

RUSHDEN PERMANENT ALLOTMENT AND SMALL HOLDING SOCIETY LIMITED

Registered under the Co-operative and Community Benefit Societies Act 2014.

Register no. 3126R

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Minutes of the Management Committee Meeting Held on Wednesday 19 May 2021

Remotely Via MS Teams Due to Covid19

The Chairman opened the meeting at 7:00pm

Present:

Russell Jarvis RJ (Chair) Dave Flook DF (Vice Chair)

Pam Clark	PC	Mark Cox	MC
Anita Jarvis	AJ	John Lowe	JL
Alan Martin	AVM	Ray Mc Donnell	RMc
Anita Medlock	AM	Shane Webster	SW

Pasqu Di Salvo PDS (Treasurer)
Jayne Evans JE (Minute Secretary)

Apologies:

Peter Swindley PS

RJ introduced Jayne as the new secretary and asked everyone to say their name before speaking so that Jayne could capture what they said accurately.

SW had sent a message that he may be slightly late joining the meeting.

The transcript of discussions have been checked against a recording of the meeting – some of the comments were not easy to hear and these have been put in italics. Some sections were inaudible by the secretary and these have been typed in italic too.

1. Minutes from Previous Meeting

Proposed JL
Seconded AJ
Abstained PC

2. Actions From Previous Meeting

No colour = new action this meeting/action from previous meeting modified

Red = action not started

Amber = action in progress

Green = action completed

Action No	Date matter arose	Subject	Action required	Action taken	person to action	RAG As of meeting date
	20/1/21	CCTV	Source Signs	SW – Knows a supplier who would do an A3 sign		Signs to be given to field

2.1				for £15 (if we pay cash, £15 plus VAT if pay Bank Transfer). MC found some on eBay for £1.50 Agreed for MC to order signs from eBay at £1.50 Update 19/05/21 Signs to be put up – MC to give to field stewards	MC	stewards who will put on display
2.2	20/1/21	Investment Account	Recheck which investment has best interest	PDS – Virgin Money at 0.65% for 2 years. Proposed RJ Seconded AVM Update 19/05/21 signatories to be RJ, PDS and DF	PDS	PDS to arrange now signatories have been agreed
2.3	17/2/21	Silent Alarms	Recheck Costs	SW – Cost £79.95 plus £12 for sim card Total £91.95. (Includes £7 credit on sim card). If 15 or more ordered, there will be a 10% discount on the £79.95. Email to be sent to members to establish if an order of 15 units can be made. Update 19/05/2021 See full notes below 5 alarms to be ordered for the Society's sheds.	SW to order, to talk to PDS re payment	
2.4	17/2/21	Road Repairs WR	Costs of Road Plainings, roller and scoop	DF – Plainings supplier has let DF down. Update 19/05/21 New supplier will put through the crusher and will be delivered by Friday 21/05/2021 The equipment to lay the plainings will be hired from Ablehire AVM to support DF	DF and AVM	In progress
2.5	17/3/21	Spare Keys	MC to return spare keys to other fields	Forms to be issued to those who have keys to all fields to sign and return Update 19/05/21 RJ to meet MC to get the keys	MC and RJ	

2.6	17/3/21	Mileage Allowance	PDS to provide full rules	PDS – 45p per mile Not able to claim if going to “normal place of work” Claim form required <i>Appendix 6</i>	PDS	Completed (forms already distributed) remove from action plan
2.7	17/3/21	Dog Fouling	Reminder email to members	JL – The “Polite” notices appear to have worked.	JL	Remove from action plan
2.8	17/3/21	Report on rubbish on fence line WR	AVM to show DF and MC	AVM – Large amount of rubbish has accumulated over many years. There is no fencing behind the rubbish. MC & AVM to have a look to estimate how many skips to clear rubbish Update for 19/05/21 See full notes below Security problem and risk of asbestos Agreement to <ul style="list-style-type: none"> Ask specialist firm to confirm if asbestos present and if so, quote for removal Get quote for skips Get quote for erecting of the metal fence to provide security along boundary 	RJ AM, AVM & DF	
2.9	21/04/21	Secretary interviews	Interviews to be arranged	Interviews held on 28 April and secretary appointed	RJ	Completed Remove from action plan
2.10	21/04/21	Item 3.11	Response to Joanne Fletcher	JF had requested a donation to cost of removing brambles and rubbish. Committee voted that no donation should be made as not Society land.	RJ	Completed Remove from action plan
2.11	21/04/21	Item H R Field report	Clear Rubbish and level area	Rubbish in corner of field Hire of Digger and skip agreed with maximum budget of £550. Update 19/05/21 See full notes below Work underway and should be finished by 23/05/21	RJ & JL	In progress
2.12	21/04/21	Item W R Field report	Warning letter	Letter to WR Member to ask if he is continuing – Rent still outstanding	DF	

				<p>Update 19/05/21</p> <p>DF said house sounded hollow and empty when he knocked and reported that he hasn't seen the member for months, which was unusual. Recommends that plot re-let and to send letter confirming that as not rent received yet plot will be reassigned.</p>		
2.13	21/04/21	Item on AOB Ride on Mower replacement (following theft of mower from H R field)	Purchase of mowers for HR, WR and BR	<p>Debate at last meeting regarding replacement of mower. Final agreement = to purchase x2 ride on mowers – one for H R and the other for W R. And 1 self propelled for BR Quotes to be sought.</p> <p>Update 19/05/21 see full notes below WR mower should arrive next week (week beginning 24 May) Vote- agreement to purchase self propelled Mountfield mower for BR</p>	RJ	In progress

Discussion recorded for 2.1

RJ – CCTV signs, Mark

MC – I've got them

RJ – you've just got to get them to us all now to put up

MC – we could have sorted it out the other day if you had spoken to me when you came down.

RJ – you were sat in Dave's car.

JE – do the signs need to be put up have they go to be erected?

RJ - Mark can give them to the different field stewards to be put up

JE – so its agreed Mark will give them to the field stewards to be put up.

RJ – yes.

Discussion recorded for 2.2

RJ – Pasqu, right Virgin Money

PDS – yes, to get the preferential rate I have to do this online, its a bit tricky but we can have a few signatories. Now when we spoke about it Russell, you said about having you, myself and Dave as signatories, is that correct?

RJ – yes if Dave is happy

PDS – Dave if you are happy I can open it up and have you as a bank signatory as well

DF – yes no problem

PDS – Ok I will proceed with that then, if you are happy for me to push the button

RJ – yes

PDS – any issues I will speak to you Russell, is that ok?

RJ – if you need a hand just give me a shout

PDS – thank you.

Shane Webster joined the meeting at this point

Discussion recorded for 2.3

RJ – Ive started talking to people about the alarms and creating an email to advertise them found that Specification states they do not operate below zero

PC – they do

RJ – well not according to the spec

PC- , yeah according to the spec but try speaking to someone who has one of these alarms for years

SW – sorry I didn't hear that last bit – heard Pam say they do work

RJ – the spec that was sent over says they don't but Pam says they do

SW – the spec does say they don't work below zero but whether they do or not in reality I don't know but that is what the spec say – that's where we are.

AVM – these are the ones that are going inside sheds, inside the main sheds

SW -Intention was to put inside a shed as cheaper without the casing – we can purchase outdoor insulated casing but they were slightly more expensive – it was agreed we would go for the ones without the casing.

AVM – we can make a casing

SW – yes we can, once the casing is put on it might insulate them more so that they can operate at a lower temperature

AVM –I would have thought that once they are inside the sheds and the casing it shouldn't be a problem as its not going to go below zero should it.

RJ – the sheds go below zero.

AVM- the sheds are not the only thing Russell, they will be inside a casing inside the sheds

RJ – ours are probably going to be alright but we were going to promote them to the members to see if the members would take enough so that we could get the discount. All the wooden sheds go below zero.

PC- but we have already agreed to purchase for the fields

SW – well all Ive done is spoken to them to find out about the discount . I can ring them up again tomorrow to ask them if they operate below zero.

