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**From:** Gibbs, Gladys M.  
**Sent:** Monday, April 26, 2021 2:34 PM  
**To:** [Redacted]  
**Subject:** Encourage Your Student Employees

As we head into the final days of the semester, it becomes increasingly important that all students receive their COVID-19 vaccination. As a supervisor of student employees, I am asking for your help in encouraging them to take their shot.

In addition to the vaccination station at the Schottenstein Center, we have now added a vaccine site at the Ohio Union. It is open to all students, faculty and staff, and is located in the Performance Hall on the first floor of the Ohio Union.

This site will operate Monday through Friday from 11 a.m. – 4:45 p.m. now through at least Friday, May 7. Appointments can be scheduled through [MyChart](#) or by calling the Wexner Medical Center COVID-19 vaccine hotline at 614-688-VAXX (614-688-8299).

Please be aware that vaccination status is confidential under HIPAA, the federal health information privacy law. You can, and we hope you will, encourage your students to receive their vaccine. But please do not ask them if they've had it yet.

Feel free to reach out to me if you have any questions. And thank you for your help in keeping our campus community safe and healthy.

Gladys Gibbs, MD

Director, Student Health Services  
Office of Student Life