

Operation Name & Number: Small Steps Granbury 1713809

Director Name: Christina Castillo Center Phone No.: 817-219-2803

Child Information:

Child's Full Name:	Child's Date of Birth:
Child's Home Address:	
Date of Admission:	
	Parent/Guardian Information:
Mother's Name/Guardian's Name:	
Mother's Home Address (if differer	<mark>nt than child's</mark>):
Mother's Telephone:	Mother's Work Phone:
Father's Name/Guardian's Name: _	
Father's Home Address (if different	t than child's):
Father's Telephone:	Father's Work Phone:
	email list? If so, please list email address here. More than one is
<mark>fine:</mark>	
	Emergency Contact Information:
<mark>Name:</mark>	Relationship to child:
Address:	Telephone #:
	ments that we need to have a copy of on file?
If so, please include a copy with ad	missions paperwork.
	Pick up Information:
I authorize Small Steps Granbury to	release my child from care ONLY to the following people. Please be aware
that we will require verification of i	identity with a Drivers License or another form of official ID.
<mark>Name:</mark>	Phone No.
<mark>Name:</mark>	
<mark>Name:</mark>	
<mark>Autho</mark>	rization for Emergency Medical Attention
In the event that I cannot be reach	ed to make arrangements for emergency medical care, I authorize the
person in charge to take my child to	o:
Child's Physician:	Phone No.
	Prione No.
Address:	
Emergency Care Facility:	Phone No.
Lineigency care raciity.	Phone No.
Address:	
I give consent for Small Stens Grant	bury to secure any and all necessary emergency medical care for my child.
Parent/Legal Guardian Signature:	<mark>Date:</mark>
Director Signature:	Date:
211 COLOT 31611 GLATE.	Date



Child's Additional Information

Please list any special needs that your child may have such as environmental allergies, food intolerances, any existing illnesses, hospitalizations, and injuries during the past 12 months, any medications prescribed for continuous use, and any other information which caregivers should be aware of.

Does your child have any diagnosed	food allergies? Yes No	
If yes, you must submit an emergence Health Care Provider before your chi Child daycare operations are public accomm	y food plan with your admissions pap	les Act (ADA), Title III. If you believe that
I give consent for my child to particip		Sprinkler Play
I give permission for my child's pictu	re to be taken at Small Steps Granbur abury in presentations and publication YesNo	y. I give permission for any photos
age program as well as occasional fie	ransportation from Emma Roberson E eld trips. I understand that in order for ransportation form on file. Ple	or my child to participate in
-	s will be served to my child while in co ck Lunch Afternoon Snack	are if they are present for the posted _ <mark>Please Initial</mark>
I acknowledge that I have received a for:Please Initial	copy of the facilities operational police	cies and procedures including those
Discipline & Guidance	Release of Children	Suspension and Expulsion
Emergency Plans	Dispensing Medication	Safe Sleep
Health Checks	Immunization Requirements	Parent/Director Communication
Meals & Food Service	Visitation Procedures	Parent Participation
	Childcare Licensing, DFPS, Child Abus	•
	ys & Times in Care (check all that app	
My child will typically be in careM	ondayTuesdayWednesday	
hours of &	Gang Free Zone	
Under the Texas Penal Code, any are	a within 1000 feet of a child care cen	ter is a gang free zone, where
	d criminal activity are subject to hars	
oa. oe.ises related to o.Ba.iize	a criminal activity and subject to mars	ner penantesi
Signature of Parent:	Date	<u>>:</u>
Signature of Director:	Dat	e:



Admission Health Requirement:

If your child attends school away from the childcare operation, please skip this section. Otherwise, please complete the following information for your child. This must be on file within one week of admission.

Child Name:	<mark>DOB:</mark>
Please check and complete ONLY one option:	
Healthcare Professional Statement: I have e	xamined the above named child within the past year and
find that he/she is able to participate in daycare.	
Healthcare Professional's Signature:	<mark>Date:</mark>
A signed and dated copy of the Healthcare	Professional's Statement is attached.
	with the tenets and practices of a recognized religious I have attached a signed and dated affidavit stating this.
•	t year by a health care professional and is able to this of admission, I will obtain a health care professional's
Name of Health Care Professional:	
Address:	
Signature of Parent:	
<mark>lmn</mark>	nunizations
	o access my child's immunization records through Immtrac. ne immunization records, I am responsible for providing my n attend the center.
conscience, including religious belief on the form de submitted no later than the 90 th day after the affida	OR stating that I decline immunizations for reason of scribed by section 161.0041 Health and Safety Code vit is notarized. Iearing Screening
<u> </u>	d a hearing and vision screening must be on file. Please
choose O	NLY one option.
I have attached a copy of this with my child'	s enrollment paperwork from our Healthcare Provider.
I will obtain and submit within 14 days of my	child being enrolled in the center.
I have attached a signed and dated affidavit the tenets or practices of a church or religious deno	stating that the hearing and vision screening conflicts with mination that I am an adherent or member of.
Signature of Parent:	Date:

