

Stockport Parish Church

St Mary’s in the Marketplace, Stockport [1806 Stockport St Mary]

ANNUAL REPORT 2013  
 as presented to the Annual Parochial Church Meeting on 13/4/14



Prepared for the Rector, Wardens and PCC of St Mary’s in the Marketplace, Stockport.  
by: Susan M Heap FCIS   
April 2014

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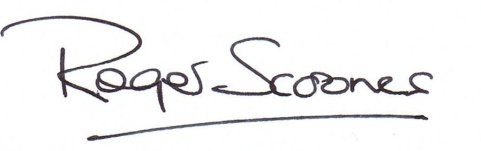
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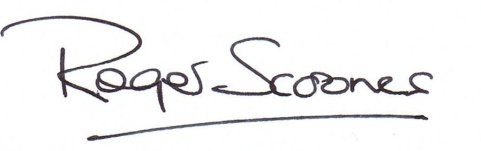
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1. **Introduction to the Annual Report 2014**

This report is one which should assure everyone who reads it, and who has a love for The Lord and for St. Mary's , that this Parish Church, set in the heart of the old town of Stockport, is working hard to engage with the community, and to bring the community into its beautiful surroundings  for the benefit of all, and for the Gospel's sake.  
  
In common with other town centre churches around the country, St. Mary's is having to work out a new role for itself in the 21st century. New patterns of worship, new midweek activities, new ways of doing church and of attracting visitors are all part of the experience of those who chose to make a Town Centre church their home.   
  
Stockport Heritage Trust have chosen to make St. Mary's  their home once again, following the historic reordering of the last year, and their contribution to our shared life continues to be of considerable mutual benefit and a source of pleasure to many people.  
  
The financial state of St. Mary's remains calm, though not buoyant, owing to the forbearance of the Diocese of Chester, which some years ago recognised  the special situation pertaining to St. Mary's, and which continues to make special allowances for the shortfall in regular planned giving by the congregation. .   
  
This report reflects a considerable degree of volunteer effort on the part of a few people, whose tremendous work throughout the year has brought the church to a happy and satisfactory end of a busy and history making year, and the beginning a new one, which is also full of  Christian hope and expectation for what God will do at St. Mary's in the months to come.

**** ..  
  
The Rector  
April 7 2014

1. **Administrative information:**

St Mary’s in the Marketplace, Churchgate, Stockport  
SK1 1YG (for sat nav purposes)

The correspondence address is

The Rectory Office,

St Mary’s Rectory,

24 Gorsey Mount Street,

Stockport,

SK1 4DU.

Telephone contact numbers: Church Office: 0161 480 1815  
 St Mary’s Rectory: 0161 429 6564

Email: [st.marysstockport@gmail.com](mailto:st.marysstockport@gmail.com)  
WEB site: stmarysinthemarketplace.com

1. **The Parochial Church Council (PCC)**

The Parochial Church Council is a charity excepted from being registered with the Charities Commission. The Method of appointment of the Parochial Church Council members is set out in the Church Representation Rules

PCC members for 2013:-

**Incumbent:**  Revd. Roger Scoones Chair

**Wardens:**  Isobel Clarkson (ex-officio member)

Gabrielle Baker (Elected to 2014 / but membership  
 also as churchwarden)

**Representatives on** (1) Frank Hamnett (ex-officio member synod rep  
**the Deanery Syod** membership also as Churchwarden   
 Emeritus)

(2)Adam Pinder (also Deputy Treasurer &  
 Elected to 2014)

**Secretary/Treasurer** Sue Heap Treasurer (Elected to 2014)  
 Catronia Smith Secretary

Under normal circumstances one third of the PCC should be elected each year for a period of three years. There were however no new “elected” members admitted to the PCC again for 2013. The present “Elected Members” cease membership in 2014. With the reduction in the numbers on the electoral roll to less than 50, elected membership would have reduced to FIVE. The PCC for 2013 continued with the remaining “elected” members, Ex-officio members and by Co-opting.

**Co-opted**: Margaret Forster Electoral Roll Officer  
 Carol Taylor Child Protection Officer

Rita Waters (joining on appointment as Reader)

Report of the Secretary to be given at the Annual Parochial Church Meeting.

1. **Structure, Governance and Management**

The PCC is legally identified as a body corporate having perpetual succession. Members are classified as being “Charity Trustees”. A Charity Trustee must NOT receive any payment from the Church (including fees but not expenses) without the express permission of the Charity Commission. It should be noted that membership of the PCC is prohibited to anyone who is involved in any Individual Voluntary Arrangements (IVA’s) under the Charities Act 2011. .   
  
It is the duty of the Rector and the Parochial Church Council to consult together on matters of general concern and importance to the parish. The PCC generally meets on a monthly basis – taking a break over summer and Christmas. Additional meetings are called as necessary. .  
  
As required meetings are held between the Rector and Wardens and/or Rector, Wardens, PCC Treasurer /Deputy Treasurer and PCC Secretary.

An independent Project Group exists for the purpose of planning and progressing the Restoration and Re-ordering of the Church. .  
  
