

TOWN OF BAILEY CALL MEETING MINUTES 4 /21/21

A Call Meeting of the Bailey Town Board of Commissioners was held on April 21, 2021 at 6:30 pm.

The following members of the Bailey Town Board were present: Commissioners Joel Killion, Dwan Finch, Shelley Bullard and Allen Daniels. Also in attendance Kellie Glover, Town Clerk; Shawn Lucas, Zoning/Code Enforcer, and Interim Police Chief Cathy Callahan.

Called the meeting to order:

Mayor Thomas Richards called the meeting to order and welcomed everyone.

Soft Start

Commissioner Finch stated just to bring everyone up to speed they have started demolition for eWell Two for the filtration project. We installed a soft start to help with the vibration with the PVC pipes when the pump comes on. I talked to the engineer so we are going to do the very same thing. The goal is to be done with this project by June 30. That is why we want to go ahead and vote on this. I have an estimate from Sanford Electrical for \$3,671.60.

Commissioner Daniels stated it has to fit in the box that is already there. You still have to quote on the fans, the vent fans, and the heater. ELJ says they are not going to do them. Sanford has to come up here and measure all of that.

Commissioner Finch asked is \$4,000 enough? I make motion for the soft start for Well Two for \$3,671.60. Commissioner Killion seconded, motion passed.

Roof Quotes

Kellie Glover, Town Clerk stated I have gathered some more information about the roof quotes. Baker Roofing records go back to 2015 and they have no record of working on this roof. I asked about the TPO. That is a white rubber roof. They will put a board over the existing roof and then put TPO over that. There is a 15 year warranty if you do 45mil and a 20 year warranty if you do 60mil.

Commissioner Daniels stated there are some issues with warranty and Baker. You may want to check The Better Business Bureau about Baker. I had rather go with the other one. I will call them and go up onto the roof with them.

Job Description

Kellie Glover, Town Clerk stated the first job description is from Michele from Spring Hope. This is what her job description is. On the next page you will see this is what Debbie had listed on her computer as her duties. There is also the accountant one that Allen gave me last time. There is also the Town of Davidson.

Commissioner Finch commented one thing I would add is certifications for Financial Officer from the School Government.

Commissioner Bullard asked we are talking about full time, right? I spoke to Thomas today and mentioned. If we are going to get somebody full time I don't think it needs to be titled Financial Officer. It will just be some of their duties if they are here full time. If Kellie is here three days, they are going to be doing other stuff as well. I don't think it needs to be called Financial Officer that can be included. I feel it does not need to be a Financial Officer. Can you have two Clerks?

Kellie Glover stated Michele in Spring Hope is the Financial Officer and the Town Clerk. It just depends what you guys want for the Town of Bailey. By law a municipality has to have a Financial Officer and a Clerk.

Commissioner Daniels asked why don't you just put down for a Financial Officer and an assistant Clerk.

Kellie Glover added it does not matter. I do not want to work more than three days a week.

Commissioner Bullard commented I think it needs to be Clerk. And we will figure out there duties.

Mayor Richard stated I have been a fan of part time people because you do not have to pay benefits. But this is a different time. I see people begging to come to work with sign on bonus. You might have to have some incentives or give them benefits to get them to come on with Bailey. I think we need to hire full time and offer benefits and vacation. We are going to have to sharpen our edge. I think we have saved some money here by not paying benefits. Kellie is willing to be flexible.

Commissioner Bullard commented it needs to be full time, forty hours, with benefits. I am going to say starting at twenty dollars an hour or \$35,000 to \$55,000 a year. Change the hours at the Town Hall back to 8-5. I will give you the Town Clerk job description.

Kellie Glover stated I will post in on NC League page. And I will send it to you Joel for Facebook. You will also see the job description for Police Chief.

Commissioner Killion commented I ask Interim Police Chief to look at all three of these to see what works best for Bailey. Then come up with an official job description with a salary range so we can post it.

Mayor Richards stated we are going to have to figure out what we need to do to make Bailey attractive for part time or full time police officers. Let's get this together so we can have this for next month.

Commissioner Bullard made the motion to adjourn. Commissioner Killion seconded, motion passed.



Kellie Glover, Town Clerk



Mayor Thomas Richards