

ADAMS TOWNSHIP
MONTHLY MEETING
DECEMBER 5, 2016

The regular monthly meeting of the Adams Township Board was held on Monday, December 5, 2016 at the Township Hall, 17104 First Street, Baltic, Michigan.

The meeting was called to order at 6:00PM. Pledge of allegiance was recited followed by roll call. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Trustee Keranen, and Clerk Pindral. There were 6 guests in attendance. Welcome to new Trustee Diane Keranen.

MOTION made by Trustee Mattila with support from Treasurer Immonen to accept the meeting minutes of the November 7, 2016 monthly meeting, and Wholesale water meeting. Roll call, all ayes. Motion carried.

CITIZEN'S COMMENTS: None

CORRESPONDENCE:

- Letter from U.S. Specialty Insurance showing public official bond coverage. Clerk Pindral requested the Board to provide bond coverage for notary public commission that will be renewed in 2017. MOTION by Trustee Mattila with support from Treasurer Immonen to provide notary bond coverage for notary renewal. Roll call, all ayes with Clerk Pindral abstaining from vote.
- Reminder of \$1000 annual professional fee invoice from Bendinszki & Company that was due In October. Invoice appears to be for assistance in annual statement. UPEA engineer, Chris Holmes stated he would look further into as he believes it is related to Wholesale Water loan. He will contact Clerk Pindral if it needs to be paid.
- Treasurer Immonen reported correspondence from CCISD regarding collection of school and ISD taxes. The Township has received \$2.50/parcel for collection in the past with current agreement to be negotiated. MOTION by Trustee Mattila with support from Clerk Pindral for Treasurer Immonen to collect summer taxes for the local school district property taxes located within the boundaries of the Township. Roll call, all ayes. Motion carried. Treasurer Immonen will contact the ISD.

FINANCIAL REPORT: MOTION made by Treasurer Immonen with support from Trustee Mattila Immonen to accept the November financial report. Roll call, all ayes with Trustee Mattila abstaining from any vote on Rock and Dock as well as Portage Lake Construction invoices. Motion carried.

FIRE DEPARTMENT: Trustee Mattila reported 9 medical calls and 1 fire call. Santa is scheduled to be at the Atlantic Mine fire hall on Dec. 17th from Noon to 2PM. There was a slight mishap on Dec 2nd with pumper truck when responding to a fire call. Due to icy road, the truck slide from parked position. No injuries. Exhaust and under plates appear to be damaged. Clerk Pindral contacted the insurance company who requests a statement regarding the accident as well as pictures and parts taken off. Trustee Mattila stated the truck was temporarily repaired to get it back to operating order. He will get the required documentation. Will discuss expected equipment purchase and estimates at the next fire dept. meeting on November 6th and bring request to next Board meeting.

ASSESSOR REPORT: Assessor report reviewed. December BOR scheduled for the 13th from Noon to 1PM.

CEMETERY REPORT: Clerk Pindral reported 27 burials (10 of which were veterans) at Mountain View for May-Dec 2016: 13 full burials and 14 cremains.

BUSINESS:

- Supervisor Heikkinen reports the grinder pump for Atlantic Mine was ordered on November 8th, Portage Lake is on standby to install.

- Invoices totaling over \$14,000 from Portage Lake for repairs in Atlantic Mine as well as fall blacktop repairs.
- None of the requested signed easements have been received yet. UPEA Chris Holmes reported Molpus/Lake Superior Timberlands is requiring a \$3,000 fee for getting the easement drawn up. UPEA will submit payment and be reimbursed on upcoming water project. The Water Project plans/specs have been approved by Rural Development. Loan closing will be done once bids have been awarded in spring 2017.
- Treasurer Immonen stated she is still experiencing issues with SAM, received a 30 day notice. UPEA Chris Holmes will check into issue and resolve.

NEW BUSINESS:

- BCBS Insurance rate effective Jan 2017 has gone up \$56 for a one person policy.
- Supervisor Heikkinen stated review of all accounts look good and on target, except for:
 - Atlantic Mine repair and maintenance with all the unplanned repairs.
 - Wholesale Water also has higher than expected wages due to multiple staff and training.
 - Trimountain lift station repair of variable hard drives.
 - Baltic repair and maintenance slightly over budget.
 - Painesdale is on target.
 - Most accounts only required tweaking internally from under-utilized categories.

Public Comment:

- T. Parolini inquired on the employee time spent monitoring and testing lagoons. Water Superintendent Hudson stated it is very time consuming in the spring and fall due to discharge and monitoring as well as sampling. Samples have to be delivered to Whitewater Lab in Amasa due to time constraints on samples. Another factor to consider is grass cutting in the summer.
- Trustee Mattila stated UPSET has formed a new division, UPSET West. Due to the volume of drug related incidents in the Township, would it be possible to make a donation? The legality of such a donation would have to be run past Township Auditor before the new budget is drawn up.