The Rector, has since 2011, the benefit of administrative assistance/ support following the volunteer appointment of a Personal Administrator.

1. **Deanery Synod**

Regular feedback was given to the Parochial Church Council by the Rector and Deanery Synod representatives. Representatives for 2013 being Frank Hamnett and Adam Pinder. Election due 2014. If the electoral roll were to have remained below 50 – this would have reduced to ONE member only. As the new roll stands at 61 members, TWO representatives may be elected.

Report to be given at the Annual Parochial Church Meeting

1. **The Electoral Roll**

The number on the electoral roll for 2013 was 48. This was a reduction from the previous year following a full review of membership.

Those attending St Mary’s and eligible to apply for entry to the Roll were again encouraged to complete an application form this year (2014), the roll increasing to 61 members.

Report of the Electoral Roll Officer (Margaret Forster) to be given at the APCM)

1. **St Andrews Community Hall**

St Andrews continues to have an established list of regular users covering most days of the week and used as a place of worship Saturday evening and Sunday morning. There has been an excess of income over expenditure to the benefit of the overall business accounts, although the PCC are aware that profits made should be retained for ongoing maintenance and development of St Andrews and not to support St Mary’s.

The last internal redecoration undertaken at St Andrews was in 2011, clearly parts need to be re-visited, some never completed in the first place.

Additional chairs are presently located at St Andrews – those acquired during the refurbishment works at St Marys. Tables now urgently need replacement.

Gutter works remain outstanding and external decoration is required. Certain Health & Safety issues remain outstanding due to shortage of funds – e.g. finger guards on all doors.

St Andrews is presently used by:

Stockport Operatic Society  
 Manchester Bach Choir  
 Stockport Evangelical Church  
 Stockport Global Light Revival Church  
 Stockport Central Children’s Services  
 Stockport RC Drift Club  
 Pure Insight  
 Slimming World  
 Stockport Metropolitan Borough Council (for Polling Station use)  
 Stockport Field Club

We have regrettably said “good bye” at St Andrews to the Affinity Show Choir as they needed more space for group rehearsals and have moved to Hazel Grove High School. We have not said “good bye” at St Mary’s and will be welcoming them back for concerts and other events.

1. **Financial Issues [see also Treasurer’s Report]**
2. **Year End Accounts**

**Statement of Financial Activity for the year ending 31st December 2013**

*Nat West Business Account  
(this excludes all restricted funds (including those non-restricted funds held for specific purposes).*

