



Risk Assessment Document for Saint Fin Barre's Union of Parishes (Saint Fin Barre's Cathedral)

This risk assessment considers the potential for harm to come to children whilst they are in Saint Fin Barre's Union of Parishes' care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which has been developed following this risk assessment process. In accordance with the requirements of *Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk*
Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

(a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a "risk").

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further action required ...
Cathedral Parish Current Practices				
Lack of child protection training/guidance	L	<ul style="list-style-type: none"> ▪ Safeguarding Trust ▪ Recruitment Policy ▪ Safeguarding Training 	Diocese Vestry and Parish Panel	<i>Review Recruitment Policy annually</i>
Supervision issues	L	<ul style="list-style-type: none"> ▪ Supervision Policy ▪ Safeguarding Trust ▪ Safeguarding Training 	Vestry and Parish Panel Diocese	<i>Review Supervision Policy annually</i>
Unauthorised photography & recording activities	L	<ul style="list-style-type: none"> ▪ Photography and Use of Images policy ▪ Safeguarding Trust 	Vestry and Parish Panel	<i>Review Photography and Use of Images Policy annually</i>
Behavioural Issues	L	<ul style="list-style-type: none"> ▪ Code of Conduct ▪ Safeguarding Training ▪ Complaints & Disciplinary Policy 	Vestry and Parish Panel Diocese Vestry and Parish Panel	<i>Review Code of Conduct annually</i> <i>Review Complaints and Disciplinary Policy annually</i>



Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further action required ...
Lack of gender balance amongst workers	L	<ul style="list-style-type: none"> ▪ Supervision Policy ▪ Safeguarding Trust 	Vestry and Parish Panel	<i>Review Supervision Policy annually</i>
No guidance for travelling and away trips/overnights	L	<ul style="list-style-type: none"> ▪ Travel/Away Trip Guidance ▪ Child Safeguarding Training ▪ Safeguarding Trust ▪ 	Vestry and Parish Panel Diocese	<i>Review Travel /Away Trip guidance before next trip. (Supervision Policy and Trip Code of Conduct)</i>
Lack of adherence with misc procedures in Safeguarding policy (i.e. mobile, photography, transport)	L	<ul style="list-style-type: none"> ▪ Safeguarding Policy ▪ Complaints & Disciplinary Policy 	Vestry and Parish Panel	<i>Review Complaints and Disciplinary Policies annually</i>
COMPLAINTS & DISCIPLINE				
Lack of awareness of Complaints & Disciplinary policies	L	<ul style="list-style-type: none"> ▪ Complaints & Disciplinary procedure/policies ▪ Safeguarding Trust 	Vestry and Parish Panel	<i>Review Complaints and Disciplinary Policies annually</i>
Difficulty in raising an issue by child & or parent Reason: Covered above	L	<ul style="list-style-type: none"> ▪ Complaints & Disciplinary procedure/policies ▪ Communications Policy 	Vestry and Parish Panel	<i>Review Complaints and Disciplinary and Communications Policies annually</i>
Complaints not being dealt with seriously	L	<ul style="list-style-type: none"> ▪ Complaints & Disciplinary procedure/policies 	Vestry and Parish Panel	<i>Review Complaints and Disciplinary Policies annually</i>
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	L	<ul style="list-style-type: none"> ▪ Reporting procedures in SGT policy ▪ Code of Conduct /Behaviour 	Diocese and Vestry and Parish Panel Vestry and Parish Panel	<i>Review Code of Conduct annually</i>



Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further action required ...
No Mandated Person appointed	L	<ul style="list-style-type: none"> ▪ Reporting Procedures/Policy ▪ Safeguarding Trust ▪ Child Safeguarding Training 	Vestry and Parish Panel Diocese	<i>None</i>
No DLP Appointed	L	<ul style="list-style-type: none"> ▪ Reporting procedures/policy ▪ Safeguarding Trust ▪ Child Safeguarding Training 	Vestry and Parish Panel Diocese	<i>None</i>
Concerns of abuse or harm not reported	L	<ul style="list-style-type: none"> ▪ Reporting procedures/policy ▪ Child Safeguarding Training ▪ Safeguarding Trust 	Parish Panel Diocese	<i>None</i>
Not clear who child/YP should talk to or report to	L	<ul style="list-style-type: none"> ▪ Post the names of Parish Panels, DLPs and MP 	Parish Panel	<i>None</i>
FACILITIES				
Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	L	<ul style="list-style-type: none"> ▪ Supervision Policy ▪ Safeguarding Trust ▪ Code of Conduct 	Vestry and Parish Panel	<i>Review Supervision Policy and Code of Conduct annually</i>
Unauthorised exit from children's areas	L	<ul style="list-style-type: none"> ▪ Supervision Policy ▪ Safeguarding Trust re ratios 	Vestry and Parish Panel	<i>Review Supervision Policy annually</i>
Photography, filming or recording in prohibited areas	L	<ul style="list-style-type: none"> ▪ Photography Policy and use of devices in private zones ▪ Safeguarding Trust 	Vestry and Parish Panel	<i>Review Photography and Use of Images Policy annually</i>



Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further action required ...
Missing or found child on site	L	<ul style="list-style-type: none"> Safeguarding Trust 	Parish Panel	<i>None</i>
Children sharing facilities with adults e.g. dressing room, showers etc.	L	<ul style="list-style-type: none"> Safeguarding Trust Supervision Policy Code of Conduct 	Vestry and Parish Panel	<i>Review Supervision Policy and Code of Conduct annually</i>
ROLES – RECRUITMENT, CLARITY, TRAINING				
Recruitment of inappropriate people	L	<ul style="list-style-type: none"> Recruitment Policy Safeguarding Trust Garda Vetting / Refs 	Parish Panel	<i>Review Recruitment Policy annually</i>
Lack of clarity on roles	L	<ul style="list-style-type: none"> Recruitment Policy Safeguarding Trust Safeguarding Training Job Description/Role Profile 	Vestry and Parish Panel Diocese Parish Panel	<i>Review Recruitment Policy annually</i>
Unqualified or untrained people in role	L	<ul style="list-style-type: none"> Recruitment Policy Safeguarding Trust Safeguarding Training Job Description/Role Profile 	Vestry and Parish Panel Diocese Parish Panel	<i>Review Recruitment Policy annually</i>
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	L	<ul style="list-style-type: none"> Child Safeguarding Statement SGT Training policy 	Vestry and Parish Panel Diocese	<i>None</i>
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	L	<ul style="list-style-type: none"> Child Safeguarding Statement – display Code of Behaviour - distribute via SGT policy 	Vestry and Parish Panel Vestry and Parish Panel	<i>None</i>



Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility	Further action required ...
Unauthorised photography & recording of activities	L	<ul style="list-style-type: none"> ▪ Photography and Use of Images policy ▪ Safeguarding Trust 	Vestry and Parish Panel	<i>Review Photography and Use of Images Policy annually</i>
Inappropriate use of social media and communications by under 18's	L	<ul style="list-style-type: none"> ▪ Communications Policy ▪ Code of Conduct ▪ Safeguarding Trust 	Vestry and Parish Panel	<i>Review Communications Policy and Code of Conduct annually</i>
Inappropriate use of social media and communications with under 18's	L	<ul style="list-style-type: none"> ▪ Communications Policy ▪ Code of Conduct ▪ Safeguarding Trust 	Vestry and Parish Panel	<i>Review Communications Policy and Code of Conduct annually</i>
Harm not being recognised	L	<ul style="list-style-type: none"> ▪ Safeguarding Trust ▪ Child Safeguarding Training 	Diocese	<i>None</i>
Harm caused by <ul style="list-style-type: none"> - child to child - clergy to child - volunteer to child - worker to child - visitor to child - 	L	<ul style="list-style-type: none"> ▪ Safeguarding Trust Training ▪ Code of Conduct 	Diocese Vestry and Parish Panel	<i>Review Code of Conduct annually</i>
General behavioural issues	L	<ul style="list-style-type: none"> ▪ Code of Conduct 	Parish and Parish Panel	<i>Review Code of Conduct annually</i>



Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Parish
- **Likelihood of harm happening** – the likelihood of the risk occurring in the Parish measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy and associated procedures required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action...** - indicates further action that might be necessary to alleviate any on-going risk.

This Risk Assessment document has been discussed and completed by Saint Fin Barre’s Union of Parishes (as provider)

on *11th February 2021*

Signed: _____

Name: Very Revd Nigel Dunne

Role: Chairman of the Select Vestry
and Mandated/Relevant Person

Date: 10th April 2018

Reviewed 8th February 2021

Next Review – April 2021

Signed: _____

Name: Ms Mary Leland

Role: Secretary of the Select Vestry

Date: 10th April 2018