PC - I don't see what the problem is,–I bought them to the committee as they have been working well on site at Washbrook Rd and has worked successfully over many years and has saved many members lots of money. I don't understand what the hesitation is about.

I would like to reiterate that if we had put the alarms in quickly as agreed it may be the case that it would have prevented the theft of the ride on mower at HR. Because of the hesitation, we didn't and so access was granted to steal that mower.

AVM – so we are unlikely to get any more members interested if they don't work below zero –if we put them in the sheds they won't work.

RJ –we don't know what the tolerance is

AVM –I have to say Russell we seem to be making a mountain out of a mole hill on every single action item we do. We have been going backwards and forwards over this one month after month and we will continue to do so unless we say let's go ahead and then speak to the members later to see if they want to get alarms. We need to make a decision.

RJ – if we get them in and then they don't work below zero for most of the year when we are most vulnerable, then what

AVM -suggested that casings made and insulated which should keep the temperature above 0 degrees.

RJ- we can't bring them in if they don't work below zero so we can't promote them to the members

PC – but they do work Russell, its proven

RJ – we can use that to promote them the alarms

PC- they are outside, not even in a building

AVM – we are going round in the same circle again, yes get them, promote them, we can put them inside a little case to stop them going below zero, but you are saying Russell, that in sheds its going to go below zero so they wont work. Oh why do we bother.

RJ – what we need to know from the manufacturers, Shane, if the spec says they wont work below zero, what does that actually mean.

PC- this is absolutely ridiculous

AM –We've already voted to have the alarms anyway

PC – yes we did Anita

AM – so why don't we just get them then?

PC – get them then

AVM – now it looks as though we can't promote them to the members because if they don't work below zero, they won't want them, we are going round in circles yet again

AM – we can get ours and then if the members want them, they can get them after

AVM – well there is something about a discount if the members buy them

PC- we you are probably talking only pennies

DF – is it a laser beam

PC – yes

DF- we you can power a laser beam in space, and it's pretty below zero there isn't it

PC well said

DF – I don't think temperature would affect a laser beam

AM – we've got sensors on our plot and they work below zero

SW – what temperature does the shed go down to

PC – well put it like this, I leave water in my shed and it has holes and gaps and it never freezes, even when it snows – it never freezes.

RJ –we've had frost in the big shed

PC- yes but it's not going to affect it (meaning the alarm)

AVM – so what do we need to do

RJ – just check with them Shane

PC – then we can waste another month

SW- bear in mind Russell, if I ring these guys up in Northampton, they stock millions of different alarms so they are not going to be experts on one particular brand of camera so they are going to turn round and say they may work at minus 5 or minus 7, so I think unless we are going to go into Nordic type temperatures they are going to be alright

RJ – so you knock up an email for the members starting with the price with no discount and hopefully we will get enough take up and include the fact that if we get enough of us, it's going to be cheaper.

SW – what I can say if there is enough of us, there will be approximately a 10% discount

DF –how much are these cameras Shane

SW – I haven't got the file

AVM £79.95 without the sim card

RJ - £91.95 with sim card Dave

DF – well if we put one on each of the store sheds, we are not even spending 400 quid

PC – this is what we agreed last time, and that we would just order them

SW – so why don't we order 5 and get them set up in the next few days and then discuss this as a members thing at a later date when we can say we have them and have been using them in various places and that we have had no break ins

AVM – I'm not sure how many members would spend £80 odd for an alarm for an ordinary shed and how quickly would people be able to respond, but because of the expensive equipment in the corporate sheds the alarms should be put in those sheds. Dave's got some expensive kit in his shed, so we should put one in now

JL – we have a brand new mower at Highfield Rd so the quicker we put one in as a deterrent

AVM – are we saying we should put them in the field steward's sheds

MC – yes – are we really debating that we should spend 90 quid to protect a £2k mower? It's ridiculous, we have four of five of them, so why don't we just get them in.

RJ – I wasn't disputing us having them Mark I bringing up the fact about the members

PC –so I will ask the question then why we haven't got the alarms yet as it had already been agreed

AVM – we have already agreed and seem to be going round in circles

AM – asked if there needed to be a show of hands however, RJ reported that the committee had already agreed for them to go into our own sheds

RJ –who is going to ordering the alarms

PC – we decided that you are because you are the moneyman, you won't let any of us order them

RJ – Shane, do you want to go and order them

AVM – done How many do we need then

MC – We need at least 5

SW – I will order them

AM – do we need a show of hands or not

RJ – No we have already agreed to purchase for our own sheds. It was just the question around doing them for our members.

SW – how many do I order then?

AM – we need 5, Do you need to pay for them first or after you have picked them up? You'll need to sort out with Pasqu for the payment

AM –

SW – I will ask for an invoice

PDS – send me the receipt and I will pay it back to reimburse you

Discussion recorded for 2.4.

RJ – Dave your road plainings

DF – I spoke to him last week and he said he had planings there but they needed to go through the crusher and he said when do you want them, so I said yesterday. He said he would get back to me before the end of next week which is this week now. He said he would let me know when they were done and when he can deliver them.

PC – excellent

AVM – so once you are happy they are all there, we will get back onto stablehire for the gear we need

DF – absolutely, when I spoke to the bloke at Stablehire he said the little bit of equipment you want will be no problem and that we can have it whenever we want.

AVM – just give me a call when you need help with all that Dave

DF – OK

Discussion recorded for 2.6

RJ – Pasqu, you sent out the forms didn't you

PDS – yes I've sent out the claim forms for business miles. If you feel passionate about claiming business miles if you pick up things – its 45 pence a mile. You don't have to do it but you can if you want.

DF – when did you send the form?

PDS – about 3 to 4 weeks ago

JE – don't worry Dave, I will include with the appendices with the notes from this meeting so you've got it again

JE – Russell, have we done the spare keys or have I missed that ?

RJ – No I'm just coming to that

JE – that's alright then, its fine.

Discussion recorded for 2.5

RJ – I need to meet up with Mark as the spares we have now acquired we need to get the forms for people to sign for them. Put that down for MC and RJ to do.

Discussion recorded for 2.7

AVM – John how's your dog fouling

JL – I haven't seen any around the field and it seems as though they are picking it up

AVM – good

RJ – that can come off now Jayne

Discussion recorded for 2.8

RJ – the rubbish on the fence line Alan

AVM – Mark and Anita, and I had a look at all of this – issues with security because no fence as everyone could get into the area with the rubbish and into the field beyond.

AVM - the area is a cheese wedge shape from the edge of Pam's chickens all the way up to my partner next doors plot there is absolutely no fence whatsoever. There's an awful lot of rubbish, a lot of wood that can be burnt, but there is also lots of sharp metal and broken glass.

AVM –Dave has suggested fencing the area that is within the Society boundary, which would include the area with rubbish, as there is a risk of injury to anyone trying to gain access to the site by walking over the glass and metal. The rubbish is on our land. We will need a fair number of skips, 6 or a dozen.

PC – we aren't gaining much space without removing trees and stuff.

AVM – we won't remove the trees, but there is a bit of land between the back and the barbed wire fence.

AM – 8-10 feet between barbed wire and back of plots – narrower at the lower end by PC's plot.

PC- the number of kids I have to shout at as they come over the brook and straight over to my plot.

AVM – I am surprised to find at your end Pam that there is very little to stop people getting in

PC – there is nothing at all .

AM – if Mark can get in anyone can

AVM – that's what I said, and I did say to Mark that anyone, teenagers or that sort of age would have no problems getting over and into our field.

SW – is there anything valuable in there?

PC – there's a load of singer sewing machines in there behind mine

AVM – There's one thing that concerns me that we found, we don't know what exactly it is but Mark thought it was possibly asbestos shed roofing sheets. I thought that the specialist asbestos guy was supposed to have removed the asbestos from the fields a few years ago, however, this may have been missed and it looks like there may be some all the way down there.

RJ – we removed some asbestos sheets from down there, so sounds like someone has dumped some.