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
| **INCOME** |  |  |  |
|  |  |  |  |
|  | Planned Giving |  | 12,464.45 |
|  | Donations |  | 18,120.94 |
|  | Church Plate Collection |  | 4,221.06 |
|  | Commercial |  | 9,192.11 |
|  | Nave Café Income |  | 9,127.40 |
|  | Fees |  | 3,162.50 |
|  | Bequests & Donations |  | 1,400.00 |
|  | St Andrews Income |  | 9,812.00 |
|  |  |  |  |
|  |  |  | **£ 67,500.46** |
|  |  |  |  |
| **EXPENDITURE** |  |  |  |
|  |  |  |  |
|  | Donations to other organisations |  | 1,002.30 |
|  | Payments Outside the Parish |  | 22,199.29 |
|  | St Mary's Parish Church (premises and associated costs) |  | 20,317.08 |
|  | Nave Café Costs |  | 5,936.81 |
|  | St Andrews Costs |  | 7,477.01 |
|  | Ordinary Payments |  | 1,553.04 |
|  | Appeal |  | 2,030.81 |
|  |  |  |  |
|  |  |  | **£ 60,516.34** |
|  |  |  |  |
|  | **NET GAINS / (LOSSES)** |  | **£ 6,984.12** |
|  |  |  |  |
|  | **BALANCE BROUGHT FORWARD 1 JANUARY** |  | **£ 2,944.16** |
|  |  |  |  |
|  | **BALANCE CARRIED FORWARD 31 DECEMBER** |  | **£ 9,928.28** |
|  |  |  |  |
|  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  | |  | |  | | |
|  | |  | |  | |  | | |
| **2013 Annual Accounts**  (Business Account) Income and Expenditure shown under our three main activity areas – Ministry / St Mary’s / St Andrews | | | | | | | | | | |  |  |  |
|  | | | | | | | | | | |  |  |  |
|  | | | | | | | |  | | |  |  |  |
|  | | | | | | | |  | | |  |  |  |
| **Ministry** | | | | | | | |  | | |  |  |  |
|  | **Income** | |  | |  | |  | | |
|  | Planned Giving | |  | | 12,464.45 | |  | | |
|  | Church Plate Collection | | General | | 1,338.85 | |  | | |
|  | Church Plate Collection | | Specific | | 2,882.21 | |  | | |
|  | Fees | | Assigned | | 3,162.50 | |  | | |
|  |  | |  | | **£19,848.01** | |  | | |
|  |  | |  | |  | |  | | |
|  | **Expenditure** | |  | |  | |  | | |
|  | Payments Outside the Parish | | Diocesan Quota | | 18,000.00 | |  | | |
|  | Payments Outside the Parish | | Assigned Fees | | 1,521.50 | |  | | |
|  | Payments Outside the Parish | | Deanery Exp | | 55.00 | |  | | |
|  | Payments Outside the Parish | | Audit Fees | | 240.00 | |  | | |
|  | Payments Outside the Parish | | Fees & Charges | | 926.62 | |  | | |
|  | Payments Outside the Parish | | Rectory - Council Tax | | 1,381.17 | |  | | |
|  | Payments Outside the Parish | | Rectory - Water Services | | 75.00 | |  | | |
|  |  | |  | | **£ 22,199.29** | |  | | |
|  |  | |  | |  | |  | | |
|  | **GAINS / (LOSSES)** | |  | |  | | **£(£2,351.28)** | | |
|  |  | |  | |  | |  | | |
|  |  | |  | |  | |  | | |
| **St Marys** |  | |  | |  | |  | | |
|  | **Income** | |  | |  | |  | | |
|  | Donations | |  | | 18,120.94 | |  | | |
|  | Commercial | | Candles | | 1,419.20 | |  | | |
|  | Commercial | | Cards/Mags/Calendars | | 592.04 | |  | | |
|  | Commercial | | Events | | 1,050.77 | |  | | |
|  | Commercial | | Heritage Rent | | 945.00 | |  | | |
|  | Commercial | | Refreshments | | 895.10 | |  | | |
|  | Commercial | | Sale of Pews | | 4,290.00 | |  | | |
|  | Nave Café Income | |  | | 9,127.40 | |  | | |
|  | Bequests & Donations | |  | | 1,400.00 | |  | | |
|  |  | |  | | **£37,840.45** | |  | | |
|  |  | |  | |  | |  | | |
|  | **Expenditure** | |  | |  | |  | | |
|  | St Mary's Parish Church (premises and associated costs) | | Gas | | 7,800.00 | |  | | |
|  |  | | Electricity | | 2,726.00 | |  | | |
|  |  | | Water | | 953.49 | |  | | |
|  |  | | Insurance | | 6,283.23 | |  | | |
|  |  | | Telephone | | 268.36 | |  | | |
|  |  | | Contracted Services | | 299.83 | |  | | |
|  |  | | Furniture, Fittings & Equipment | | 170.00 | |  | | |
|  |  | | Repairs & Maintenance | | 1,260.37 | |  | | |
|  |  | | Boiler Maintenance | | 550.42 | |  | | |
|  |  | | Caretaking Supplies | | 5.38 | |  | | |
|  | Donations to other organisations | | Children's Society | | 240.00 | |  | | |
|  |  | | Kalma Foundation | | 124.80 | |  | | |
|  |  | | Shopmobility | | 114.75 | |  | | |
|  |  | | Mayor of Stockport Charity | | 105.75 | |  | | |
|  |  | | Age UK | | 101.50 | |  | | |
|  |  | | Leprosy Mission | | 100.00 | |  | | |
|  |  | | Christian Aid | | 75.00 | |  | | |
|  |  | | Wellspring | | 65.50 | |  | | |
|  |  | | Mary's Meals | | 50.00 | |  | | |
|  |  | | National Churches | | 25.00 | |  | | |
|  | Nave Café Costs | |  | | 5,936.81 | |  | | |
|  | Ordinary Payments | | Stationery (inc postage) | | 473.88 | |  | | |
|  |  | | Photocopier | | 216.00 | |  | | |
|  |  | | Printing - external supplier | | 251.41 | |  | | |
|  |  | | Chester Diocesan News | | 75.00 | |  | | |
|  |  | | Candles | | 272.56 | |  | | |
|  |  | | CARDS etc for resale | | 183.19 | |  | | |
|  |  | | Flowers & Wreaths | | 45.00 | |  | | |
|  |  | | Heritage Centre for resale | | 36.00 | |  | | |
|  | Appeal | |  | | 2,030.81 | |  | | |
|  |  | |  | | **£30,840.04** | |  | | |
|  |  | |  | |  | |  | | |
|  | **GAINS / (LOSSES)** | |  | |  | | **£7,000.41** | | |
|  |  | |  | |  | |  | | |
|  |  | |  | |  | |  | | |
| **St Andrews** |  | |  | |  | |  | | |
|  | **Income** | |  | |  | |  | | |
|  | St Andrews Income | |  | | 9,812.00 | |  | | |
|  |  | |  | | **£ 9,812.00** | |  | | |
|  |  | |  | |  | |  | | |
|  | **Expenditure** | |  | |  | |  | | |
|  | St Andrews Costs | | Gas | | 5,605.51 | |  | | |
|  |  | | Electricity | | 447.00 | |  | | |
|  |  | | Water | | 370.70 | |  | | |
|  |  | | Insurance | | 473.76 | |  | | |
|  |  | | Grounds Maint | | 181.33 | |  | | |
|  |  | | Servicing Contracts | | 111.45 | |  | | |
|  |  | | Cleaning | | 287.26 | |  | | |
|  |  | |  | | **£ 7,477.01** | |  | | |
|  |  | |  | |  | |  | | |
|  | **GAINS / (LOSSES)** | |  | |  | | **£ 2,334.99** | | |
|  |  | |  | |  | |  | | |
|  | **GRAND TOTAL - GAINS / LOSSES)** | |  | |  | | **£ 6,984.12** | | |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Balance Sheet** | |  | | | |  |  |  | |
|  |  | |  |  |  | | | |
|  |  | |  |  |  | | | |
|  |  | |  |  | **-------** | | | |
|  |  | | **£** | **£** | **£** | | | |
| **CURRENT ASSETS** |  | |  |  |  | | | |
|  |  | |  |  |  | | | |
| 2013 Debtors Accruals |  | | 3,249 |  |  | | | |
| Cash at bank |  | | 11,613 |  |  | | | |
| 2012 invoices written off |  | | - |  |  | | | |
|  |  | |  |  |  | | | |
|  |  | |  |  |  | | | |
|  | Total current assets | |  | **14,862** |  | | | |
|  |  | |  |  |  | | | |
| **CURRENT LIABILITIES** |  | |  |  |  | | | |
|  |  | |  |  |  | | | |
| 2013 Creditors Accruals |  | | 4,934 |  |  | | | |
|  |  | |  |  |  | | | |
|  | Total current liabilities | |  | **4,934** |  | | | |
|  |  | |  |  |  | | | |
| **NET ASSETS** |  | |  |  | **9,928** | | | |
|  |  | |  |  |  | | | |
| PARISH FUNDS |  | |  |  |  | | | |
| Unrestricted |  | |  |  | 9,928 | | | |
| Restricted |  | |  |  | - | | | |
| Endowment |  | |  |  | - | | | |
|  |  | |  |  | **9,928** | | | |
|  |  | |  |  |  | | | |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Other Year End Accounts & Stocks & Shares** |  | Balances held at 31st December | | | | | | | |
| Nat West Appeal Account (Business Reserve) |  | £125.59 | | | |  | | |  |
|  |  |  | | | |  | | |  |
| **CCLA Investment Management** |  |  | | | |  | | |  |
| St Marys Appeal |  | £660.37 | | | |  | | |  |
| Ada Hallworth (restricted) |  | £1,708.21 | | | |  | | | |
| Stipend Fund |  | £2,700.00 | | | |  | | |  |
|  |  |  | | | |  | | |  |
| **Lloyds /TSB** |  |  | | | |  | | |  |
| Curacy Fund (restricted) |  | £2,225.29 | | | |  | | |  |
| Service Account (suspended pending new mandate) |  | £952.00 | | | |  | | | |
| 60 Day Notice (suspended pending new mandate) |  | £365.24 | | | |  | | | |
|  |  | | |  | | |  | | | |  | |
|  | | |  | |  | | |  | | | |  | |
| Nat West – Appeal Account (Phase 5 & Phase6) £19,832.72  Nat West – Interior Appeal Account £5,929.03 | | |  | |  | | |  | | | |  | |
|  | | |  | |  | | |  | | | |  | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  |  |  |  | | **Stocks & Shares** | | Name | Capital | No Shares | Value | Current Value | |  | | Central Board of Finance Fixed Interest Securities Fund | £3,000.00 | 4761 | 1.56 | £7,427.16 | | 4% Consolidated Stock | £1,650.00 | 1650 | 96.32p | £1,589.28 | | 3.5% War Stock | £1,100.00 | 1100 | 81.7p | £906.87 | |  | **£5,750.00** |  |  | **£9,923.31** | |  | | |  | | |  | | | |  | |

