

City of Duquesne, Mo  
Park Committee Minutes FINAL

April 7th, 2022

Rick Gamboa (4.12.2023), Denny White (12.13.2023), Sherry Lawrence-Absent (12.13.2021), Donny Allen-Absent (4.12.2023), Tom Johnston (4.12.2023, Jessica Girard (11.8 2023), Becca White-Absent excused (4.12.2023).

**Call to order:** 6 PM by Gamboa

**Approve March Minutes:** Denny White/Johnston 4-0

**Old Business:**

Rick was advised by Adrienne Weston-HST that our bid process should be as “generic” as possible but list the minimum items/requirements/sizes that would be required. The maximum price range should be included. The bid process may not begin until the “notice to proceed” is given after the grant has been accepted.

**New Business:**

Adrienne mentioned that the handicap signs and spaces in the main parking area meet standards for the park. The signs may need to be elevated slightly and she will check and advise. She is ready to send the new bid to the Federal Level. We may receive a decision by Sept or Oct of 2022. She will also email us a more current map of the trail as it was constructed.

Adrienne also mentioned that if the park rules do not allow motorized vehicles, we need to state on the sign that Handicap scooters or carts are allowed. She will check our posted sign and advise.

Adrienne and Melody were on site when Patty Reed (project manager) and Rebecca arrived without notice to walk through the trail to finish the walking trail inspection. They were pleased with the project.

A tentative diagram (dated 4.7.2022) showing placement of the fence with gates, splash pad, playground, shelter, bell tower with pollinator garden feature, fence, and restroom was discussed and approved.

Gamboa mentioned that it may be appropriate to post a sign by the driveway that current parking for the park is in the main City Hall area as people are already beginning to use the trail and do not know where to park.

Jessica mentioned that we should post a sign about the trail length which is just short of a quarter of a mile. It was agreed that a sign should be made that indicates the trail length as “4 laps equal one mile approximately”. Jessica also requested that a copy of the park rules be posted on the city website.

**Schedule next meeting:** May 5<sup>th</sup>, 6 PM

**Meeting Adjourned:** 6:25 PM

Submitted by: Rick Gamboa