AM – they have been down there a long time.

AVM – we don't know for sure do we that it is asbestos but it certainly looks like it

SW – a specialist should be called in to look at this material –

PC – it may be £10-15 thousand

AVM – I don't know if it will be £10-15 thousand but it wouldn't be a bad idea for someone to look at it because if it is asbestos we need to know.

AVM – there is a lot of metal and scrap metal men might take away the metal items including window frames

AM – yes the metal man will take it, there is a lot of metal window frames

AVM – its a real tip

AM – if the rubbish is cleared and the fence extended, it will be possible to extend the plots to the full extent of our land.

RJ – If it is asbestos we must get a specialist company in to remove asbestos – previously the Society had to get a company in to survey all of the fields.

AVM – we should have it checked

AM – the rubbish finishes next to the barbed wire fence that is our perimeter, so we can fence off and keep the rubbish inside, then we can clear the rubbish

SW – is it fresh rubbish

AM – not its years and years old

RJ and SW discussed if the rubbish was a fly tipping area but it was established that this was not the case

AVM –Dave told me that many many years ago, people would just take rubbish and throw it into that area.

PC – I have a car bonnet on mine

AVM – Russell can we have an action and a proactive approach to check out the asbestos

RJ – we need to get someone. We paid for a survey of every site last time, but for this situation and one spot they might come and give us a quote.

AVM – but Russell, yes it is one spot but there are bits not just behind mine but behind the others

RJ – Alan what I was trying to say was there was a law change and we had to get them in to do a survey of the land and that was literally walking to see if there was any- we think we got it so we need a quote for removal

AVM – can we arrange that?

JE – we had a problem in Wellingborough with asbestos and I can get the details of the firm in Higham Ferrers from Shaun

RJ – we used a company via the council from Higham Ferrers and it was probably the same.

MC –I don think its worth getting someone in to check it yet as all we are going to do is wasting someone's time, we have got 200m of fencing and we have been in 10 m of it and we have found some asbestos, so if we get someone in to look at the bits we have found and then we clear a bit and find some more and will have to get someone back again. And again when we find another bit.

AM – yes we don't know far it does down

MC- surely we get a team together to clear the area, cut the trees, cut the grass and move the rubbish and metal rubbish identify if there are any other pieces of asbestos in the area although this may require members to move some of the material and put it in a pile. MC thought it would be more sensible to clear the area fully to ensure all suspicious material is visible and then look at the asbestos in the railway carriage at Grafton Rd as well.

RJ – which we have boxed or bagged up

AVM – Is it ok to 'play around' with the stuff

RJ- no

MC - its not ok to play with it, or touch it, but it needs to be made wet so that it doesn't give off dust, and then work around it.

AM – and wear masks and gloves

MC - Its not ideal whatever we do. What Russell is proposing, is that we get someone in to look at it , so are we going to get someone in just to look at that piece?

AVM – sorry no mate, that was my suggestion

RJ – they will look at the whole fence line

MC – I don't disagree but I am just thinking

AJ – you are not touching it

AVM – as far as I can see if he sees that thing and confirms its asbestos

MC – I can confirm it is asbestos for you Alan. Its the same thing that was on shed roofs. We saw enough of it the last time when it was being cleared, its the same stuff that was on the tractor shed roof, so yes it is asbestos from the roofs. The advice given before for the roof of the sheds is to paint it to seal it, it will be ok, as long as you don't drill it or break it. It shouldn't be broken up but if you do touch it its got to be wet it can be moved, that was the advice given by the chaps that came to remove the other stuff. We could put it all in a pile and then let them move it from there. We can't leave it. It doesn't need testing it need moving,

RJ – it depends on what sort of asbestos it is

DF – I agree with that Mark

AVM – OK guys, if you agree with that , I'm quite happy to go along with that

RJ – I don't want anyone to play with the stuff we need to get a quote for its removal, the whole lot

AM – we don't know how much of it there is Russell

RJ – its for them to sort that out and then they can give us a fixed price quote

AM – are they going to walk 200m where you can't actually get in to see if there is any more

MC – Russell, they can't get in at the minute as there is too much other stuff in the way

RJ – I don't want anyone to start to play with it. It's ok if its only the stuff off shed roofs but what if there is any other types of asbestos in there.

AM – thats all there is, the corrugated sheets.

MC – they won't be able to get in because of the brambles and rubbish

AM – there is only the roof sheets and they won't be able to see along the 200m if there is any more because of the rubbish and trees.

RJ – we need to see how much it will cost, have you measured the line along the fencing?

AM – will they give you a free quote?

RJ – Im going to ask to see if a survey can be done for the removal

AM – if you have to pay them to come in to have a look its not worth it until we have some more on show

AVM – you don't have to pay them to come and have a look if they want the job

AM – it's been there a lot of years

MC – this isn't new, it would have been there when they came out last time

AM – and its literally just over the fence

SW – how much was the quote last time for them to clear it

RJ- I cant remember because there were other things done.

AM – they cleared a lot from the A6

RJ – last removal was £1500-£3000 for all of the Society's fields.

AM – was it £3000 to remove it last time or something like that?

RJ – yes possibly, it was a few years ago, I know there was snow on the ground

AM – I remember them coming out as they were picking little bits up

DF – when they took that little bit in the trailer away from the guys from Higham hill took that little bit it was £700 to remove 5 sheets from another site

AM – you need to wear masks and paper suits if you are going to move asbestos so we can move it to one side

AVM- well if it is asbestos my field is about 1 yard from the nearest bit so we have a problem straight away. So if we can move all the rubbish from around it and just leave that bit there so there is access for people to have a look, that would be better as far as I am concerned rather than it being moved. Can we not move all the rubbish and metal bits from the area.

AM – problem is you have to stand over it to get to the other stuff

AVM – not the bit near my plot as one end of it is partly under the ground.

DF – It's been there for years a years.

MC- the bit behind down from my plot, behind Tony's, there were bits of asbestos everywhere. As part of the asbestos clearance last time, we had rubble type bags to put the stuff as we picked it up.

AVM – well, we need to agree on an action guys because this is going on and on

RJ – whether we move it or not, we will have to pay for it to be taken away.

MC – aren't we storing some of it anyway?

RJ – sorry

MC – are we storing some of it anyway

RJ – yes we have some sheets, it's hardly anything.

MC – why are we storing that up there anyway?

RJ – because we were waiting for another large collection of it – there is a minimum charge for the amount they pick up, if you have one sheet picked up it's the same price

AM – well if you get a quote

RJ – well that will verify what it is, there are several types of asbestos and some of it is relatively safe

AM – This is all corrugated roof sheets

MC – it's like what you have at Grafton Rd in the railway carriage

AM – yes it's the same as that

AVM – we can go back and have a look at the area to see what we can do. We should just be able to get rid of the metal frames and stuff.

RJ – there is a minimum charge to remove the asbestos – there is some in Grafton Rd in the railway carriage that also needs to be taken away. Could all be done under one quote

MC – we could get hold of the fencer to get quote and to ask them to measure the gap as suggested by PC. Yes we need to get the stuff moved but we need a final goal and that will be to put a fence up.

AVM – it's easy for someone to get onto the field now

MC – I have thought that for the last 4 years

PC – it's scary how easy it is for someone to get in

MC – let's get the fence finished

RJ – so you will have to go and measure it, we have to cost all of this up

AM – all we can do is measure up on the road because you can't get over at the back of all of the plots to measure it

PC – Anita have you got the contact details of the fencer?

AM – I have yes

PC – can you get him down to quote for it

AM – I think they have a set price per metre and you tell them how many metres you want so they quote you on that.

PC – so you do a physical walk along and that's that

AM- yes

PC – if we can get that and a time, we can work towards clearing it and getting the fence installed

AM – yes then we will know how long we've got to do it – and that will mean the field will be all secure doesn't it.

RJ- and the skips?

AVM – skips needed, probably at least half a dozen

RJ – of what size?