1. **Issues of Concern**

Non-payment of Parish Share (see Treasurer’s Report)  
Income generation (see Treasurer’s Report)  
Planned Giving (see Treasurer’s Report)

1. **A positive approach**

Aims and Objectives for 2014 and beyond (see Treasurer’s Report)

1. **Independent Examiners**

**External Scrutiny**

As our accounts are subject to external scrutiny, we have for many years engaged the services of Haskell Woolfe, Accountants of 255 Monton Road, Eccles, Manchester.

1. **Restoration and Conservation Projects**

Full details of all work undertaken was reported in “Building News” – back copies of which can be downloaded from the web-site. Phase 6 will be reported as the year proceeds and will be a subject for inclusion in the Annual Report for 2014. .

1. **St Mary’s Building Report**

The outstanding Quinquennial Inspection Report was completed by Architects Lloyd, Evans Prichard in January 2013. The full report is available on request, a summary of works to be done is however noted below for information (extracted from the summary included in the full report):-

**SUMMARY**

1. **ITEMS OF UTMOST IMPORTANCE**

* Detailed assessment of masonry and roofs to the Vestries and Oratory.
* Renewal of electrical installation.

The following items have also been identified as requiring urgent action:-

* Leaning finial to Chancel gable.
* Leaning pinnacle to Nave gable.
* Loose merlon to Nave gable.
* Eroded finials to south Aisle.
* Detailed investigation of all parapets, pinnacles and finials to the main body of the church may lead to a further programme of urgent remedial works.
* Detailed assessment of cracked plaster ribs to Nave/Aisle ceilings.
* Renewal of asphalt roofs to the north and south Porches.
* Movement monitoring to crack to Chancel arch.

