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| |  |  |  |  | | --- | --- | --- | --- | | **Iowa Section ASCE**  **Board of Directors Meeting**  **September 7, 2017 7:00 – 8:00 AM**  **Iowa Stater Restaurant, Ames, Iowa** | |  | ASCE_logo_sig_high res | |  | ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession | | | |
| **1. Call to order** at 7:08 by Aaron Granquist | |

* 1. Roll Call – Done by Justin

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| Members Present | Telephone | Members Absent |
| Aaron Granquist, P.E.  Brian Boelk, P.E.  Mike Barkalow, P.E.  Ben Cole, P.E.  Jenifer Bates, P.E.  Josh Trygstad, P.E. (7:30)  Brice Stafne, P.E. (7:20)  Jeff Fadden, P.E.  Kari Sebern, P.E.  Justin Widdel, P.E.  William Mabuce, P.E.  Marlee Walton, P.E.  Erin Steever, P.E.  Marsia Geldert-Murphy, P.E. |  | Aaron Moniza, P.E. |

* 1. Review of minutes for regular meeting of August 10, 2017. Motion to approve meeting minutes (Ben), second (Jenifer) and approved.
  2. Review of the Agenda
     1. Add $769.58 to expenses for awards
     2. Add $20 to expenses for frames for awards
     3. Motion to approve with revisions (Ben), second (Mike) and approved.

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| **2. Special Presentations – None** |

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| **3. Financial Affairs** |

1. Monthly financial report – Jeff Fadden –Treasurer’s Report

August Report reviewed.

* 1. Money was transferred out of general fund into scholarship fund as planned.
  2. Revenue for water resources conference has not been received.
  3. Motion to approve (Ben), second (Brian) and approved.

1. Expenditures
   1. $2350.60 for Brian’s expenses to ASCE Convention to cover airfare, hotel, and meals.
   2. Expenditures noted in 1.c
   3. Motion to approve expenses as noted (Ben), second (Kari) and approved

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| **4. Section Business** |

1. Organizational – Aaron Granquist – no update
2. Administrative – no update
3. Coordination with Society
   1. Leadership report is due after Officers are installed
4. Officer Training & Meetings
   1. Josh and Marlee are planning on attending the President’s and Governor’s forum on September 17 and 18.
   2. ASCE Convention scheduled for October 8 through 11.
5. Section History and Archives– no update

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| **5. Member Communications & Feedback** |

1. Newsletter – Brice Stafne – no update
2. Website/Social Media - no update
3. Email broadcasts – no update

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| **6. Membership Services & Recognition** |

1. Membership Status – Josh Trygstad – no update
2. Member recruitment/retention – no update
3. Life Member recognition – no update
4. New CE graduate recognitions: no update

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| **7. Coordination with Affiliates & Others** |

1. YMG’s – Mike Barkalow
   1. Expected YMG attendance at conference
2. University Student Chapters
   1. STAY Grant proposals are due September 20. Consider using grant money to have Dream Big DVD showings at the joint meets.
3. Joint Section/YMG/Student meetings
   1. Joint meet at Dordt in October.
4. Region 7 – Jenifer Bates – no update

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| **8. Professional Development** |

1. Annual Conference – Aaron G.
   1. Conference has been planned; 1 last minute speaker cancellation
2. Technical Conferences – Kari Sebern
   1. Surveying registration is open
   2. All other planning meetings have occurred.
3. Scholarships
   1. 7 scholarship recipients have been selected; 5 will be attending the awards banquet.
4. Section Awards – Ben Cole
   1. In consideration for 2018 awards, make sure the on-line voting form meets paper form and requirements set in the by-laws, and clarify the eligibility criteria.
5. Region Awards – No update
6. New Officer Recruitment – No update

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| **9. Outreach/Public Relations** |

1. E-week – Aaron G. – No update
2. Pre-college outreach
   1. Society - $1000 awarded, report required by 9/30/17
   2. Region 7 - $590 awarded, report required
3. Public & Government Relations – Aaron G. – No update

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| **10. Old Business - None** |

1. Planning committee for geotechnical conference would like to be a Geo-Institute (G-I) Chapter. Marlee provided copies of the Memorandum of Understanding (MOU) and the draft by-laws prepared by the geotechnical committee chair. Check formatting of all documents to include the G-I logo.
2. Motion to approve the MOU (Jenifer), second (Kari) and approved
3. Include Region 7 Governor travel expenses in FY 2017-2018.

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| **11. New Business** |

1. Teller Committee formed consisting of Justin, Kari, and Brice.

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| **12 Adjourn** Meeting 7:38 AM: |

Motion to Adjourn (Ben), second (Josh) and approved.

Proposed next meeting is October 18 at Dordt College.

*These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.*

Justin D. Widdel, P.E.

**Secretary**