

CROSS OF CHRIST LUTHERAN CHURCH GUIDELINES FOR CHURCH USE BY MEMBERS

weddings, receptions --groom's dinners, bridal showers, baby showers, family reunions, etc.

1. **Sanctuary & Fellowship Halls** – There is no set fee for use of the sanctuary and/or fellowship halls. *Donations are always welcome.*
Make check payable to "Cross of Christ Church" with your donation.

****No church property may be moved or rearranged.***

****There is to be no non-sacramental use of alcohol in church-owned buildings or parking lot and no smoking in church buildings.***

2. **Kitchens & Tablecloths** – There is no set fee for use of the kitchens. If the linen tablecloths are used, a nominal fee of \$50 will be charged. The Kitchen Committee will launder the linens and other items.
Make check payable to "Cross of Christ WELCA."

3. **Organist** – A fee of \$200 (for weddings) will be charged for the services of the church organist. **Make check payable to the organist.** For other events, the fee will be negotiated.

4. **Custodian** – The custodian is responsible for setting up and returning tables and chairs and cleaning up afterwards. There is a custodial fee of \$100.

If a second hall is needed for overflow, an additional \$50 custodial fee will be required.

Custodial fee For Weddings

Large wedding \$200 Small wedding (25 people or less) \$100

Make check payable to the custodian.

5. **Food** – All food, beverages and paper products must be supplied by the member. **(no red or purple beverages are allowed)**
AT LEAST ONE MEMBER FROM THE "HOST GROUP" SHOULD HAVE COMPLETED THE SHORT KITCHEN SAFETY TRAINING, WHICH HAS BEEN PROVIDED BY OUR CHURCH.

OR

A WELCA or Kitchen Committee Member, who has completed the Kitchen Safety Training, must be present at the event.

6. **Rentals** – No movable church property (tables, chairs, kitchen utensils, etc.) can be removed from the church premises or rented out.