**2 ITEMS WHICH SHOULD BE COMPLETED WITHIN THE NEXT 18 MONTHS**

* Detailed investigation of water saturation to north east Chancel walls.
* Checking and unblocking of all rainwater outlets and gutters.
* Reappraisal of rainwater run off.
* Repair of stone guarding to disabled ramp.

**3 REPAIRS WHICH SHOULD BE CARRIED OUT DURING THE QUINQUENNIUM**

* Re-pointing and associated repairs to boundary walls.
* Upgrading of window guards.
* Detailed assessment of the rainwater drainage system with replacement of defective pipe work.
* Making good to damaged plaster and decorations.

**4 DESIRABLE REPAIRS BUT WHICH COULD BE POSTPONED TO A FUTURE QUINQUENNIUM**

* Replacement of damaged glazing.

**5 OTHER RECOMMENDATIONS**

* None

**6 GENERAL COMMENT ON THE FUTURE OF THE FABRIC**

* St Mary’s is a robust stone church of long term importance to the town. However, the elaborate stonework at high level, together with the widespread use of iron work in its construction is likely to pose an ongoing maintenance problem. The works completed to the Tower have gone a long way to ensuring the future of the building. This work should be continued to ensure the main body of the church is also prevented from further deterioration.

**7 ARCHAEOLOGICAL ISSUES AFFECTING WORK RECOMMENDED IN THE REPORT**

* None apparent.

**In addition to the above there has been some storm damage to the premises, namely stonework damage to the south/east corner and loose roofing slates/tiles. Both are subject to insurance claims.**

Report to be given at the Annual Parochial Church Meeting

1. **Performance and Achievements**

It has been a year of great achievements one way or another. The completion of present works on the tower and interior of the Church, the creation of the Nave Café and the opportunity to make great headway into our plans for future developments.

We once again hosted the Civic Service for the Mayor of Stockport early June and a special service for H M Coroner in October. There was an exceptionally busy Christmas Programme of services and concerts starting with a special performing arts production “Nativity Dance”. The replacement of pews with new designer chairs an essential factor to the success of our activities.

Entering into partnership with Pure Innovations, Stockport, has given us the opportunity to hand over the day to day running of the The Nave Café on Tuesday, Thursday Friday. This not only assists us greatly, but helps to give the Pure Innovations “trainees” valuable work experience and the chance to advance their skills. The Church operates the café on Saturday but has again been able to offer valuable work experience to two students (school and college) who regularly attend on a voluntary basis, both now more than capable of cooking, serving and (of course) taking the money….

**Archdeacon’s Inspection**

The Archdeacons inspection took place on the 2nd September 2013 with positive feedback being received by the Archdeacon. Attending the meeting with The Ven Ian Bishop (The Archdeacon of Macclesfield) were Roger Scoones (Rector), Isobel Clarkson (Churchwarden), Gaby Baker (Churchwarden) & Sue Heap (Administrator/Treasurer).

For those who are not aware, it is a national church requirement that the archdeacon inspects each parish in the archdeaconry once every  three years. This is different from the Quinquennial Inspection, at which an architect gives a detailed report on the state of the church building.

The Archdeacon’s Inspection is a check that the administration of the church is being run properly. So it includes inspection of church registers and records, insurance policies, the church log book, the inventory etc.

It is also an opportunity for the archdeacon to have a general discussion with the incumbent and churchwardens  about developments in the life of the parish.

**Statistics of Mission: 2013 (extracts)**

Numbers of persons on the Electoral Roll 48

Number of persons attending on an average Sunday morning 21 adults / 1 child

**Baptisms Marriages & Funerals**Number of persons baptised 8  
 (children under 1 year: 3) (children 1 – 4 years: 3) (youth/adults: 2)

Number of children for whom a thanksgiving service held 0

Number of couples married in church 2

Number of deceased for whom a funeral service held in church 2

Number of deceased for whom a funeral service was conducted at  
cemetery or crematorium 7

