

DUQUESNE BOARD OF ALDERMEN
May 10, 2021 MEETING MINUTES

CALL TO ORDER The regular meeting for the Duquesne Board of Aldermen was called to order at 6 p.m. by Mayor Bill Sherman.

ROLL CALL Answering Roll Call were Aldermen Jane Baine, Becca White, Myra Gonzalez, Chris Ellsworth and Mayor Bill Sherman. Also in attendance was 18 Guests.

PLEDGE OF ALLEGIANCE to the United States of America was led by Mayor Bill Sherman.

INVOCATION was read by City Clerk Melody Cundiff.

AGENDA Motion made by Becca White, seconded by Jane Baine to approve the agenda as presented. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

CHECK PRESENTATION TO PARK FROM SOUTHWEST MISSOURI BANK Terry Crider and Peggy Fuller from Southwest Missouri Bank presented a check in the amount of \$10,000 to Barbara Welch, Chair of the Park Committee.

BRET GOSCH, AFLAC ACCIDENT PLAN Bret Gosch is our Aflac agent. He shared a packet with the Board as a possible additional employee benefit for the Board to consider for city employees.

MINUTES FROM 4/12/2021 REGULAR MEETING Motion made by Jane Baine, seconded by Becca White to approve meeting minutes as presented. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

MINUTES FROM 4/12/2021 FIRST CLOSED SESSION Motion made by Jane Baine, seconded by Becca White to approve the first closed session minutes as presented. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

MINUTES FROM 4/12/2021 SECOND CLOSED SESSION Motion made by Becca White, seconded by Jane Baine to approve the second closed session minutes as presented. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

FINANCIAL REPORT Approved and filed for Audit

BILL SUMMARY Motion made by Chris Ellsworth, seconded by Becca White to approve the payment of the bills. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

COURT REPORT Board approved report and filed for audit.

POLICE DEPARTMENT MONTHLY REPORT: Police Report was presented to the Board by Chief Tommy Kitch. Chief Kitch announced to the Board that he plans on retiring the end of June.

BILL 21-11: ALLGEIER MARTIN ENGINEERING SERVICES CONTRACT – STREET RESURFACING

Motion made by Jane Baine, seconded by Chris Ellsworth, to place Bill 21-11 on first reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth to place Bill 21-11 on second reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth, to accept the second and final reading of Bill 21-11 and assign Ordinance #466. Voting in favor were Baine, White, Ellsworth and Gonzalez. Nays: None. Motion carried.

BILL 21-12: ALGEIER MARTIN ENGINEERING SERVICES CONTRACT – MEMORIAL PARK

Motion made by Jane Baine, seconded by Chris Ellsworth, to place Bill 21-12 on first reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth to place Bill 21-12 on second reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth, to accept the second and final reading of Bill 21-12 and assign Ordinance #467. Voting in favor were Baine, White, Ellsworth and Gonzalez. Nays: None. Motion carried.

BILL 21-13: HARRY S TRUMAN WORK AUTHORIZATION CONTRACT – MEMORIAL PARK

Motion made by Jane Baine, seconded by Becca White, to place Bill 21-13 on first reading by title only.

Motion made by Jane Baine, seconded by Becca White, to place Bill 21-13 on second reading by title only.

Gerritt Brinks with Harry S Truman stated that the \$40 per hour listed in the contract is not accurate, it should be \$40 per hour up to the amount that was included in the proposal to the city which was quoted at somewhere around \$9,000. Gerritt went on to say that they do not expect it to exceed that amount. The proposal amount was an over estimation of what the administrative costs would come to but that would be the maximum amount.

Motion made by Jane Baine, seconded by Chris Ellsworth, to accept the second and final reading of Bill 21-13 and assign Ordinance #468. Voting in favor were Baine, White, Ellsworth and Gonzalez. Nays: None. Motion carried.

BILL 21-14: SPRINGFIELD SEALING SERVICE CHANGE ORDER #1 ADDING REFLECTIVE GLASS BEADS

Motion made by Jane Baine, seconded by Becca White, to place Bill 21-14 on first reading by title only.

Motion made by Jane Baine, seconded by Becca White to place Bill 21-14 on second reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth, to accept the second and final reading of Bill 21-14 and assign Ordinance #469. Voting in favor were Baine, White, Ellsworth and Gonzalez. Nays: None. Motion carried.

COMBINING BUSINESS LICENSES Motion made by Chris Ellsworth, seconded by Becca White to approve combining all business licenses into one approval motion. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

BUSINESS LICENSE APPROVALS Motion made by Chris Ellsworth, seconded by Becca White to approve the Business Licenses as presented. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

OLD BUSINESS:

DISCUSSION OF BREAK OUT ON STORM WATER/PARK SALES TAX It was decided to wait and divide out at the time of specific expenditure.