CACFP STUDENT ENROLLMENT

		to provide more nuti	ritious meals for your ch	Program (CACFP) and receivild(ren). Federal CACFP reginate changes to enrollment d	ulations r	
CHILD INFORMATION		paronto or guaranano	_ 1			
Center Enroll Date	1 1	/	Ethnic Identity (C			
Child's First Name		10 10	□ Not Hispanic or L		ONLY	
Child's Last Name				Check all that apply)	USE	
Child's Birth Date	1	/	☐ White☐ Black / African A☐ Am. Indian / Alas		SOR	
Normal Days in Care Center's Days of Operation:	M T W TH	F SA SU	Asian	/ Other Pacific Islander	/ SPONSOR	ite:
Normal Hours in Care Center's Hours of Operation:	AM to	□ AN			SITE/8	iwal Da oll Date
Meals/Snacks Child Receives Meals/Snacks Served at Center:	BRK AMS LUN PM	MS SUP EVS	☐ Male ☐ Female		S	Withdrawal Date: Re-Enroll Date
Center Enroll Date		/	Ethnic Identity (C	0	\	
Child's First Name			☐ Not Hispanic or L	_atino	ONLY	
Child's Last Name				check all that apply)	USE	
Child's Birth Date		/	□ White □ Black / African A □ Am. Indian / Alas		SOR	
Normal Days in Care Center's Days of Operation:	M T W TH	F SA SU	☐ Asian	/ Other Pacific Islander	SPONSOR	ate:
Normal Hours in Care Center's Hours of Operation:	AM to	□ AN	Gender		SITE / 8	wal Da
Meals/Snacks Child Receives Meals/Snacks Served at Center:	BRK AMS LUN PM	MS SUP EVS	☐ Male ☐ Female		S	Withdrawal Date: Re-Enroll Date
Center Enroll Date			Ethnic Identity (C			
Child's First Name			□ Not Hispanic or L		ONLY	
Child's Last Name			Racial Identity (C	check all that apply)	USE	
Child's Birth Date			□ White □ Black / African A □ Am. Indian / Alas		α	
Normal Days in Care Center's Days of Operation:	M T W TH	F SA SU	☐ Asian	/ Other Pacific Islander	SITE / SPONSO	ite:
Normal Hours in Care Center's Hours of Operation:	□ AM to	□ AN			ITE / \$	twal Da
Meals/Snacks Child Receives Meals/Snacks Served at Center:	BRK AMS LUN PM	MS SUP EVS	☐ Male ☐ Female		S	Withdrawal Date: Re-Enroll Date
PARENT / GUARDIAN INFORM	MATION					
I certify the information on this form is and that I have received access to Wi			Parent First Name			
			Parent Last Name			
Signature		 Date	Cell Phone		-	
			SITE / SPONSOR USE ONLY			

Non - Discrimination Statement

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities), If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Completed Department of Agriculture, Out any use of the containing all of the information requested in the form. Send your completed complaint from or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.



CACFP MEAL BENEFIT INCOME ELIGIBILITY FORM (Child Care)

Part 1. All Household Members								
Name of Enrolled Child(ren):								
Names of all household members (First, Middle Initial, Last)			LE W *	EGAL RE ELFARE IF ALL C RE FOST	A FOSTER CHILD (THE SPONSIBILITY OF A A AGENCY OR COURT) HILDREN LISTED BELOW TER CHILDREN, SKIP TO D SIGN THIS FORM.		CHE IF N	ECK IO INCOME
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Part 2. Benefits: If any member of y	vour household receive	O CNIAD TANE		DDID n	avide the name and eligibility	V D	<u>l</u>	or for the
person who receives benefits. If no NAME:	one receives these be	enefits, skip to	par	3.	•			er for the
Part 3. (Applies only to parents/gu benefits listed on the enclosed <i>List o</i> number: NAME: Check here if no eligibility number	f Eligible Federal/State	Funded Program	ns (H1660), _I		ıran		
Part 4. Total Household Gross Inc								
	B. Gross income and							
A. Name	Note: Self-employed 1. Earnings from work				3. Pensions, retirement,	4	ΔΙΙ (Other Income
(List only household members with income)	before deductions	alimony	ia 5	арроп,	Social Security, SSI, VA benefits		7	Janor moonie
(Example) Jane Smith	\$200/weekly	\$150/twice a m	nont	h	\$100/monthly	\$2	200/k	oi-monthly
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	\$ /	\$ /			\$	\$_		
Part 5. Signature and Last Four D	[⊬] [/] inits of Social Securit		lt m	uet eian		Ψ_		
An adult household member must si of his or her Social Security Number next page.) I certify that all information on this for Federal funds based on the informat purposely give false information, the	gn this form. If Part 4 is ber or mark the "I do i orm is true and that all in tion I give. I understand	s completed, the not have a Social name is reported that CACFP of	ne a ial S ed. I ficia	dult sign Security I understa Is may ve	ing the form must also list Number" box. (See Privacy and that the center or day can berify the information. I unders	Act re h	Stat	tement on the
Sign here:		-						
Date:								
Address:		Phone	Nun	nber:				
City:		State: _			Zip Code:			
Last four digits of Social Security Nu	ımber: <u>* * *</u> - <u>*</u> *		o i	do not ha	ave a Social Security Numbe	r		