Memorial Service(s) 2

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Service Register Summary 2013** | | | Adult | Child |  |
| Sunday | 6th January | Holy Communion | 20 | 1 |  |
| Tuesday | 8th January | Holy Communion | 8 |  |  |
|  |  | Lunchtime Service |  | 34 |  |
| Sunday | 13th January | Morning Prayer | 26 | 1 |  |
| Tuesday | 15th January | Holy Communion | 8 |  |  |
|  |  | Lunchtime Service | 28 |  |  |
| Sunday | 19th January | Holy Communion | 20 | 1 |  |
| Tuesday | 22nd January | Holy Communion | 9 |  |  |
|  |  | Lunchtime Service | 48 |  |  |
| Sunday | 27th January | Morning Prayer | 20 | 1 |  |
| Tuesday |  | Holy Communion |  |  |  |
| CHURCH CLOSED FROM MONDAY 28TH JANUARY TO 2ND MARCH | | |  |  |  |
| Sunday | 3rd March | Holy Communion | 23 | 1 |  |
| Tuesday | 5th March | Holy Communion | 10 |  |  |
|  |  | Lunchtime Service | 30 |  |  |
| Sunday | 10th March | Morning Prayer | 26 | 2 |  |
| Tuesday | 12th March | Holy Communion | 8 |  |  |
|  |  | Lunchtime Service | 24 |  |  |
| Thursday | 14th March | Funeral | 46 |  |  |
| Sunday | 17th March | Holy Communion & Baptism | 60 | 19 |  |
| Tuesday | 19th March | Holy Communion | 10 |  |  |
|  |  | Lunchtime Service | 33 |  |  |
| Sunday | 29th March | Palm Sunday Holy Communion | 21 |  |  |
| Tuesday | 26th March | Holy Communion | 7 |  |  |
|  |  | Lunchtime Service | 26 |  |  |
| Thursday | 28th March | Maundy Thursday Holy Communion | 14 |  |  |
| Friday | 29th March | Good Friday Family Service | 8 |  |  |
|  |  | Good Friday Ecu Service | 19 | 1 |  |
|  |  | Hour dedication | 16 | 1 |  |
| Sunday | 31st March | Easter Day Holy Communion | 50 | 3 |  |
| Tuesday | 2nd April | Holy Communion | 7 |  |  |
|  |  | Lunchtime Service | 35 |  |  |
| Friday | 5th April | Funeral | 30 |  |  |
| Sunday | 7th April | Morning Service / Café Church | 32 | 1 |  |
| Tuesday | 9th April | Holy Communion | 8 |  |  |
|  |  | Lunchtime Service | 36 |  |  |
| Saturday | 13th April | Memorial Service | 36 | 4 |  |
| Sunday | 14th April | Holy Communion | 36 | 2 |  |
| Tuesday | 16th April | Holy Communion | 6 |  |  |
|  |  | Lunchtime Service | 36 |  |  |
| Sunday | 21st April | Morning Prayer and Baptism | 73 | 5 |  |
| Tuesday | 23rd April | Holy Communion | 9 |  |  |
|  |  | Lunchtime Service | 40 |  |  |
| Sunday | 29th April | Morning Prayer | 24 | 1 |  |
| Tuesday | 30th April | Holy Communion | 11 |  |  |
|  |  | Lunchtime Service | 38 |  |  |
| Sunday | 5th May | Holy Communion | 22 | 1 |  |
| Tuesday | 7th May | Holy Communion | 7 |  |  |
|  |  | Lunchtime Service | 24 |  |  |
| Sunday | 12th May | Morning Prayer | 18 | 1 |  |
| Tuesday | 14th May | Holy Communion | 10 |  |  |
|  |  | Lunchtime Service | 40 |  |  |
| Sunday | 19th May | Holy Communion | 19 | 1 |  |
| Tuesday | 21st May | Holy Communion | 6 |  |  |
|  |  | Lunchtime Service | 26 |  |  |
| Friday | 24th May | Marriage | 105 | 3 |  |
| Sunday | 26th May | Morning Prayer | 24 |  |  |
| Tuesday | 28th May | Holy Communion | 11 |  |  |
|  |  | Lunchtime Service | 32 |  |  |
| Sunday | 2nd June | Holy Communion | 19 | 1 |  |
| Tuesday | 4th June | Holy Communion | 10 |  |  |
|  |  | Lunchtime Service | 26 |  |  |
| Sunday | 9th June | Civic Sunday | 85 | 2 |  |
| Tuesday | 11th June | Holy Communion | 14 |  |  |
|  |  | Lunchtime Service | 42 |  |  |
| Sunday | 16th June | Holy Communion | 19 |  |  |
| Tuesday | 18th June | Holy Communion | 11 |  |  |
|  |  | Lunchtime Service | 37 |  |  |
| Sunday | 23rd June | Morning Prayer | 21 | 1 |  |
| Tuesday | 25th June | Holy Communion | 9 |  |  |
|  |  | Lunchtime Service | 45 |  |  |
| Sunday | 30th June | Holy Communion | 19 | 2 |  |
| Tuesday | 2nd July | Holy Communion | 8 |  |  |
|  |  | Lunchtime Service | 27 |  |  |
| Sunday | 7th July | Holy Communion | 32 | 3 |  |
| Monday | 8th July | Memorial Service | 28 | 2 |  |
| Tuesday | 9th July | Holy Communion | 9 |  |  |
|  |  | Lunchtime Service | 31 |  |  |
| Sunday | 14th July | Holy Communion | 25 | 1 |  |
| Tuesday | 16th July | Holy Communion | 12 |  |  |
|  |  | Lunchtime Service | 35 |  |  |
| Sunday | 21st July | Morning Prayer | 20 | 1 |  |
| Tuesday | 23rd July | Holy Communion | 8 |  |  |
|  |  | Lunchtime Service | 32 |  |  |
| Sunday | 28th July |  | 19 | 1 |  |
| Tuesday | 30th July | Holy Communion | 9 |  |  |
|  |  | Lunchtime Service | 44 | 1 |  |
|  |  |  |  |  |  |
| Sunday | 4th August | Holy Communion | 20 | 1 |  |
| Tuesday | 6th August | Holy Communion | 8 |  |  |
|  |  | Lunchtime Service | 47 | 1 |  |
| Sunday | 11th August | Morning Prayer | 14 |  |  |
| Tuesday | 13th August | Holy Communion | 7 |  |  |