AVM – I know they do them in yard or something

DF – 12 yards

PC – the largest

AM – Dave has someone specific who picks up our scrap metal, we don't just let anyone in. He will help come and clear it, he'll drag it out.

RJ- is there any other general waste over there?

AM – yes

RJ - how many skips do you think you will need Alan?

AVM – Mark do you think 6 will do it?

MC – I can't put a figure on it Alan difficult to know, if we clear your bit first we will have a much better idea. If we go in with a strimmer and a chain saw to clear a tunnel, we'll have a much better idea when we have done that .

AVM – following the line of the barbed wire

MC - The fence could be erected on the barbed wire as there isn't any rubbish the other side of the barbed wire fence. Technically, the fence could be erected now as I can clear the area with the chain saw and a strimmer which means we can then clear the rubbish at our leisure. I can't say that for definite, as we've not cleared it.

We've got to get the agreement to go along it with the strimmer and then we'll have a much better idea won't we?

PC – we will measure it, get quotes for the fence and get that approved and get it done, set a date for instalment then remove all of the rubbish, I think that's the best way to go.

RJ – you need to get costs for everything, cost the whole project up

AVM – we will

RJ - skip for HR was £234 incl vat – can have for up to 5 days – larger skip very little extra money – from Mick George

AVM – Dave and Mark, can we agree that we can get an estimate and Im quite happy to chase around for prices. Im happy to hold the end of the tape if we can get in there.

MC – we need to remove some of the undergrowth, Im happy using the chain saw and what ever but we need to get some man power down there – I struggle to pick things up

AM – he can chop it down but he cant pick it up

RJ – you need to get all the prices

AVM- we I know what I need to get

AVM – so can we agree on the actions Russell

AM – Russell can we leave the asbestos quote to you

RJ- yes I will do that one

AM – if they wont do it free, we'll wait to see what else there is

RJ – we have been a previous customer

AVM – if they don't want the job, they will charge us for coming out

AM – is that Higham hill

RJ – he has got quite expensive – there is the council ones, they do national work too

AM – well if they are local they shouldn't charge to come out to do a quote should they

RJ- no, they are based local but they actually do national work

AVM – Jayne have you got the actions

JE - yes

Actions agreed – get firm in to establish if the material is asbestos, ask for quote to clear if it is, obtain a quote for skips and quote for extending the metal boundary fence.

Discussion recorded for 2.9

AVM – well done Jayne, that action is finished

Discussion recorded for 2.10

RJ – the reply for Joanne Fletcher has been done so that can come off

Discussion recorded for 2.11

RJ – Skips for Highfield Road - John

JL –everything has been cleared. Rubbish disposed of in skips 07/05/2021 and area strimmed. We have managed to level off the field.

Digger hired and due to arrive 21/05/21 for 3 days to level the earth piles and approach rd. Will also be digging out the ditch to improve drainage and putting the removed earth on to 2 possible new plots

Brambles still need to be removed.

2 plots could be created when the work has been finished and the space will still be adequate to get cars down.

Its all in hand and hopefully this week end will see the back of it

MC – how much was the skip

RJ - skip for HR was £234 incl. vat – can have for 5 days but we didn't have it for 5 days in the end - larger skip very little extra money

AVM – so its £234 incl. Vat for a week's hire

RJ – yes and its 5 days minimum.

PC – who was that with

RJ – I rang about 8 different companies to get a price and by a country mile Mick George was the cheapest.

AVM – that gives me an idea because I need to find out how many skips we might need for the rubbish

RJ – if you go to Mick George website and put the post code in of the field, it will give you a quote on line

AVM –so when you put NN10 in it does up by 20 quid then?

RJ – to be fair it only went up by about 6 quid actually.

AVM- thank you. Well done John

SW – and for the helpers

JL – appreciate the help

Committee – thanked JL for managing this project

RJ – Jayne that is to carry on as we haven't quite finished it yet.

Discussion recorded for 2.12

RJ – Alan Cook. We've sent him the polite letter as he hasn't been seen for a while. There was no reply – err, Dave?

DF- I went round his house and I had the impression that it was empty, when you knock on a house you can tell if the house is empty, it didn't sound as if anyone was then when I knocked. I normally see him between Wilkinsons and the bank but I haven't seen him around for months and months.

RMc -what is your gut feeling?

DF – we decide he's not coming back and we re-let the plot. *It's the middle of may and the rent was due middle of March*

AVM – Can I ask you Dave, did you say there was only one on the field on a warning, is that the guy opposite Colin, in the corner, cuz hes on a written isn't he?

DF – no, I didn't say the was only one on the field.

AVM – OK, no worries

DF – its just down from Ray's on the opposite side near the Woodland Rd gate

AVM –ahhhhh so that's why he's leaving, he's opposite Rays!

Laughter from some members of the committee

RJ –right then Dave, so I think we have to assume he's not around anymore

DF- I think so – and to follow that up, Melvin who has about 18 poles is talking about giving up the whole 18 pole and taking on a small plot, so if we're in agreement that Alan has gone, I'll contact Melvin to see if he's still wanting to do that. That way, he'll have Alan's small plot and we'll have 18 poles to let

RMc- yeah that's a good idea Dave – *well* done Mr Flook.

RJ-so you're going to get that all done then Dave?

DF-I'll do that, I'll get on the case tomorrow.

RJ – Do the leaving form for Alan Cook for us Dave, the reason is not renewed rent

DF- yes – (secretary *unable to hear the rest of the sentence*)

RJ-well the fact he's *not been seen around*

AM- do you think it may be worth going back and speaking to a neighbour?

DF – well, to say what Anita?

AM – well to see if they have seen him sort of thing or do you know anything

DF-well if he turned up tomorrow it wouldn't get away from the fact he should have paid his rent in March

AM- is he a long-term member is he?

DF – well not really no, 5 years

AM- is that all?

DF- yes I sent him on

AM- I thought he'd been there a lot longer than that

DF- I know he had health problems cuz last year he only came down about 3 times

AM- yeah he left it didn't he

DF – yeah

AVM-right done, your action Dave

RJ-yeah, yours, leave it with you Dave – this can come off the actions Jayne

AVM- right, Lawn Mowers

RJ – Interviews – that can come off

AVM – aren't we following the list

PC- why cant we follow the action plan that Jayne sent out?

Discussion recorded for 2.13

AVM- right, ride on lawn mowers we are on now yes? The one is there for Highfield Rd yes? So where is the Washbrook Rd one?

RJ –right, it's a long story this. I contacted the supplies and said I wanted 2, they went to the manufacturer and they said yes, so I paid for them. 3800 quid. A week later, the manufactures came back to the supplier and said they have not got them, there was an error on their inventory system. so they refunded me. They continued looking for them, because the world has been in lock down, they have not been produced so everywhere you go they were saying the end of June or beyond.

They found 1 in from a supplier in Cambridgeshire near St Neots but they only had the one they did have 3 but the other 2 were north of 10,000 quid , so we got that 1. In the meantime, the normal supplier in Northampton, the area manager of the manufacturer looked around the country to see where there was 1 in stock and they

found 1 in Stevenage. It being moved from there to Northampton for us. So I have paid for that one too. I have been reimbursed for the first two.

RMc – so you said you got reimbursed Russell? You are not using your own money are you?

RJ- I'm using my credit card

RMc- you are using your credit card, your personal credit card?

RJ – yeah

RMc –you should not be doing that mate, no you shouldn't

RJ – A credit card gives us a bit of security

RMc- its not the point Russell, you shouldn't be using your own personal credit facilities for the society

AVM – Lets put it the way it should be then, if the Society needs a credit card to do its business, then one should be issued to the Society

RJ- its such a rare occasion

SW – well said Al

AM- its not though is it, you paid for the compost out of your own money

RJ – we don't now

RMc– that's what I am referring to

AJ – That's because last year we could not access the bank account.

AVM – the thing is Russell, if you need a credit card for the society just get one

AJ – NO you can not have a credit card on this Society.

