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PROSPECTIVE CLIENT DIVORCE INFORMATION WORKSHEET

Please fill out this form completely and bring it with you to your scheduled appointment. You may also fax this form in to (832)533-9831 or e-mail it to jeannefugate7121@gmail.com. Please note that the receipt of this form does not mean that I have agreed to represent you. I do not represent you until you have signed, delivered, and I have accepted of a copy of my written fee agreement. **Please see the attached Agreement for Legal Services document, execute and include it in the packet.**

Please attach any documents as required

Dear New Client:

The court system is somewhat tedious, frustrating, nerve-wracking and scary to all persons involved. We realize this and are only a phone call away. If you have any questions, feel free to call, but remember that my law clerk CANNOT give legal advice. If I am unavailable and the associate attorney is not available, please leave a detailed message and one of us will get back to you.

Please remember that when in trial, I have to devote my complete time and attention to the specific case and when it is time for your case, you will be given the same respect. So please leave detailed messages with my staff and they will relay it to me and respond as soon as possible.

One very important point to remember is that our office staff is limited so we can provide efficient and cost effective service to all of our clients. In order for us to operate efficiently, it is necessary to utilize our time to our utmost potential.

Please also note that we will notify you when a trial, hearing or meeting is to take place, be re-scheduled or be canceled.

Also be aware that the courts have a tendency for delays. There are many reasons for these delays; whether the delay comes from the Judge, opposing counsel, our office or you, just be prepared for them.

Before papers can be served on an individual, they must first be signed by the Judge. This could take one day or in some cases a few weeks. Unfortunately this is not under our control so please take this into consideration and like all things, we will notify you when we have been notified.

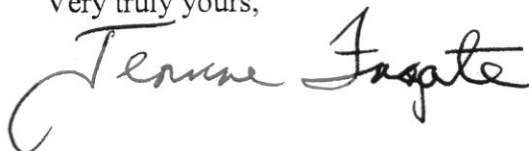
A lot of times people get nervous and scared when they are sent pleadings regarding their case. Please try to remember that most of a pleading is legal jargon and nothing to be alarmed about. We review every pleading that comes in or goes out of this office and if there is anything more than standard form and content, we will bring it to your attention. Let us specifically mention Interrogatories and Request for Production. These requests are standard and nothing to be alarmed about. Answer the questions to your best ability, and they will be reviewed and edited. As for the Production, explicit instructions will be enclosed, so you shouldn't have any problems if you read them.

We understand this is a very difficult and trying time for you and we do the best job we can, but you might consider getting involved in a self-help or support group. There are many people going through the same thing you are and it helps to have that support.

The forms we have included in this packet will help expedite things and give us valuable information for future use so we don't have to waste our time and your money. We realize they may be time-consuming but they are very necessary.

Thank you in advance for your prompt attention in this matter.

Very truly yours,

A handwritten signature in cursive script that reads "Jeanne Jagate". The signature is written in black ink and is positioned below the typed name "Jeanne Jagate".