|  |  | Lunchtime Service | 36 | 1 |  |
| Sunday | 18th August | Holy Communion and Baptism | 21 |  |  |
| Tuesday | 20th August | Holy Communion | 8 |  |  |
|  |  | Lunchtime Service | 39 |  |  |
| Sunday | 25th Aug | Morning Prayer | 14 |  |  |
| Tuesday | 27th Aug | Holy Communion | 9 |  |  |
|  |  | Lunchtime Service | 46 |  |  |
| Sunday | 1st Sept | Holy Communion & Bapt | 61 | 5 |  |
| Tuesday | 3rd Sept | Holy Communion | 12 |  |  |
|  |  | Lunchtime Service | 40 | 1 |  |
| Sunday | 8th Sept | Morning Prayer & Bapt | 44 | 8 |  |
| Tuesday | 10th Sept | Holy Communion | 8 |  |  |
|  |  | Lunchtime Service | 36 |  |  |
| Sunday | 15th Sept | Holy Communion | 14 | 1 |  |
| Tuesday | 17th Sept | Holy Communion | 9 |  |  |
|  |  | Lunch | 34 |  |  |
| Sunday | 22nd Sept | Morning Prayer | 30 | 6 |  |
| Tuesday | 24th Sept | Holy Communion | 7 |  |  |
|  |  | Lunchtime Service | 38 |  |  |
| Sunday | 29th Sept | Harvest Festival and Bapt | 39 | 3 |  |
| Tuesday | 1st Oct | Holy Communion | 10 |  |  |
|  |  | Lunchtime Service | 38 |  |  |
| Thursday | 3rd Oct | Coroners Service | 83 |  |  |
| Sunday | 6th Oct | Holy Communion | 16 | 1 |  |
| Tuesday | 8th Oct | Holy Communion | 13 |  |  |
|  |  | Lunchtime Service | 32 |  |  |
| Sunday | 13th Oct | Morning Prayer | 18 |  |  |
| Tuesday | 15th October | Holy Communion | 12 |  |  |
|  |  | Lunchtime Service | 28 |  |  |
| Sunday | 20th October | Holy Communion | 16 |  |  |
| Tuesday | 22nd October | Holy Communion | 10 |  |  |
|  |  | Lunchtime Service | 34 |  |  |
| Sunday | 27th October | Morning Prayer | 22 | 2 |  |
| Tuesday | 29th October | Holy Communion | 10 |  |  |
|  |  | Lunchtime Service | 40 | 1 |  |
|  |  |  | 65 | 9 |  |
| Sunday | 3rd November | Holy Commumnion and Baptism | |  |  |
|  |  |  |  |  |  |
| Tuesday | 5th November | Holy Communion | 13 |  |  |
|  |  | Lunchtime Service | 27 |  |  |
|  |  |  |  |  |  |
| Sunday | 10th November | Morning Prayer / Remembrance Sunday | 26 | 3 |  |
|  |  |  |  |  |  |
| Tuesday | 12th November | Holy Communion | 6 |  |  |
|  |  | Lunchtime Service | 42 |  |  |
| Sunday | 17th November | Holy Communion | 25 | 1 |  |
| Tuesday | 19th November | Holy Communion | 9 |  |  |
|  |  | Lunchtime Service | 40 |  |  |
| Sunday | 24th November | Morning Prayer | 26 | 1 |  |
| Tuesday | 26th November | Holy Communion | 10 |  |  |
|  |  | Lunchtime Service | 39 |  |  |
| Sunday | 30th November | Diocesan Advent Carol Service | 82 | 2 |  |
| Tuesday | 1st December | Holy Communion | 22 | 4 |  |
|  |  | Advent Carol Service with the Maia Singers | 66 |  |  |
| Sunday | 3rd December | Holy Communion | 12 |  |  |
|  |  | Lunchtime Service | 46 |  |  |
| Weds | 4th December | St Mary's Appeal Concert | 134 |  |  |
| Sunday | 8th December | Morning Prayer | 17 | 1 |  |
|  |  | Ex Services Carol Service | 63 | 4 |  |
| Monday | 9th December | Stockport MENCAP | 100 | 43 |  |
| Tuesday | 10th December | Holy Communion | 7 |  |  |
|  |  | Lunchtime Service | 46 |  |  |
| Weds | 11th December | Banks Lane Junior School | 194 | 144 |  |
| Thursday | 12th December | Mayors Carol Service | 117 | 38 |  |
|  |  | Beechwood Cancer Care Tree of Life | 84 |  |  |
| Friday | 13th December | Age UK | 134 | 45 |  |
| Sunday | 15th December | Holy Communion | 23 | 3 |  |
|  |  | Tree of Life | 15 |  |  |
| Tuesday | 17th December | Holy Communion | 12 |  |  |
|  |  | Lunchtime Service | 41 |  |  |
|  |  | Wellspring | 72 |  |  |
| Thursday | 19th December | Vernon Park Primary School | 139 | 130 |  |
|  |  | Market Stockport | 57 | 6 |  |
| Friday | 20th December | Shopmobility Stockport | 164 |  |  |
| Saturday | 21st December | Sing Christmas with the SYC/Maia Singers | 124 | 10 |  |
| Sunday | 22nd December | Morning Prayer | 24 | 2 |  |
|  |  | Carols with the Market | 16 |  |  |
| Tuesday | 24th December | Christmas Eve Holy Communion | 11 |  |  |
|  |  | Family Carols for All | 111 | 18 |  |
|  |  | Family Carol Service | 30 | 73 |  |
|  |  | Midnight Holy Communion | 44 | 2 |  |
| Weds | 25th December | Christmas Day Family Celebration of Christmas | 25 | 4 |  |
| Sunday | 29th December | 1st Sunday of Christmas Holy Communion | 19 | 1 |  |
| Monday | 30th December | Service of Vigil / Holy Communion | 24 |  |  |
| Tuesday | 31st December | Lunchtime Service | 35 |  |  |
|  |  | Watchnight Service | 46 |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Totals for 2013 recorded attendances as 5622 adults and 674 children (a weekly average of 108/13 = 121). These figures included all major services including Christmas and of course excluded the time that the church was closed.

