to any show or your space WILL NOT be confirmed and a similar vendor may take your place. Please call or email if you have any questions. Contact information is included and the end of the policies, rules & regulation page.

If you need to U.S. mail your fees please mail to 4201 W. Broadway, Pearland, 77581 or you can visit the Vendor Lounge to pay via PayPal, click on the “pay now” button. Applications are approved on a first come basis.

**Please REMEMBER you are not confirmed until your fees are received and a promoter has confirmed.**

\*ADVERTISING: Website (we will link your Facebook page or website to our site if you would like, you must specify this to a promoter), Facebook boosts, events, and shares, LinkedIn site one week prior, up to and thru the show. Personal visits to area Boutiques, salons, craft shops, and restaurants that allow us to advertise to promote our day. Your post on your personal & business social media outlets are a most helpful tool that will help us with advertisement.

**PLEASE PAY CLOSE ATTENTION TO THIS PAGE**

 **IT WILL CHANGE ACCORDING TO EVENTS**

The event location is **BAKFISH** Brewing Company

**1231 Broadway**, Pearland 77581

Thank you to all that have shown interest and signed up to participate in our show.

 **Be sure that you are confirmed.** We like to work with our wonderful vendor’s but we do have some that do not show up and do not pay fees as requested. This sometimes prevents other vendors from having a chance to show and work their business.

 We are easily available via email or FACEBOOK. FEEL FREE TO MESSAGE US ANYTIME. Sometimes it takes about 12-24 hours to respond due to life’s responsibilities, but we make every effort to help our vendors out.

Please READ, Sign, date, and return the attached policies, rules & regulation page.

Thank you for considering helping make our show a success. Comments and suggestions are always welcome. Don’t forget to visit our website, [www.pearlandsmallbusinessaturday.org](http://www.pearlandsmallbusinessaturday.org) AND share, share, share our show’s.

**NO VEHICLES WILL BE ALLOWED IN THE SHOW AREA. The lot will marked for vendor and guest parking. Please see Devin or Cindy Eppolito the day of the show if you have a problem. BAKFISH employee’s are NOT involved in the details of the vendor extension of this event.**

**PLEASE set up in a uniform manner, PSBS will be there to help with spacing, we want to appear uniform and organized in our display’s and allow our visitors easy access uniformity as they browse. Special set up requests are honored if they are received in a timely manner.**

**DON’T FORGET YOUR WEIGHTS………….**

**NO GARAGE SALE ITEMS PLEASE**

**PSBS WILL NOT TOLERATE FRAUD ACQUISITIONS. ANY VENDOR FALSLEY ACCUSING PSBS OF ANY WRONG DOING WILL BE IMMEDIATELY REMOVED FROM OUR SELECT VENDOR FAMILY.**

**Pearland Small Business Saturday Show Policies, Rules, Regulations**

1. Set up may begin as early as 11:00 a.m. the day of the event, all booths must be set up and ready for business by 12:30 pa.m. and remain open until at least 3:00 p.m. unless otherwise stated by show promoter. If you choose for THIS SHOW ONLY BAKFISH has agreed to allow those who wish to stay longer than 3:00 to remain in place until closing @ 9:00 p.m..
2. All vehicles MUST be moved away from the event area to the vendor parking area after set up and throughout the entire time the event is open to the public.
3. After 10:00 a.m. the day of the event vehicles will not be allowed to drive through the event area until vendor breakdown begins. Food Trucks are an exception.
4. There will be ONE vendor per brand or item, there may be two per category (one Scentsy, one Pink Zebra, one children’s wear, one tutu or other specialty item with the exception of Boutique wear).
5. All booths must be in good taste any booth displaying distasteful or disrespectful items will be asked to remove such items or leave the premises.
6. Pearland Small Business Saturday or any affiliates take no responsibility for sales tax, handling of cash pertaining to sales transactions, or securing vendor items.
7. Vendors will keep all areas clean and neat and free of trash.
8. Vendors are responsible for picking up their trash/keeping their area clean, vendors who DO NOT remove all of their debris and signage from the premises will be charged and additional $10.00 on their next application fee.
9. Vendors must provide tables, canopies, personal signs, and chairs.
10. Incomplete applications WILL NOT be processed.
11. Pearland Small Business Saturday’s policy is typically to offer no refunds; there are no adverse weather related refunds, but we do give the option to roll fees to next show.
12. No show vendors will NOT be given priority for upcoming events unless an exception is made by show promoters.
13. Pearland Small Business Saturday takes no responsibility for loss or stolen items, injuries to vendor, vendor supplies, and/or equipment. You are showing at your own risk.
14. If exceptions are made for you and you do not show up for the show as agreed you will not be listed on our approved vendor list.
15. No smoking or vaping permitted.
16. If you have an emergency and NEED to leave please find a promotor and let them know, vendor’s who walk off from our show’s without notification will not be asked back.

I Click here to enter text. have read and agree to adhere to the policies, procedures, and rules set herein by Pearland Small Business Saturday.

 Vendor Signature Date

Your signature states that you have read and agree to the above polices, rules, and regulations. Your PayPal confirmation may suffice as your signature acknowledging that you accept the listed rules & regulations.

If you have any questions please feel free to contact us via email, phone call, text message, or on our FB page. FB is typically the fastest way to reach out and get a response.

Cindy Eppolito, Cindy@pearlandsmallbusinessaturday.org, 832-643-8742

Devin Eppolito, Devin@pearlandsmallbusinessaturday.org, 832-245-1518

**COVID-19 AND OTHER THINGS WE MUST ADDRESS TO HELP KEEP EVERYONE HAPPY**

DURING THIS PANDEMIC PLEASE BE PATIENT WITH YOUR VENDOR NEIGHBORS THAT MAY HAVE THE HEEBIE JEEBIES AND WILL WANT TO SET UP THEIR SIDES TO INCLOSE THEIR SPACE. PERSONALLY WE BELIEVE THE MORE OPEN THE BETTER BUT TO EACH THEIR OWN. PSBS WILL NOT FORCE ANY SPECIFIC COVID-19 RULES FOR SET UP.

PLEASE PRACTICE THE STANDARD COVID-19 RECOMMENDATIONS:

FEEL SICK – STAY HOME

HAVE FEVER – STAY HOME

WASH HANDS FREQUENTLY

WEAR A MASK IF YOU FEEL COMFORTABLE OR DON’T, YOUR CHOICE

PSBS will not be held accountable or responsible to provide sanitation measures above providing hand washing areas, sanitizers, and wipes. PSBS is not responsible for the health or safety measures regarding COVID-19. You are showing at your own risk and PSBS cannot guarantee immunity against contagious disease.

WE WILL HAVE HAND SANITIZER PLACED THROUGHOUT THE SHOW BUT PLEASE FEEL FREE TO PROVIDE WHATEVER CAUTIONS THAT YOU FEEL NECESSARY AT YOUR BOOTH.

AS WE ARE ALL AWARE THE ELECTION IS FINALLY OVER (WE GUESS, IT’S STILL 2020 LOL).

THAT BEING SAID PLEASE TRY AND RESPECT ONE ANOTHER’S POLITICAL VIEWS AND CHOICES SHOULD IT COME UP, WE ARE ALL ABOUT UNITY, SUPPORTING ONE ANOTHER, AND LOCAL SMALL BUSINESS SUCCESS PLAYING WELL TOGETHER.