

Meeting Minutes
Tuesday February 1, 2022
Wallingford HubCap, 128 Center Street Wallingford, Ct 06492

I. Call to Order

Mike Glidden called the meeting to order at 5:04pm.

Present: Bob Parisi, Joan Parisi, Kate McNamee, Linda Adamo, Leah Masella, Mike Glidden, Bruce Conroy (arrived 5:17), Marge Abbagnaro, Theresa Cipriani, Nikki Trocchio and Executive Director: Liz Davis.

Present via Phone: Karen Grana

Observers also in attendance: Lucille Trzcinsk

a. Appointment of Alternates

MOTION: Mike Glidden made a motion to appoint Linda Adamo to vote for this meeting.

II. Approval of Minutes

a. Meeting Minutes 01/04/2022

MOTION: Bob Parisi made a motion to approve the minutes with an name correction for Leah Massella to Leah Masella. Linda Adamo seconded the motion. The motion passed (10-0).

III. Treasurer's Report

Liz Davis provided the board with a budget report for July 2021-June 2022. Marge said the expense report is up to today not the fiscal year. Marge pointed out that under office expenses it is higher because of the new computers. It reads we are \$4800 over budget however we are not.

MOTION: Joan Parisi made motion approve Treasure's Report. Theresa Cipriani seconded the motion passed (11-0).

IV. Executive Director's report

Liz Davis is meeting with council members this month.

Set up appointments for facade program.

New Business named Red Eye Crossfit.

Celebrate Wallingford-working on updating applications for Oct 1 & 2. New applications to merchants will be sent out in February.

Upcoming Events:

- March Merchant Madness -March 13-20
- Restaurant Hop fundraiser-May TBA
- Summer Sidewalk Stroll-June 23

Projects Completed:

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- Basement cleaned-thank you Bruce Conroy, Bruce's wife & Liz's husband.
- Office is cleaned
- New Computers installed
- Covid tests handed out
- Current Projects:
- Updating Constant Contact
- Put away all Christmas ornaments
- Looking for landscaper to assist Simpson Court plantings
- Work with PW to install bench plaques, Simpson court plaques and Christmas decorations that need to be replaced.

Other

- Sidewalk Chalk Contest-tabled for fall
- Budget Meeting March 4 with Mayor

MOTION: Bob Parisi made a motion to accept Executive Director's Report. Leah Masella seconded the motion. The motion passed (11-0).

V. New Business

- a. Discussion concerning developing a policy/ procedure for new board members.

Mike Glidden, Bob Parisi Bruce Convoy will be part of this committee.

VI. Old Business

- a. Discussion and Possible action concerning proposed budget

MOTION: Mike Glidden made a motion to approve the budget as presented. Theresa Cipriani seconded the motion. The motion passed (11-0).

- b. Restaurant Hop 2022/350th Celebration.

- c. ARPA funding

- d. DPW Appreciation

Liz recommends bringing cookies as a thank you.

- e. E. FOI Training to be scheduled for March meeting

MOTION: Mike Glidden made a motion to amend new members to the board. Theresa Cipriani seconded the motion. The motion passed (11-0).

MOTION: Theresa Cipriani made a motion to appoint Lucille Trzcinsk and Bill Comeford to WCI board. Bruce Conroy seconded the motion.

MOTION: Motion to appoint Bill Comeford to WCI board. Motion failed.

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MOTION: Joan Parisi made a motion to table the appointment of Lucille Trzcinsk. Bob Parisi seconded motion. (11-0)

VII. Report form Subcommittees

a. **Downtown Collaborative**

No updates.

b. **HubCap**

No updates.

c. **Other Committees**

No other

VIII. Adjournment

MOTION: Mike Glidden made a motion to adjourn the meeting. Linda Adamo seconded the motion. The motion passed (11-0). The meeting was adjourned at 6:16.