



**McARTHUR RIVER MINE  
COMMUNITY BENEFITS TRUST**

<b>Date</b>	21 February 2018		
<b>Venue</b>	McArthur River Mine – Board Room – Borroloola		
<b>Present</b>	Greg ASHE	(GA)	Director MRM - Chair
	Mike REED	(MR)	Director NTG Independent
	Jake QUINLIVAN	(JQ)	Director NT Government
	David HARVEY	(DH)	Director Yanyuwa
	Alan BAKER	(AB)	Director Gurdanji
	Samuel EVANS	(SE)	Director Mara
	Tracy JONES	(TJ)	MRM ex officio board member
	Louise BEILBY	(LB)	(Acting) Secretariat
	Darrin HEPWORTH	(DH)	MAWA Advisor
<b>Apologies</b>	Jason ELSEGOOD	(JE)	Project Management - ie Projects
	Wendy MOULDS	(WM)	ie Projects
	Paul HENDERSON	(PH)	Director MRM Independent
<b>Absent</b>	Tony JACK	(TJ)	Director Garawa
	Stan ALLAN	(SA)	Director Community Representative

#	Agenda Item / Action	Outcome
1	<b>Welcome and Apologies</b>	
	<ul style="list-style-type: none"> <li>Meeting opened at 9:19am by MRM CBT Chair, Mike Reed</li> <li>Present members and apologies noted as above</li> </ul>	<b>Noted</b>
2	<b>Minutes from MRM CBT meeting held on</b>	
	<ul style="list-style-type: none"> <li>2.1 - The minutes from MRMCBT meeting held on the 13<sup>th</sup> December were circulated as part of the meeting papers. <b>Minutes of meeting were approved</b></li> <li>2.2 - Action Items from Meeting 13<sup>th</sup> December               <ul style="list-style-type: none"> <li>2.2.1 – Document Storage with NT Library. PH to follow up with State Reference Library <b>Deferred waiting response from PH</b></li> <li>2.2.2- Minutes of previous minutes uploaded to MRM CBT Website. <b>Actioned</b></li> <li>2.2.3- Ipads for Community Board Members <b>Deferred to commencement of new Project Officers</b></li> </ul> </li> </ul>	<b>Moved: SA Seconded: DH</b>

3	Finances and Operations	
	<p>3.1.1 - Finance – Trust Term Deposits and Investment Legacy Fund Establishment of Legacy Fund has been actioned. Expected returns provided by BT Investment Services with options of 30%, 50% or 70% Growth.</p> <p>Discussions included Portfolio Modelling and Growth of Funds over 20 year term of investment period.</p> <p style="text-align: right;"><b>3.1.1 Nomination of 60% Growth</b></p> <p>3.1.2 Investment Policy Template Draft Policies and Guidelines developed by BT Investments and Deloitte. Members asked to review and provide feedback for endorsement.</p> <p style="text-align: right;"><b>3.1.2 Deferred for new Project Team to action</b></p> <p>3.2 Westpac Bank Signatory Form.</p> <p style="text-align: right;"><b>3.2 Actioned</b></p> <p>3.3 Deloitte 2018 Engagement Renewal New scope of works presented by Deloitte. There is a small service increase to provide for the Dashboard presentation as part of the financial reporting as requested by the Board in December 2017.</p> <p style="text-align: right;"><b>3.3 Resolution to renew Deloitte as Registered Agent</b></p> <p>3.4 January 2018 CBT Management Reports Management Reports as provided by Deloitte. Members to note does not include Dashboard reporting and all consolidated accounts as one account is still being actioned.</p> <p style="text-align: right;"><b>3.4 January 2018 Management Report accepted</b></p> <p>3.5 Appointment of Auditors Board considered quotes and proposals from Merit Chartered Accountants, BDO and TDH Chartered Accountants</p> <p style="text-align: right;"><b>3.5 Board nominated TDH Chartered Accounts as Auditor</b></p>	<p style="text-align: center;">Moved: SA Seconded: DH</p> <p style="text-align: center;">Moved: AB Seconded: DH</p> <p style="text-align: center;">Moved: JQ Seconded: SE</p> <p style="text-align: center;">Moved: AB Seconded: GA</p>

4	<b>Grant / Project Management</b>	
	<p>4.1 - Grant and Project status report (I.E. Projects)</p> <p>4.1.1 – ieProjects Final Handover Report provided. No new applications have been received. The five (5) applications deferred at last meeting were discussed including:</p> <ul style="list-style-type: none"> <li>- Mungoorbada Aboriginal Corporation applications for (1) Robinson River Store, Laundry and Internet Facility Upgrade and (2) Sporting, Recreational and Cultural Facility Upgrade were deferred waiting on finalisation of Section 19 lease arrangements. <b>Defer decision on Mungoorbada Corporation application.</b></li> <li>- Mabunji Aboriginal Resource Indigenous Corporation Public Bus Transport deferred awaiting additional information. Discussions have been held between TJ2, LB and Mabunji to progress application. Mabunji to undertake a community survey, TJ2 to determine options to incorporate MRM staff and flight transportation needs into route and LB to liaise with DIPL on commercial passenger vehicle licencing requirements. <b>Defer decision on Mabunji Corporation application</b></li> </ul> <p>4.1.2 - JMF/Indi Kindi.</p> <ul style="list-style-type: none"> <li>- Previously deferred pending confirmation of supplementary funding by Commonwealth, which has been provided to the Board. <b>Recommend Indi-Kindi and JMF are funded for \$45,000 each to align with end of current Commonwealth funding term</b></li> </ul> <p style="text-align: right;"><b>Action: Continue discussions with Commonwealth around progress of both projects</b></p> <p style="text-align: right;"><b>Action: Request itemised budgets for each program to be submitted asap.</b></p> <p>4.1.3 See above.</p> <p>4.1.4 Smith Family Li-Ardubirri Playgroup program has been transferred to Mabunji Corporation. Balance of the grant funding (of \$2, 200.00) to be transferred. <b>4.1.4 Board approves transfer of remaining Li-Ardubirri grant funds to Mabunji Corporation</b></p> <p>4.2 Potential applications</p> <p>4.2.1 Mabunji Aboriginal Corporation – Dialysis/Renal Centre and Aged Care. An application has not been lodged for this project for discussion/consideration. <b>Noted</b></p> <p style="text-align: right;"><b>Action: Contact Dept. of Health to determine plans for dialysis services for Borroloola and the Gulf region</b></p>	<p style="text-align: right;"><b>Moved: SA Seconded: AB</b></p> <p style="text-align: right;"><b>Moved: SA Seconded: AB</b></p> <p style="text-align: right;"><b>Moved: JQ Seconded: SE</b></p> <p style="text-align: right;">JQ</p> <p style="text-align: right;">JQ</p> <p style="text-align: right;"><b>Moved: JQ Seconded: DH</b></p> <p style="text-align: right;">JQ</p>