CACFP MEAL BENEFIT INCOME ELIGIBILITY FORM (Child Care)

Part 6. Participant's ethnic and r	racial identities (optional)	
	Mark one or more racial identities:	
	Asian American Indian or Alaska Native	9
☐ Not Hispanic or Latino	☐ White ☐ Native Hawaiian or Other Pacific	Islander
	Black or African American	
	o Other Programs: OPTIONAL closed for the purpose of enrolling children in the Children's Health I do consent to such disclosure and electing not to allow disclosure v	
☐ I <u>do</u> elect to allow my house	hold information to be disclosed.	
☐ I do not elect to allow my ho	busehold information to be disclosed.	
Don't fill out this part. This is for	r official use only.	
	e Conversion: Weekly x 52, Every 2 Weeks x 26, Twice A Month x 2	24, Monthly x 12
Total Income:Per:	☐ Week, ☐ Every 2 Weeks, ☐ Twice A Month, ☐ Month, ☐ Year	Household size:
Categorical Eligibility: Date W	/ithdrawn: Eligibility: Free Reduced Denied	Tier I Tier II
Reason:		
Determining Official's Signature: _		Date:
Confirming Official's Signature:		Date:
Follow-up Official's Signature:		Date:
Privacy Act Statement:		
if you do not, we cannot approve the Number of the adult household mental foster child or you list a Supplemental or Food Distribution Program on Inclindicate that the adult household mental forms of the supplemental forms of	chool Lunch Act requires the information on this application. You do not participant for free or reduced price meals. You must include the lamber who signs the application. The Social Security Number is not rental Nutrition Assistance Program (SNAP), Temporary Assistance dian Reservations (FDPIR) eligibility number for the participant or of the member signing the application does not have a Social Security Number for free or reduced price meals, and for administration and enforce	ast four digits of the Social Security required when you apply on behalf of for Needy Families (TANF) Program her (FDPIR) identifier or when you ber. We will use your information to
Non-discrimination Statement:		
Agencies, offices, and employees,	hts law and U.S. Department of Agriculture (USDA) civil rights regul and institutions participating in or administering USDA programs are n, sex, disability, age, or reprisal or retaliation for prior civil rights act	e prohibited from discriminating
American Sign Language, etc.), she	re alternative means of communication for program information (e.g. ould contact the Agency (State or local) where they applied for benees may contact USDA through the Federal Relay Service at (800) 8 in languages other than English.	fits. Individuals who are deaf, hard
http://www.ascr.usda.gov/complain	rimination, complete the <u>USDA Program Discrimination Complaint F</u> tfiling_cust.html , and at any USDA office, or write a letter addresse he form. To request a copy of the complaint form, call (866) 632-999	ed to USDA and provide in the letter
(1) mail: U.S. Department of Agrico Office of the Assistant Secretar 1400 Independence Avenue, S Washington, D.C. 20250-9410;	ry for Civil Rights W	ake@usda.gov.
This institution is an equal opportur	nity provider.	

INSTRUCTIONS FOR CACFP MEAL BENEFIT INCOME ELIGIBILITY FORM (CHILD CARE)

Follow these instructions, if your household gets SNAP, TANF or FDPIR:

Part 1: List all enrolled children and household members.

Part 2: List the eligibility number for any household members (including adults) receiving SNAP or TANF or FDPIR benefits. The SNAP or TANF number must be the 8 or 9 digit EDG# assigned by HHSC (see illustration).

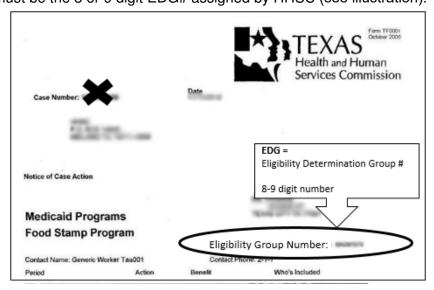
Part 3: Skip this part.