MOTION to adjourn at 6:43PM by Trustee Mattila with support from Trustee Keranen. Roll call, all ayes. Meeting adjourned.

Submitted by:

Debbie Pindral
Township Clerk

ADAMS TOWNSHIP
Wholesale Water Board
December 5, 2016

The regular monthly meeting of the Adams Township Wholesale Water Board was held on Monday, December 5, 2016 at the Township Hall, 17104 First Street, Baltic, Michigan.

The meeting was called to order at 6:46P.M. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Trustee Keranen, Clerk Pindral, Water Superintendent Bob Hudson. Also in attendance were Chris Holmes, UPEA, Justin Hayrynen, and Office Manager, Heather Platzke.

- Supervisor Heikkinen stated to continue showing Ryan (from Houghton PW) the pumping station system in Painesdale (Ideally 1x/month) so in case of an emergent situation in which Water Superintendent Hudson was not able to respond, Ryan and Justin would have some working knowledge. Especially with the new panels, etc.
- Water Superintendent Hudson stated the grinder pump to be installed in Atlantic Mine has been ordered with possible six week delivery date.
- A list of repairs that have already been done must be kept up to date. UPEA Chris Holmes would also like a copy. List will be updated and given to Heather to fax to Chris Holmes.
- UPEA Chris Holmes will also be sent copies of the signed 2016/2017 audit engagement letters. Copy was sent to Rural Development also.
- Justin and Bob will be attending wastewater training in Marquette.
- MOTION by Trustee Mattila with support from Trustee Keranen to give employees a Wal-Mart gift certificate for Christmas (FT \$50 and PT\$25). Roll call, all ayes. Motion carried.
- MOTION by Trustee Mattila with support from Treasurer Immonen at 6:55PM to enter executive session to discuss personnel issues. Roll call, all ayes. Motion carried.
- MOTION by Trustee Mattila with support from Treasurer Immonen at 8:05PM to exit executive session and resume Wholesale Water Meeting. Roll Call, all ayes. Motion carried.

With no further business to discuss, MOTION to adjourn at 8:05PM by Trustee Mattila with support from Trustee Keranen. Roll call, all ayes. Meeting adjourned.

Submitted by:

Debbie Pindral,
Township Clerk

ADAMS TOWNSHIP
SPECIAL MEETING
DECEMBER 7, 2016

The special meeting of the Adams Township Board was held on Wednesday, December 7, 2016 at the Township Hall, 17104 First Street, Baltic, Michigan.

The special meeting was called to order at 3:45PM. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Trustee Keranen, and Clerk Pindral. Also in attendance was Township Lawyer, Kevin Mackey. Purpose of the special meeting was to discuss any business brought before the Board, and to discuss personnel issues.

MOTION made by Trustee Mattila with support from Trustee Keranen to continue the monthly water meter readings until further notice. Roll call, all ayes. Motion carried.

Trustee Mattila reported Blue Terra Energy will be doing an energy evaluation of the Atlantic Fire Hall and he is requesting all the Township buildings be evaluated. To his knowledge, there is no fee. Board agreed this would be a positive action.

Treasurer Immonen reported as many as 4 gravestones were knocked over in the Atlantic Mine Cemetery. The Police were called and report filed. Treasurer Immonen stated she did take pictures of the damage, which appeared to be caused by loose donkeys. After the police report is complete, will contact the owner of the donkeys for damages as well as report to Township insurance agent. If necessary, will have Lawyer Mackey draft a letter.

MOTION by Trustee Mattila support from Treasurer Immonen at 3:50PM to go into executive session to discuss personnel issues and termination of an employee. Roll call, all ayes. Motion carried.

MOTION by Clerk Pindral with support from Trustee Mattila at 4:43PM to leave executive session and re-adjourn special meeting. Roll call, all ayes. Motion Carried.

4:43PM special meeting re-adjourned on MOTION by Trustee Mattila with support from Clerk Pindral. Roll call, all ayes.

After the discussion of personnel issues, a MOTION by Treasurer Immonen with support from Trustee Keranen to terminate Duane Snell effective December 31, 2016 with final work date of December 30, 2016. Roll call, all ayes. Motion carried.

MOTION by Treasurer Immonen with support of Trustee Mattila to extend a \$1,000.00 severance package in accordance with and signature on the Severance Pay Agreement and General Release. Roll call, all ayes. Motion carried.

With no further business to discuss MOTION by Trustee Mattila with support from Trustee Keranen to adjourn at 4:47PM. Roll call, all ayes. Meeting adjourned.

Submitted by:

Debbie Pindral
Township Clerk