St Mary’s was closed from the 28th January to 2nd March for internal refurbishment. During this time the Sunday congregation had the opportunity to visit other churches, whilst the Tuesday congregation met at St Peter’s.

In addition to the statistics recorded for church returns, random samples of those attending for other purposes have been obtained during the year as well as the analysis of customer comments following completion of customer questionnaire forms.

1. **Volunteers**

Our volunteers are important to us. It is with regret that meetings with existing volunteers and “open events” to encourage new people to step forward were not undertaken as we anticipated in 2013. This situation will be rectified!

1. **Health & Safety**

**Introduced during 2013 a new written Health and Safety Policy document for St Mary’s and template for accessing “risk”.**

Churches are not exempt from health and safety legislation. Local Authority Environmental Health Officers are specifically charged with enforcing health and safety legislation in churches. The Health and Safety Executive have advised that it is good practice for volunteers to be provided with the same level of health and safety training and protection as if they were employees. This means that churches should follow exactly the same regulations to ensure health and safety of volunteers and other persons using the church as if they were employees.

The law only requires those who employ five or more persons to have a written health and safety policy. **It is however necessary for St Mary’s PCC to make adequate arrangements for health and safety**, and the best way to do this was by producing a written policy including a written procedure for every “hazardous” activity undertaken.

The advice of the Health and Safety Executive is that measures need only be matched to the level of risk. Risk assessments have therefore been undertaken and (as far as possible) notes made of any hazards and risks, as well as any existing safety measures. Having assessed both the likelihood and severity, a risk rating has been calculated to assist prioritise the implementation of additional controls.

1. **Business Planning and Growth Action Planning**

Our Business Plan is a working document subject to constant change. It was introduced in 2011 and is regularly updated. The plan was last reviewed in August 2013 (copy available on request) and is due to be reviewed and revised again during the summer of 2014. The business plan is designed to be an ongoing document for the short, medium and long-term.

The main aims and objectives in the 2013 included:

* Restoration of the Rector’s Vestry/Choir Vestry and Oratory
* Development of the Nave Café
* Increased use of the premises for church use and as an income stream
* Volunteers
* Church Use (Ministry and Mission)
* Stockport Heritage Trust (working in partnership)
* Shop Area
* Provision of loop system
* Provision of improved audio/visual facilities
* Provision of additional/improved lighting and electrical sockets
* Improved web site
* Wi-fi
* Provision of glossy information sheet(s)
* Provision of glossy “Church Guide”
* Other:
  + - Review and updating of the “Church Log” to incorporate all new works
    - Completion of all Health & Safety “Risk Assessments” and production of necessary instructions/log books.
    - Checking and completion of “Inventory Register” incorporating photographs of all items (include all new furniture and equipment.
    - Review of Quinquennial Inspection Report 2013 (Lloyd Evans Prichard)

Growth Action Planning is designed through the Diocese of Chester to help each church in the Diocese to focus on what God longs for it to be like in 5 years time. The church can then decide on its priorities in the coming year.

We have concentrated more over the last couple of years on issues relating to the “Business Plan” although aspects incorporated into GAP are included in that and ongoing work has continued if not documented under a formal GAP document.

Growth Action Planning helps put churches in the Diocese on the right road for spiritual and numerical growth.

The aim of this is to ensure that each church uses its energy and talents wisely. It follows from this that the most important thing in GAP is to discern God’s calling for the church and this means that prayer is central to all that we do in GAP.

It in no ways replaces the “Business Plan” but works alongside it.

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Any questions you may wish to raise or further information needed, please contact the Rector