RJ – It's a one off isn't it, so we don't need a credit card. So thats on its way

MC – so how much did you pay for that one

AVM – it should be paid for out of the society account

RJ – They are honouring the price whatever we agreed at the last meeting. The mower is £1799. The one from the other supplier was £1400 as it has gears. The more expensive one has hydrostatic system that is like an automatic car. the mower is £1799. The one from the other supplier was £1400 as it has gears. The more expensive one has hydrostatic system that is like an automatic car.

MC – At the last meeting 1799 Russell, correct me if I am wrong 1799 times 2, you said you paid them 3800

RJ – No I said 3600

MC - oh

AVM – anyway its coming, when is it due to arrive

RJ- next week

DF – what's the difference between a geared one and a hydrostatic one

RJ – with the hydrostatic, you just put it in forward and put your foot on the accelerator, with the geared one, its got manual gears like a car, theres no clutch

MC – why did we not buy geared ones, why are we buying a hydrostatic one

RJ – The problem is that you cant get hold of anything at the moment, I have been ringing around and the area manager has been looking for us but the manufacturer hasn't got any more of the cheaper one

AVM – are you saying we shouldn't have this one?

MC – I'm not saying anything but surely it it would be better with gears,, why buy one with all the gismos that are going to break

AVM – do you want to put it off until we can get one of the manuals

MC – whatever is good for everyone else Al, Im not saying anything, but surely gears would be better

AVM – can this one be maintained just as easily as the other one or not? This one is more like an automatic.

RJ – the one that we lost was a hydrostatic

AVM – oh was it

JL – the geared mower that has arrived at HR and Ive used the hydrostatic one and believe me the geared one is much more physical effort to use than the hydrostatic one that was stolen.

MC- I agree with that John that is what I was saying its the maintenance as they start getting old

PC- I think we should get what we can get, at least its done.

AVM – what guarantee do we get, warranty do we get on these

RJ – I think its 3 years, I haven't registered the last one, I was going to do it all in one go

AM – is it 3 years, you need to check that

RJ – 3 years apart from tyres and stuff you know

AVM – so are you happy Mark and Dave to go for that

RJ – they are rarer than hens teeth at the moment

JL – Dave, you are more than welcome to try this geared one to see which one you prefer

DF – that would be good John thank you

AVM – so if you prefer the geared one Dave you can swap

JL – I'm happy to have something to sit on to cut the grass, I have no real opinion, all I know is that you have to work harder with the geared one

AVM- so if Dave doesn't like the automatic one, we can give it to John and have the geared one

MC – I don't mind, at least we have a ride on mower, it's all whistles and bells these mowers, the more there is to go wrong.

AVM- well you are good at recognising whistles – so that is coming next week

RJ – yes. It's been a battle chasing em

AM – yes, well done

Committee extended thanks to RJ for organising.

RJ – quote for Bedford Rd for a Mountfield self propelled mower = £499. There are some more expensive than that

AVM- so have you ordered it

RJ – no because I want permission

MC – can I look at the specification

RJ – its man enough, some of the cheaper ones are good for a back garden but there are some more expensive ones.

MC – could you send me details of that one do you think I could have a look?

RJ – that is the one I'd like to have. I want to go to the vote today so that I can order it in.

PC- sorry Russell, what is it, what's the make of it sorry

RJ- its a Mountfield

PC- oh they are good yes

MC- please could I have a look Russell

RJ- I'd like a vote tonight because I want to get it.

MC- I know that it's what you'd like, I'm only saying that I'd like to look at the specification.

RJ- you aren't the one that will be using it, it is for Bedford Rd.

MC- its one society Russell, not for Bedford Rd

PC- we've had to go through all the paraphernalia for fencing and all the rest of it

RJ – lets put it to the vote are we going to have a replacement mower for Bedford Rd or not

PC- How much is it?

RJ – 499

AVM- 499

MC- I vote no because we may be able to get a better price

AVM- we might be able to get it down by 50 or 100 quid. Is it worth all of this hassle for just £100.

MC – I'd at least like to look at the spec Alan because I know a chap in Wellingborough whose very deeply into these mowers and we might be able to get a better mower for the same money.

RJ- then its another month gone

MC - Should we really rush ahead?

AJ- I'd like to vote on it

RJ – I propose that we purchase this mower for Bedford Rd

AJ- and I will second it

RJ – AJ will second it, so you can just vote

PC- I vote yes

RJ- thank you Pam

SW- I vote yes

JL- I vote yes

AVM- sorry Mark, let's just get this done

JE- can someone tell me who said yes and who said no sorry I couldn't quite hear all of the voices,?

RJ- RJ and AJ yes

JE – AJ, RJ, Pam

RJ – RJ, AJ, Pam, Ray, Alan, AJ, SW, JL,

AJ – Dave said yes

DF – I'm abstaining

JE- that's fine, are you a yes Anita Medlock

AM – yes Jayne

MC- I'm a no

Vote taken

Yes AJ, RF, PC, RMc, PC, SW, JL, AVM, AM

No MC

Abstention DF

RJ- just to let you know Pasqu has lost connection, he's been sending me texts

3. Secretary's Report and Correspondence (not minuted verbatim)**3.1 Permission Requests**

Item No	Date	Field	Members	Details of Request	Outcome
From previous meeting	21/04/21	HR		8x6 shed (JL emailed on 10/05/21 to enquire if this permission request had been agreed at the previous meeting)	Recorded on the meeting minutes as agreed
3.1.1		B R		6'x4' greenhouse	Agreed
3.1.2		H R		green house permission to erect 10ft x8ft on my plot	Agreed
3.1.3		H R		Medium sized green house	Agreed
3.1.4	05/05/21	H R Plot 56		fruit cage to our allotment plot 56 Highfield Road made from timber fence posts around 3x3m square and about 2m high covered in a net. shed / children's old timber play house	Agreed
3.1.5	19/05/21	WR 142 b		shed	Agreed
3.1.6	19/05/21	WR		Replacement poly tunnel (same size as old one)	Agreed

3.2 Concerns

Item No	Date	Field	Member	Details of Concern	Comments
3.2.1	17/05/21	W R	Alan Martin	Security concern for field Associated with action plan item 2.8 – gap in field boundary fence with large amount of rubbish build up.	Discussed under action plan 2.8

3.3 Other Items**3.3.1 (Appendix 1)**

Letter from North Northamptonshire Council re allotment fires (Highfield Road)

RJ – environmental officer contacted RJ by phone – I asked him what date was it but he couldn't say what dates. I've asked him that in future lets us know straight away so that one of us can get down

there someone can check if the offending fire is actually in the allotment field or in one of the gardens backing onto the field..

AVM-there is something wrong when officials don't keep records

RJ- the complainant didn't give dates

AM- it could have been last year

AVM- its absolutely dreadful

AM – Rushden is not a smoke free zone anyway

JL – I was going to raise that point, its not a smoke free zone

AM- its just to remind people to respect what way the wind is blowing. If its a hot day and everyone has their washing out they shouldn't have a fire

PC-yes its just common sense

RMc –We have had this conversation before. You can burn on a Sundays and any time after 7 o'clock at night, so I don't know what the problem is.

AM-its about having respect for your neighbours really

RJ- well its about them contacting us more urgently when someone complaints. There have been a couple of occasions, not always on Highfield Rd, when we get there, we find sometimes that the bonfire is not on our field but its one if the neighbours who has a fire.

DF- yes Russell spot on

RJ- yes sometimes they say oh its down the road

AVM –so have we got an action

RJ – no not really – it's just about them contacting us more urgently

AM- would it be an idea to put a bit on the notice boards about fire respect

PC- yes a bit like picking up the dog poo

AVM- it doesn't hurt to remind people does it

AM- just a reminder of fire etiquette

JE- have we got a fire etiquette

AM- yes we have

RJ- its in the joining pack

JE- so we are going to put it on the notice boards

AM- yes I reckon

AVM- action is done, good

3.3.2

JE- we have been reporting on the number of emails for the plug plant orders are we still doing that?