	<p>4.2.2 – Roper Gulf Regional Council – Rocky Creek Bridge: JQ advised the infrastructure is owned by RGRC and the long term structural integrity has been identified as an issue. A feasibility study undertaken by RGRC determined a cost of \$4.2 million to raise bridge height by 1 metre and raise and extend approaches. Board discussed taking a lead role in driving this project by committing \$1.4 million on proviso RGRC and NTG can commit equal funds.</p> <p style="text-align: right;"><b>4.2.2 Approve in-principle support of \$1.4 million subject to equal commitment from RGRC and NTG.</b></p> <p>4.2.3 Borroloola Trade Training Centre – Department of Education. School has committed funding of \$60, 000 for a trainer for one year only. JQ advised has met with DoE Tony Considine and discussed DoE developing a 3 year funding program which can be submitted to Trust to consider matching of funds.</p> <p style="text-align: right;"><b>Noted</b></p> <p>4.2.4 Roper Gulf Regional Council – Multipurpose Sports Centre. JQ advised RGRC has received the agreement to finalise the NTG committed funds of \$400,000. Building approval process is underway.</p> <p style="text-align: right;"><b>Noted</b></p>	<p style="text-align: right;"><b>Moved: DH Seconded: GA</b></p>
<b>5</b>	<b>Revised 20 Year Plan</b>	
	<p>MRM CBT 20 Year Plan provided for comment. GA advised this is a strategic roadmap for moving forward to assist the Trust to review and assess the performance and outcomes of the Trust. DH offered to go through with MAWA members.</p> <p style="text-align: right;"><b>5.1 Board endorsed 20 Year Plan and recommended review and comments at next meeting</b></p>	<p style="text-align: right;"><b>Moved: GA Seconded: JQ</b></p>
<b>6</b>	<p><b>CBT Project Officer and Secretariat Assessment and Recommendation.</b></p> <p>Robust process followed to assess and shortlist the tenders received. A committee of Trust Directors and MRM reviewed applications and evaluated on basis of performance, experience, engagement skills and mobility.</p> <p>An evaluation report and recommendation was provided to the Board.</p> <p style="text-align: right;"><b>6.1 Endorse recommendation of the evaluation committee and proceed to approve and finalise contract</b></p>	<p style="text-align: right;"><b>Moved: SE Seconded: JQ</b></p>
<b>7</b>	<b>Other Business</b>	
	<p>7.1 – CBT Logo. New logo approved last year. A “Program Partner” sign has been designed and licenced for use. This can be stipulated within the funding agreement. New Project Officers to strengthen funding agreement template.</p> <p style="text-align: right;"><b>7.1 Board endorsed the “Program Partner” Logo</b></p> <p>7.2 –Roper Gulf Regional Council submitted letter thanking CBT Board for MPC funding, confirmed NTG funding has been secured and will ensure a joint RGRC and CBT media opportunity when works commence</p> <p style="text-align: right;"><b>Noted</b></p>	

	<p>7.3 Board agreed once Investment Legacy Fund is fully established information and explanatory graphics should be uploaded to website. Board discussed opportunity to promote the establishment of the Fund through a Media Statement, and at the 10 year anniversary.</p> <p><b>Action: Board agreed Media Statement to be developed for future release.</b></p> <p>7.4 NLC invitation. Board previously agreed to invite the Northern Land Council to attend Board meetings. GA confirmed a discussion has been held with NLC CEO but letter is still to be actioned.</p> <p><b>Action (outstanding): Prepare letter to NLC to attend meetings</b></p> <p>7.5 Deputy Chair Position. Previously Board agreed to provide opportunity for local community directors to have a Deputy Chair role. Community directors asked for more time to consider.</p> <p style="text-align: right;"><b>DEFER</b></p> <p>7.4 – ieProjects contract extended to allow for adequate time to transition to new Project Officer/Secretariat.</p> <p>Recommend put moratorium on new applications until August or such time as the new Project Officers have established themselves.</p> <p style="text-align: right;"><b>Board agreed to put hold on applications.</b> <b>Action: Prepare Thank You letter to ieProjects</b></p>	<p>JQ,TJ2</p> <p>GA</p> <p>TJ2</p>
<p>Meeting closed at 11:21pm Next meeting: Wednesday 23 May 2018 (Borroloola Township)</p>		