

FIRST AID & MEDICAL EMERGENCIES

First Aid At least two members of Nursery staff are trained and qualified in Pediatric First Aid. A level 3 nursery nurse with full 12 hour pediatric first aid training must be on the premises at all times.

Illness

- Parents / carers of children who feel or show signs of being unwell will be notified.
- Monitoring of unwell children will be the responsibility of the Manager / deputy and the child's key person.
- The decision to send unwell children home will be solely the responsibility of the Manager / deputy.
- Children with Individual Medical Needs Care Plans – staff will be made aware of any such cases in their care. In the event of illness, these plans will be followed. Full details will be kept in the office in a child's record folder.
- A first aid kit is always taken with a group to any off-site activity. A First Aider must accompany the group on any outings.

Accident Procedure

- The injured child / person will be seen by a staff member and referred to the appointed First Aider as necessary.

If the First Aider decides hospital treatment is required, that person will, in consultation with the Manager / deputy

- Arrange for the emergency services (999) to be called if necessary
- Arrange for parents / carers to be informed
- Arrange for the child / individual to be transported to the Accident and Emergency department at Arrowe Park (or nearest available) by ambulance whenever possible
- All accidents will be fully recorded on an Accident form by the person who dealt initially with the incident and witnessed appropriately.
- Parents / carers will be informed by the Manager / deputy of significant accidents immediately and the treatment given, a signature is required
- Any minor injuries will be dealt with by the child's, Key person or backup key person for each group.

Please see also: Administering Medicines Policy & Procedure

**This policy was revised & updated on the 15th August 2022
Eversley Nursery School**