Part 4: Skip this part.

Part 5: Sign the form. The last four digits of a Social Security Number are **not** necessary.

Part 6: Answer this question if you choose.

Part 7: Answer this question if you choose.



If you are applying on behalf of a FOSTER CHILD, follow these instructions:

If **all** children you are applying for are foster children, or if you are only applying for benefits for the foster child:

- Part 1: List all foster children. Check the box indicating that the child is a foster child.
- Part 2: Skip this part.
- Part 3: Skip this part.
- Part 4: Skip this part.
- Part 5: Sign the form. A Social Security Number is **not** necessary.
- Part 6: Answer this question if you choose.
- Part 7: Answer this question if you choose.

If some of the children in the household are foster children.

- **Part 1:** List all enrolled children and household members. For any people, including children, with no income, you must check the "No Income Box." Check the box if the child is a foster child.
- Part 2: If the household does not have an eligibility number, skip this part.
- Part 3: Applies only to parents/guardians of children in Tier II Day Care Homes. Sponsors must provide the List of Eligible Federal/State Funded Programs (H1660), with this form to households with children enrolled in Tier II Day Care Homes. Parents/Guardians can enter the program name and number as applicable.
- Part 4: Follow these instructions to report total household income from this month or last month.
 - **Column A Name:** List only the first and last name of **each** person living in your household who share income and expenses, related or not (such as grandparents, other relatives, or friends who live with you) with income. Include yourself and all children living with you. Attach another sheet of paper if you need to.
 - **Column B Gross Income and How Often it was Received:** For each household member, list each type of income received for the month. You must tell us how often the money is received weekly, every other week, twice a month, or monthly. See next.

Box 1: List the **gross income**, not the take-home pay. Gross income is the amount earned before taxes and **other deductions**. You should be able to find it on your stub or your boss can tell you.

Box 2: List the amount each person got from the month from welfare, child support, alimony.

Box 3: List retirement, Social Security, Supplemental Security Income (SSI), Veteran's (VA) benefits, disability benefits.

Box 4: List ALL OTHER INCOME SOURCES including Worker's Compensation, unemployment, strike benefits, regular contributions from people who do not live in your household, and any other income. *For ONLY the self-employed, report income after expenses in Box 1*. Box 4 is for your business, farm or rental property. Do not include income from SNAP, TANF, FDPIR, WIC or Federal education benefits. If you are in the Military Housing Privatization Initiative or get combat pay, do not include this housing allowance as income.

Part 5: Adult household member must sign the form and list the last four digits of the Social Security Number or mark the box if s/he doesn't have one.

Part 6: Answer this question if you choose.

Part 7: Answer this question if you choose.

ALL OTHER HOUSEHOLDS, including WIC households, follow these instructions:

Part 1: List all enrolled children and household members. For any people, including children, with no income, you must check the "No Income Box."

Part 2: Skip this part.

Part 3: Skip this part.

Part 4: Follow these instructions to report total household income from this month or last month.

Column A – Name: List only the first and last name of each person living in your household who share income and expenses, related or not (such as grandparents, other relatives, or friends who live with you) with income. Include yourself and all children living with you. Attach another sheet of paper if you need to.

Column B – Gross Income and How Often it was Received: For each household member, list each type of income received for the month. You must tell us how often the money is received – weekly, every other week, twice a month, or monthly.

Box 1: List the gross income, not the take-home pay. Gross income is the amount earned before taxes and other deductions. You should be able to find it on your stub or your boss can tell you.

Box 2: List the amount each person got from the month from welfare, child support, alimony.

Box 3: List retirement, Social Security, Supplemental Security Income (SSI), Veteran's (VA) benefits, disability benefits.

Box 4: List ALL OTHER INCOME SOURCES including Worker's Compensation, unemployment, strike benefits, regular contributions from people who do not live in your household, and any other income. *For ONLY the self-employed, report income after expenses in Box 1*. Box 4 is for your business, farm or rental property. Do not include income from SNAP, FDPIR, WIC or Federal education benefits. If you are in the Military Housing Privatization Initiative or get combat pay, do not include this housing allowance as income.

Part 5: Adult household member must sign the form and list the last four digits of the Social Security Number or mark the box if s/he doesn't have one.

Part 6: Answer this question if you choose.

Part 7: Answer this question if you choose.

Privacy Act Statement: This explains how we will use the information you give us.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly.

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Apr 2	Good Friday
Apr. 5	Easter Monday
May 31	Memorial Day
July 2	Independence D
July 5	Independence D
Sep 6	Labor Day
Nov 25	Thanksgiving
Nov 26	Thanksgiving
Dec 24	Christmas Eve
Dec 27	Christmas
Dec 31	New Years Eve

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