

## MEDICINE ADMINISTRATION

All medications must be brought to the office by the parent or guardian (not a student) and a medical authorization form signed for each medication.

It is crucial that parents not send Tylenol, cough drops, cough medicine, ointments, vitamins, mints or antacids to school with their child in a pocket or back pack. These can be dropped, found, and ingested by another child possibly causing poisoning. State law requires us to follow certain procedures in dispensing medication and we must have your absolute cooperation. Only the director, the administrator, or teacher may dispense the child's medication.

We as a school prefer not to dispense medication unless it is absolutely necessary for the health of your child. In order for us to dispense any medication, we must follow this procedure:

1. Parent fills out medical authorization form and signs it.
2. All prescription medicine must be in its original prescription container (not a baggie).  
If a prescription medicine, it must include the child's name, medicine name, dosage, doctor's name, and prescription number on the bottle.
3. The facility will keep a dosage record of prescription medication given to each child.

PLEASE CLIP AND RETURN LOWER PORTION WITH REGISTRATION PAPERS.

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I have read this important information on bringing medication to school and will adhere to this policy for the safety of my child and all Little Lamb Land Christian Preschool children.

Name of child \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date