RJ – yes it gives us a feel for how many orders as its the first year we've got them

There have been 29 emails for plug plants

DF- Ive got some more permissions (JE added into the table)

4. Warning letters

Warning Letters							
Name	Field	Polite letter sent	Outcome	1 st letter sent	Outcome	2 nd letter sent	Outcome
	HR			To be sent As not working their plot and have received polite			

				letters in the past			
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Discussion recorded for 4

RJ – The members, were given warning letters last year, by now we would normally expect people to be working their plots after the bad weather, so to explain, we start looking at if they need further warning letters or are they now working their plot successfully

JL – there has been some activity, but I haven't seen him, there is some plastic covering the weeds but I haven't seen any other action than that.

RJ- we have a series of letters, maybe we should give them the polite letter just to gee them up a bit

DF – *(secretary unable to hear)*

RJ- I can't remember if it's the first

DF-I can't remember seeing their name come up every month for a long long time

RJ- are they the ones that came from you originally

DF- No no

AM- they've probably put some plastic on the floor to shut you up

AVM- ok so it's the 1st warning letter

RJ-yes, have you got that Jayne

JE – yes

AM- it may come as a bombshell

MC- its for John to decide as hes the field steward

JL- well Ive seen some activity but its only plastic on one corner of the plot which I don't consider working the plot, so I would go with sending it. The plot seems to be a strange one

Some comments made that could not be heard by the secretary

RJ- Dave, hows your member doing

DF- a brilliant job

RJ- so she can come off

DF- yes I think so

RJ- Jayne she can come off the warning table

5. Treasurer's Report (Appendix 4) (not minuted verbatim)

INCOME

£0 rent now outstanding - 1 member was outstanding, however decision has been made to reassign his plot (2.11)

Store sales since our last meeting:

BR £743.40

GR £720.96

HR £445.50

WR £772.90

EXPENDITURE:

-Growell supplier paid for store purchases -£1,905.96

-Ride on mower purchased for HR from Ibbetts Supplier -£1,499.00 (Funded by our insurance claim earlier in year after theft of mower)

-Anglia Water has also been paid

RJ -requested that payment for water for Haydon Rd for the small holdings is itemised – PDS stated may have been put in with the Grafton Rd figures – PDS will separate

6. Field Reports (not minuted verbatim)

6.1 Highfield Road

- 1 plot available – with the redesigning underway may have another 2.
- needs one new member pack for the vacant plot.
- The mower has a base plate and a lock and chain – its not visible when go in through the shed door which will delay anyone trying to steal the machine
- There were 4 wheelbarrows belonging to the field but now only 2 are present. However, a wheel has been stolen from one of them. JL will put up photographs of the barrow on the entrance gates without a wheel to ask if anyone knows where it is with a note saying that the members now only have access to 1 barrow due to the theft of the wheel.

PC -offered wheel and tyre from her old barrow.

AVM – enquired where the 4 barrows had come from and it was established they were left by members years ago

6.2 Washbrook Road

- Reassign leaving members plot
- If a member gives up his plots and takes over leaving members plot will give DF approximately 20 poles up to let.
- Described the use of a metal container divided up into 10 compartments that is secure where members can chain up mowers and expensive pieces of equipment – compartments on rent for £10 a year
- Has been discussed with the police who had no objections about the use of metal storage.

PC- has seen some of these containers for sale at £140

6.3 Bedford Road

Nothing to report

6.4 Grafton Road /Small Holding

Nothing to report

7. Store

Plug plants

Total sell value £478 Profit £233

RMc – congratulated PC who had made the suggestion to sell plug plants a few months ago. .

8. Health and Safety

Nothing to report

9. Any Other Business

9.1 Photographs of tractor shed – sponsor MC

MC- I've have spoken to the surveyor to get a quote and he has said if I can take some photos it will give a much better idea before they come over, but I can't do this Saturday but would it be convenient Russell if I came up to meet you at the tractor shed when the shop's open or after the shop

RJ –I am not really comfortable sending someone we don't know photographs of our kit.

AM- it won't be of the kit, it will be of the walls
RJ- nor of the walls or anything
PC- I agree that we should take photos
AVM- what's wrong with taking photos of the walls
AJ- said because the kit will be in there
RJ- the kit will be in there
AM- so take it out
AVM- its photos of (the walls not the kit
RMc- its pictures of the outside
RJ- so take photos of the outside
AM- he needs photos of the inside as well
MC- yes he needs the inside as well
RJ- what's his name
AM-he's got letters after his name
RJ-well lots of people have letters after their name, what's his name
AM- you've got his name
MC-go over the last minutes, I've already given it to you Russell
AJ- he's in the middle of a field
PC- oh don't be so rude
JE- could you give me the name so that I could record it if possible Mark, sorry to ask as I don't have access to the older minutes
MC- can I send it to you in an email Jayne
JE- yes that's fine, then I can put into the minutes thanks Mark
(The name of the surveyor is N. P. Marsden B.Sc. (Hons), M.C.I.O.B, M.R.I.C.S., M.C.A.B.E)
MC-so can we organise that then Russell, so that I can take the photos, I think everyone agrees with us
PC- I agree with you
AJ- why does he want the inside - why can't he come out
PC-it could be different inside than it is outside
AJ- its a breeze block
RJ- its a breeze block
AM- Anita can you please shut up if you aren't going to contribute
AVM -whoa, whoa, you can't get a good view of the ceiling structure from the outside
RJ -why do you think there is actually a problem Mark
MC- *(secretary unable to hear what was said)*
AVM-ah so hang on a minute, we've got something else
AM - we are back on this again
MC- we need to know
RJ- so you are talking about spending *lots of (or possibly allotment)* money when nothing's wrong with it
MC- I'm not going to discuss that with you
RJ- record that Jayne please
JE - yes
RJ-he won't discuss that with me
MC - you were supposed to be getting a surveyor, Pam has already got somebody, I've already got somebody.
RJ- why do you think we need to pay someone
MC- it's a shoddy job and you know that
RJ- how do you know that it is
??- *it's not*
AVM- Anita and Mark, you aren't coming across very clearly
AM- it's a shoddy job
AVM- so it's a shoddy job
AM- yes
PC- the money that was spent erecting it - its not finished

RJ – what wrong with it then

PC- it's not rendered

AM- it leaks doesn't it

RJ-no

MC –Russell, we are asking for a professional for their advice, not yours, professional

RJ- well check him out

AM- he does lots of work for the council and lots of other work, lots of legal work

MC- are you refusing for me to take photos then

RJ- I'm not happy with you potentially taking photos of the kit

MC- I didn't ask you that, I asked if you were refusing to let me take photos

RJ- I don't understand why you think there is a problem with the garage

MC- I don't need to know what you think, I want to know if I can do what I want to do

RJ –I'm not happy about spending money to have this thing surveyed when you won't say what you think is wrong with it

MC- I did send in what was wrong with it

RJ- I'd rather spend some money on fencing

RMc- actually, wasn't it talked about some months ago about the guttering leaking etc etc

MC- yes

AM- yes

RJ- I don't remember

RMc- wasn't someone accused of pouring water onto the roof

RJ- yeah- there was a metal plate that had been pulled off and the builder came and repaired it

RMc- so why are we going all through this

RJ- I don't know Ray- its a dig at me I suspect again

AM- not at all, we just don't think its a good job

PC- its not finished

RJ-it does what it is designed to do, it doesn't leak, I don't understand why you keep going on about it. We have better things to do, like sorting out the fence at Washbrook Rd. It would be better for us to put all of our energies into that than poncing around with something that doesn't have a problem

AM- you are saying that but when it comes to it you will delay that as well

MC-Russell, as when the shed was built, I am trying to look after members, not trying to look after members in 10 years time, but looking after members in 50 or 100 years time. Now this building should still stand, you know the quality of the building that's been done, the fascia boards aren't right, the *exclusion* at the bottom isn't right, the shutter isn't right, the door isn't right.