UPDATE ON CITY MATTERS Mayor Bill Sherman stated that there were numerous reports of damaged signs. Steve Nelson has been contacted about replacements starting at the roundabout. The water hydrant and water meter are damaged at the roundabout and Missouri American Water has been contacted. It was asked about placing boulders at the roundabout but there was a concern on those making it a dangerous condition. Chief Kitch stated he had a call into MoDOT about placement of boulders. It was brought up about underground lighting for the flag at the round about.

ALDERMAN INTERACTION Alderman Jane Baine asked about the Aflac presentation and discussed providing this to the employees. The Mayor asked the Board if this is something we want to consider. It was asked if we could consider this since it is not in the budget. The response was that the budget can be amended. Employee benefits are spelled out in the employee handbook.

Alderman Chris Ellsworth also wanted to remind everyone of the E-Waste event at city hall on May 15th from 9AM – 11AM. He also added that school will be out May 28th.

Mayor Bill Sherman spoke to the Board about MIRMA. The deadline to leave the program was March 31st and since that deadline was not made known to the Board we are locked in for the next year. He realizes it is more expensive but states it will probably be better to stay with them for the remainder of the year then begin comparing companies with the start of the new year.

Mayor Bill Sherman also brought up about with the passing of Ordinance 460 the city needs to get a Building Board of Appeals. This will need 5 people to serve that are familiar with building codes for a term of two years.

PUBLIC COMMENTS Kerry Divine, 314 Morgan Court spoke to the Board just to get some clarification on the janitorial position.

NEW BUSINESS:

DISCUSSION ON SETTING UP A NEW ACCOUNT FOR AMERICAN RESCUE PLAN FUNDS Motion made by Becca White, seconded by Chris Ellsworth to set up a new account at the bank for the American Recue Plan Funds. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

HIRING FOR JANITORIAL POSITION Mayor Bill Sherman stated to the Board that our current person has been working in this position since November 2019. This person had submitted an application but it was never agreed upon to hire her but it was decided to let her work as an independent contractor. The Board was presented with a job description for this position which will be placed in the file with the rest of the job descriptions.

Motion made by Chris Ellsworth, seconded by Becca White to create a position of janitor as a part-time position with up to 20 hours per week using the job description with the stated amendments being made and a starting pay of \$12.00 per hour. Voting in favor was Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

Motion was made by Chris Ellsworth, seconded by Jane Baine to offer the janitorial job to Jan Parrish effective immediately pending physical and background check with \$13.00 per hour to start with for a 90 probationary period based on a scale of \$12.00 to \$15.00 per hour. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

CLOSED SESSION Motion made by Chris Ellsworth, seconded by Becca White to strike the closed session from the agenda. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

ACCEPTANCE OF RESIGNATION LETTER FROM P&Z FROM BARBARA WELCH Motion made by Becca White, seconded by Chris Ellsworth to accept the resignation letter from Barbara Welch from P&Z. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

UPDATE OF COMMISSIONS AND COMMITTEES: Alderman Chris Ellsworth stated that they just had some general discussion at the P&Z May meeting and that their next meeting will be June 7th and 6PM.

Alderman Becca White stated that at the last Park meeting it was decided to have the City Clerk work up a Purchase Order in the amount of \$5,000 for 6 park benches. The total for the six benches will be \$5,660.87 with \$5,000 being reimbursed from a Realtors grant and the remainder of the funds will come out of the Park Fund. Motion made by Chris Ellsworth, seconded by Jane Baine to authorize the Mayor to purchase the six benches. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

OTHER BUSINESS DEEMED NECESSARY: Mayor Bill Sherman stated that we will be going to MML training for newly elected officials in June. Alderman Chris Ellsworth stated that there needed to be a hiring board set up to select the new chief of police. The committee will consist of the Mayor, Alderman Chris Ellsworth and the outgoing Chief. There will be a meeting set up for this purpose.

SCHEDULE NEXT MEETING DATE AND TIME Alderman Chris Ellsworth asked the City Attorney if he would work up an ordinance to permanently change the time of the Board meetings to 6PM. The June meeting will be June 21st, 2021 at 6pm. . Motion made by Becca White, seconded by Chris Ellsworth to approve the date and time of the June meeting. Voting in favor were Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried.

There was no further business, a motion was made by Jane Baine, seconded by Becca White to adjourn the meeting. Voting in favor was Baine, White, Gonzalez and Ellsworth. Nays: None. Motion carried. Meeting adjourned at 8:03PM.