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|  | *To be used in conjunction with current government guidelines. This should be used in addition to and in conjunction with usual risk assessment protocols and not in isolation.* |

**Group:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Event** | **Individual completing Risk Assessment** | **Comments** |
|  |  |  |  |

Risks Identified:

* Infection through lack of social distancing
* Infection through inhalation of droplets from infected individuals
* Infection through the touching of a surface, object or of an hand of an infected person that has been contaminated with respiratory secretions
* Vulnerable or “at risk” individuals

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| **Hazard/Risk** | **Affected Persons** | **Control Measures –used to mitigate the risk. Immediate and long term** | **Risk Rating** | **Comments** |
| **Environment** | |  |  |  |
|  | Officials  Members  Competitors  Visitors  Volunteers | Always maintain social distancing while in the venue and avoid contact with surfaces  Activities to take place in open fields where possible  Ensure indoor spaces are well ventilated  Hand washing protocol to be followed upon arrival and departure  All persons to bring face masks to wear when in proximity to others | Low |  |

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| **Parking** | |  |  |  |
|  | Officials  Members  Competitors  Volunteers Visitors | Parking steward to oversee the area.  Distance between parking spaces to be observed  Limit on only one person with each competitor where possible  Social distancing to be observed | Low |  |
| **Venue** |  |  |  |  |
| Covered spaces  Map room | Officials  Members  Competitors  Volunteers  Visitors | Try to avoid entering unnecessary areas of the venue where possible. Ensure all surfaces are clean and sanitised.  Ensure maximum ventilation and maximum space in covered areas to facilitate social distancing  When completing safety and equipment checks maintain social distancing  If it is necessary to assist with horse holding maintain social distancing and sanitise and or wash hands before and after.  Map room in open airy covered space | Low |  |
| First Aid |  | If first aid is necessary this should be administered until the emergency services attend, by a member of the injured party’s household if possible under the guidance of a suitably qualified professional. |  |  |
| PTV/MA | Course Builders  Judges | All equipment should be cleaned sufficiently between and after use.  Helpers and course builders hand sanitise or wash your hands when finished.  Judges when handling equipment and hand sanitise or wash hands when finished. | Low |  |

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| **Payment** | |  |  |  |
|  | Competitors | Payments, entries to be taken by electronic means.  Handling of cash to be avoided to minimise risk but exact fee accepted in an envelope for group activities only. | Low |  |

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| **Eating/Drinking** | |  |  |  |
|  | Officials  Members  Competitors  Volunteers  Visitors | Limited catering to be provided on an outdoor basis.  Using disposable items where possible  Social distancing to be maintained.  Individuals to supply their own food and drink for the whole day where possible  All food containers to be of disposable material or else removed by the user. | Low |  |
| **Toilets/Hand wash facilities** | |  |  |  |
|  | Officials  Members  Competitors Volunteers  Visitors | The venue should provide toilet and hand washing facilities should they be required whilst on site, and cleaned thoroughly before and following use.  A cleaning record should be visible in the facilities, detailing all the areas which should be cleaned.  Hand washing should be completed in accordance with government guidelines | Low |  |
| **Communication** | |  |  |  |
|  | Officials  Members  Competitors Volunteers  Visitors | Posters /Signage should be clearly displayed to detail the danger of Covid 19 and the relevant guidance e.g. symptoms social distancing measures health and hygiene requirements etc.  Isolation room to be clearly marked | Low |  |
| **Infection** | |  |  |  |
|  | Officials  Members  Competitors Volunteers  Visitors | Persons presenting with high temperature and failing the health screening will not be permitted entry to the event.  Contact the Covid Compliance officer.  Record all attendees refused admission on the attendance sheet and email copy to secretary @trecireland.com | med |  |

Summary: This is not an exhaustive list and we recommend that you complete a full risk assessment for your venue. This resource provides guidance and does not constitute formal professional advice.