RJ-????

MC- hang on, am I talking or are you talking, which one of us

RJ-everyone of our sheds, it leaks around the doors

MC- so what are you saying

AVM- hang on – so every one of our sheds leaks around the doors. This was a replacement shed, a new roller shutter shouldn't leak around the doors.

RJ- its a roller shutter and sometimes when the wind is in the right direction it will blow some water underneath. All roller shutters do. I did not have a single Cash & Carry with roller shutters that did not leak.

PC- no they don't, They are sealed at the bottom. They shouldn't leak. Booker's are tight with their money

AJ – oh here we go again, have a go at Russell

RJ- being vindictive towards me

AVM- so if that is a known problem with roller shutters, why did we go with a roller shutters, why didn't we go with a door

RJ – because they are a bit safer. The old one Alan

?? (secretary unable to identify speaker) - oh here we go again

RJ- do you remember the old one Alan, the old garage

AVM- I don't remember looking at it

RJ- it had rather large heavy opening doors, that open normally, and because of the weight of them strained the brickwork and the lintel

AVM – why did we not have a sliding door.

RJ – Because there was not room.

RJ- We have better thing to spend our time on. Instead of poncing about with the tractor garage.

AVM- anyway it's too late now

MC- can we vote. I propose that we get photos

RJ- I'll take them for you

MC- I'm proposing that, what is everyone's thoughts

PC- I'll second that

AVM- let me try something; Russell has said he would take the photographs for you, if you are there with him, that'll be good

RJ- I'll take them

AVM- that's not right if he's not with you, it will be done in your eyes and he'll turn round and say you haven't taken the right things.

AM- why won't you let us in the tractor shed Russell

MC- what's hiding in there

RJ- Dave goes in there

AM- why won't you let us in there

RJ- Dave and I each have a key to get in

AM- yeah but why can't the rest of us go in there

RJ- I don't understand why you are making all this trouble up about something we haven't got a problem with. I don't understand why you want keep stirring things up.

AM- Russell we aren't making trouble

RJ- I don't understand why you are stirring things up,

AM-so why aren't we allowed in

RJ-it's nothing to do with not being allowed in, I don't understand why you want to keep stirring up trouble

AM- we aren't stirring up trouble, we want to make sure we have got what we paid for

MC- it cost 16 thousand pounds Russell and its a poor job

SW- why don't we have a vote to see if we want to dig deep to solve. Russell is saying there is nothing wrong with it, Mark you are saying it's a bad job

RMc – Shane, there is something wrong with it as it was bought up for something to be repaired

SW- yes I agree with where you are coming from

RMc- who bought that up in the first place

SW- yes I can vaguely remember something way back in one of the face to face meetings at the end of last year, and I think Russell was going back to the person who built it originally to check some of the issues we had

RMc- according to Russell there is no issues, so what is actually going on

RJ – Its Mark who keeps saying there is an issue with it.

SW- that's what I am saying, that's what I remember

RMc- so we paid £16K for this thing and as Mark rightly pointed out we want it to be standing in 50 years time, so is there something wrong or not

AJ – Its just a building with a tractor in it.

SW-Ray, let's have a quick vote on it now otherwise we will keep going round in circles. If we agree that we need to look into it and get a quote, then that's what we do.

JL-I am suggesting that at some point hopefully, very very soon, we will have a meeting at the store, can we delay it and then we can all look at it

SW- yes that sounds alright, it's a good idea

AVM- does that sound alright Mark

JL- I don't really know what we are talking about so we can get the pictures

AM- if Russell will let us in there, we'll all know what we are talking about

AVM- if John's suggestion comes up and we all agree that's what we will do. So we will all be able to see. I don't know if there is anything wrong

AM- at the next meeting, we can all have a look and you can all give your opinions

AVM- so is that a proposal

JL – I propose it as we are just going round in circles

AVM- seconded

Committee members voted

AVM- all in favour

The committee then shared a few jokes

RJ- well what we can do is take the tractor and trailer out for you

AVM- sound alright yes

JE- can I just check that everyone has agreed and that at the next face to face meeting it would happen

AVM- yes

JE- thank you

Vote

JL proposed the above

AVM seconded

Rest of committee agreed with this.

9.2 Timetable proposal by Secretary (Appendix 5) – sponsor JE (not minuted verbatim)

JE- requested feedback on timetable proposal by next meeting

9.3 Civility during meetings – sponsor AM

No need for derogatory comments from the chairman

JE- this is about civility in meetings and should apply to everyone

AVM- quite right

AM- the main comment that I was referring to, we were talking about mechanics and Russell turned round and said I wouldn't turn round and drive anything he has fixed. I thought that was derogatory and downright rude. It was insulting as Mark is a fully qualified mechanic, he was the top one in his group. He even taught the teacher things. I mean it would be like us turning round and saying your IT skills are shit. So why would you say someone who has worked really hard to get the qualifications he's got, for you to turn round to say you wouldn't drive anything he has touched.

PC- I want it putting on the record I wouldn't trust anyone but mark with my vehicles

RMc- quite right Pammie, quite right

AVM- I think we need to come back to Jayne's thing and we civility

AM- I just feel that there should be an apology

AVM- well I would agree with that but whether you are going to get one or not – so Russell

RJ- well what about the bloody disgusting email that I took from Pam since the last meeting

AM- that was Pam, it wasn't Mark

RJ- but I've had others from some of you, I've had plenty. I can have an opinion, and that's not wrong and I am not going to discuss it any more.

AM- that wasn't anything about your profession, what you said was downright insulting and rude

RJ- and you haven't been rude to me

AM- only where its due

PC- she does write snidey emails

AM- I've had several yes

JL – we are going to stop this now aren't we

AM- yes I hope so John, I hope so. We don't go around saying about his IT skills, we don't say that your a load of shit.

JE- ok have we done with this

AM – Jayne, can we just minute that Russell refuses to apologise for his derogatory comments pleas

JE- ok

9.4 Concern about privacy being affected by Cameras on RJ's plot at Bedford Rd Field - sponsor AVM

AVM- right I don't know what people are going to think of this, I've had a concern from a BR member, he's not put it in writing yet but I think he is going to. He is talking about cameras that are on people's plots looking over common areas. He says there is one on your plot Russell

RJ- yes there is one by my shed trying to pick up the fox that comes on my plot.

AVM- well you have to be very careful if you are using a camera as it comes under privacy act

AJ – It's a wildlife camera

RJ- it's a wild life camera, we've had it for years

AVM- well I don't know about that, I just know what I've been told

RJ- it's for around my plot to see what's coming on

AVM- well he feels it's focussing on him

RJ – Several of us have got them round the fields, AM and MC have them as well, fine, they all help if something happens. It is unlikely that mine would pick up anything. The range of it fairly limited it's a cheapy.

AVM – Maybe you need to speak to Mick and tell him that is the case.

RJ- well why doesn't he come and ask and talk to me, he sees me every day and waves to me

AVM- well he spoke to me so I said to him if you want to raise a formal complaint, you can but that I would raise it tonight. Russell, there is no point arguing with me, I am telling you what I have been told, ok

AJ – why is it a complaint to have a wildlife camera on your plot.

RJ – Anita and Mark have CCTV on their plot.

AM- yes we have CCTV but it's not aimed anywhere outside of our plot

AJ- Because you're the Chairman Russell Jarvis that you are not allowed to have a camera

AM- oh shut up Anita

RJ – it's true

AJ – it's true

RJ – loads of people have got them, I know half a dozen on HR that have them

AVM- Russell, you know very well that when we started to use CCTV cameras on the gates or anywhere else we had to make sure we were registered for the data protection act.

RJ- it's on my plot

AJ- it's looking at our plot

AVM- well tell him that because as far as I am aware, he is saying it is pointing toward him and other people and he is worried about the intrusion of his privacy. So there you go, that's it.

AJ – does he have a guilty conscious

RJ – it wouldn't reach where he parks his car

AVM- I'm just bringing it here as he asked

AJ- I can't believe this, it's for wild life

AVM- it's the data protection for privacy, it doesn't say anything about wild life. If you record images of people and what they are doing, the act says that isn't right. You have to make them aware, you have to tell them.

RJ- yeah yeah – there is a notice on the gates

SW- Russell, you are going to have to deal with this with Mick Metcalf, Alan is just raising a point this chap has made

AJ – This is another get at Russell day

RJ- Ill download it and show him what it gets, it's just looks onto my plot. You have to walk on to my plot to trigger it.

PC- that will probably sort it

AVM- I'm happy with that, I've no problems with it

The following is not verbatim

Discussion around the CCTV cameras on the gates being triggered by the wild life

Meeting Closed 9:30pm**Date of next meeting Wednesday 16th June 2021 at 7:00pm**

Signed _____

Counter signed _____

Date _____

New Action Points from Meeting		
Subject	Action required	Who
Reply to Permissions		RJ
Society Credit Card	To explore the options for a Society Credit Card	PDS
Reminder re bonfires	Bonfire etiquette guidance to be put on noticed boards in all fields	Field stewards
Warning letter	Letter 1 to be sent to HR members	RJ
Water bills	To check the bills for all fields including Haydon Rd and itemise separately	PDS
Name of surveyor	Name of surveyor to be emailed to JE for the minutes	MC
Concern about affect on privacy from camera	RJ to show the film from his camera to BR member	RJ

Update to Previous Action Points from Meeting			
Action Point Ref Number	Subject	Action required	Who
2.1	CCTV signs	Signs to be distributed to the Field Stewards	MC
2.3	Silent Alarms	5 alarms to be ordered from the supplier – one for each of the Society's sheds	SW
2.5	Spare Keys	Arrange to meet	RJ & MC
2.8		<ul style="list-style-type: none"> Ask specialist firm to confirm if asbestos present and if so, quote for removal Get quote for skips Get quote for erecting of the metal fence to provide security along boundary 	RJ AVM, AM & DF

Appendices

1– Email from North Northamptonshire Council-----
From: Kieran McCoach <Kieran.McCoach@northnorthants.gov.uk>

19/05/2021

Minute Secretary Jayne Evans

Version 4

Sent: 22 April 2021 12:46

To: rushdenallotments@hotmail.co.uk <rushdenallotments@hotmail.co.uk>

Subject: Reported issue from bonfires at allotments in Rushden Good afternoon, I am emailing you because I have recently received a complaint regarding the bonfires that are burning on the allotments that are to the rear of Whitefriars, Rushden. I just wanted to make you aware of this issue as I know a colleague has contacted you in the past about a similar issue. Many thanks Kieran McCoach | Environmental Protection Officer North Northamptonshire Council Cedar Drive, Thrapston, Northants NN14 4LZT: 0300 126 3000 | Twitter: @NNorthantsCFacebook: @NorthNorthantsWeb: www.northnorthants.gov.uk

2 -Treasurers report

Below are the main changes to our YTD figures since our last meeting:

INCOME:

Store sales added:	GR	£720.96
	WR	£772.90
	BR	£743.40
	HR	£445.50

EXPENDITURE:

-Growell supplier paid for store purchases -£1,905.96

-Ride on mower purchased for HR from Ibbetts Supplier -£1,499.00 (Funded by our insurance claim earlier in year)

Latest Bank Account Balances:

HSBC Community Account £2,962.95 (as per Treasurers Report)

Investment Accounts:

HSBC Business Money	£17,501.57
Barclays Premium Account	£18,907.23
Triodos Account	£63,702.88
United Bank	£81,295.58

Total in Investment a/c £181,407.26 (as per Treasurers Report)

Rushden Permanent Allotment and Small Holdings Society Limited					
Income and Expenditure Account					
Expenditure			Income		
Anglian Water	£1,235.72		Annual Rents	£11,736.95	
BR		£664.09	New Rents	£766.75	
GR		£54.23	Floats for stores and rent day		
HR		£279.04	Stores Sales	£8,091.48	
WR		£238.36			£2,462.28
Hay		£0.00			£1,794.70
Printing, Stationary and Postage	£286.96				£1,507.70
Floats for stores and rent day	£0.00				£2,326.80
Stores Purchases	£7,867.24		Ploughing, rotavating, topping	£98.75	
Field Hours £	£196.20		Rent card / website sponsorship	£0.00	
BR		£34.88	Donations from members	£0.00	
GR		£0.00	Machinery/accessory sales	£0.00	
HR		£100.28	Replacement/Additional key	£0.00	
WR		£61.04	Sales of pre-loved & ex stock	£0.00	
Field Machinery (Fuel)	£89.48		Seed Orders	£0.00	
BR		£65.49	Brittons Potatoes	£0.00	
GR		£0.00	Misc Income	£1,612.40	
HR		£18.99	Transfers from deposit accounts	£5,500.00	
WR		£5.00	Assoc. Mems	£0.00	
Official documents, etc	£0.00		P in the P - Rushden Council	£0.00	
Tractor Fuel	£0.00		Wayleave Consent - WPower	£0.00	
Locks and Keys	£256.27		Socials	£0.00	
BR		£45.99	Water Licence	£950.00	
GR		£36.99			
HR		£76.30			
WR		£96.99			
Field / Property Maintenance	£353.00				
BR		£7.99		£0.00	
GR		£7.99			
HR		£330.03			
WR		£6.99			
Website / Publicity	£0.00				
Professional Fees (accounts,etc)	£936.00				
Gifts / rewards / donations	£0.00				
Equip't Repairs & Servicing	£328.42				
Insurance and Safety	£532.55				
Hire of halls and refreshments	£0.00				
Equipment purchases	£1,924.51				
Field Steward rewards	£150.00				
EDF	£66.16				
Officer (Sec/Tres) payments	£1,223.52				
Tax - HMRC Corp. & FCA	£35.00				
Key and share returns / refunds	£6.50				
Grafton Rd - refreshments	£0.00				
CCTV -Sim Cards	£108.91				
Payment to Kings Seeds (orders)	£0.00				
Britton's Potatoes	£0.00				
Good gardening rewards	£0.00				
Bank charges	£0.00				
Transfer To Deposit	£12,500.00				
Misc Exp	£0.00				
CCTV Installation	£1,481.05				
	£29,577.49			£28,756.33	
Income over Expenditure	-£821.16				
	£28,756.33				
Balance as at 18/05/21					
Income and Expenditure Account at 31/10/21			Cash with Cashier		
HSBC Current Account	£3,781.61		HSBC Current Account	£2,962.95	
Cash	£0.00		Cash	£0.00	
Floats	£90.00		Floats	£90.00	
Income over Expenditure	-£821.16				
	£3,050.45			£3,052.95	
			Investment Accounts:	£181,407.26	

3 -Timetable proposal from minute secretary

Minute Secretary Proposed Time Table for distribution of documents

Committee Meetings held on Third Wednesday of every month

Document	Date to be distributed by minute secretary	Date agenda Items / accuracy annotations on minutes required from Committee Members	Date revised document to be distributed by minute secretary	For Information
Agenda	First Wednesday of month	Second Wednesday of month	Second Thursday or Friday of month	Late agenda items to be added under AOB
Meeting Minutes (for committee members)	Fourth Wednesday of Month (or before when possible)	Second Wednesday of the following month	Second Thursday or Friday of month	
Meeting Minutes (for Field display)	Second Thursday or Friday of month to committee members	Third Monday of Month	third Wednesday of Month Hard Copy (when meeting face to face) to be provided to Field Stewards	These are the minutes from the previous months committee meeting (redacted version)
Permission requests		Second Wednesday of month	To be added to Agenda distributed second Thursday or Friday of month	Late permission requests to be discussed under AOB time allowing (carried over to next meeting if not)
Concerns		Second Wednesday of month	To be added to Agenda distributed second Thursday or Friday of month	Late concerns to be discussed in meeting or carried over to next meeting depending on nature of concern (Chair/vice chair to decide)