

RNAO Windsor-Essex Chapter Executive Meeting Minutes
Monday November 19th, 2012 ~ 18:30-20:30

Location: Armando's on Cabana– 326 Cabana Rd. E - Windsor

Meeting over Dinner - All Are Welcome!

Attending: Jen, Crystal, Dana & RN student Lindsay, Sarah Dugal, Kelly, Cheryl, Alaina Delaney

Regrets: Veronika, Kim, Lynda, Pat, Amanda

Welcome & Introductions- Meeting commenced at 6:30pm

Budget Update

-Jen advised the current balance in our account is \$ 1550, as updated by Veronika on Saturday, Nov 17th. Our funding is based on \$2/member. There is additional funding that we may apply for, up to \$ 4/member per year. We will continue to submit requests for developmental funding for any upcoming events and initiatives.

Social Media Updates

Welcome Alaina Delaney!

We have been recruiting for a Social Media Executive Officer. Jen explained the role and responsibilities of the Social Media Executive Officer to the group. Alaina Delaney attended the meeting after formally applying for the position and offered her resume which shows her experience working with computers and social media. Alaina Delaney was unanimously voted in as the Chapter's new Social Media Executive Offer.

Action Item: Jen and Alaina were to schedule a meeting to follow up with the social media. (Update: Action item complete, they met on Nov 27th)

Region 1 Facebook Page

Windsor-Essex, Sarnia and Chatham Chapters are partnering in a Region 1 Facebook Page. Chatham has initiated this joint venture to enhance collaboration between chapters. It was recognized that many members may live in one area however work in another area. Any local events can be posted on this page. We are not currently administrators of this Facebook page but will be contacting the administrator to inquire about this.

Action Item: Jen to connect with Michael from the Chatham-Kent Chapter to inquire about administration rights. (Update: Action item complete, Alaina will be provided with admin rights to the Region 1 Facebook Page)

October Website & Facebook Summaries

Jen provided a chapter website and Facebook summary report.

We are proud to note that we have had 40 "likes" for our local chapter on facebook. If you have not liked us on facebook yet, please do so clicking the following link :

<https://www.facebook.com/pages/RNAO-Windsor-Essex-Chapter/148539851925078?ref=stream> or search for RNAO Windsor-Essex Chapter. For the month of October, we had a total of 1041 website page views, which is an increase from September (669). The number of visitors also saw a significant increase from 329 in September to 742 in October. This has exceeded our initial goal and a new goal for our social media is to be discussed at the next meeting.

Fall Event Debriefings

Windsor Essex Chapter Hosts Barb Mildon

We were thrilled to introduce Ms. Barb Mildon, the president of the Canadian Nurses Association (CNA) to many nursing professionals within our area September 27th September 28th. The Windsor Essex Chapter of RNAO welcomed Ms. Mildon with a dinner, on September 27th at the Armando's Restaurant on Cabana St E. Also present were many community leaders to show their support and meet Ms. Mildon.

On September 28th a morning presentation was held at the Lunberjack restaurant on Tecumseh Rd E, from 7.30am to 9.00am. We are delighted that 20 nursing professionals were able to join us for the breakfast buffet. Ms. Mildon spoke about the report released during the CNA's biennial, A Nursing Call to Action. This presentation highlighted the future of the nursing to assist in leading the transformation needed to advance and sustain our health care. The presentation was quite interesting and informative. The CNA website is www.cna-aiic.ca Information regarding the A Nurses Call to Action: Nurses Lead Health-care Transformation may be found at : <http://www.cna-aiic.ca/expertcommission/newsroom/a-nursing-call-to-action-nurses-lead-health-care-transformation/>

We are hoping to provide our members with a copy of the presentation on our website.

Action Item: Alaina to add presentation to our website.

Windsor Star Ad

Our local chapter purchased an ad in the Windsor Star to support the Diabetes Wellness Program. The advertisement ran in the Windsor Star on Sept 7th and Sept 9th. A copy of the ad was passed around for members to see. A recommendation was made to try to have local nurses' photos for future ads. Jen will be working on this for early 2013.

Windsor-Essex Chapter AGM

The Windsor-Essex Chapter AGM was a great success. The AGM was held at the Essex Golf and Country Club on October 17th, 2012. Approximately 60 members attended. A thank you letter we received from Ms. Janet Kelly from the Rotary Club 1918. They appreciated all of the donations of medical supplies, uniforms, infant clothing along with the monetary gifts. All of the items will be utilized on their next trip to Africa.

Action Item: Jen to send copy of thank you letter to Alaina to post on our website (Update: Done)

Remembrance Day

Ms. Carolyn Davies secured a few beautiful customized ribbons that adorned the wreaths laid in Amherstburg and Windsor. Thank you Ms. Davies for this contribution. Ms. Carolyn Davies proudly laid a wreath in Amherstburg, on behalf of the RNAO's recognition of the nurses that have served in the military. Mrs. Pat McKay and Mrs. Crystal Hepburn laid a wreath in Windsor during the Remembrance Day Ceremony at the cenotaph.

Protect Your Practice 2012

Jane Letton, from Ryder, Wright, Blair & Holmes LLP, was the keynote speaker at this year's Protect Your Practice information session. The topic highlighted was "How to Prevent lawsuits & The impact of the Good Samaritan Law". This information evening was held Thursday, November 15, 2012 at the Other Place Catering on Walker Road.

Ms. Letton highlighted the importance of protecting ourselves and our nursing licences from having a complaint lodged against ourselves. Ms. Letton provided us with instances in which a complaint was made and the resulting discipline that followed. Many of the instances were results of incomplete documentation or lack of documentation, among many other infractions. We had a nice mixture of new graduates and also experienced nurses attend the presentation. A portion of the presentation was also concerning the Good Samaritan Law and whether or not as a passerby, as a health professional if we were obligated to assist. In addition, if we were to assist and an adverse event were to happen, if we were responsible or if a complaint may be lodged. The RNAO membership covers the professional liability protection and services of the Canadian Nurses Protective Society (CNPS). The CNPS assists the nurse manage legal risks upto \$ 10,000,000 in respect to claims or legal actions for professional negligence from. In addition to the complimentary CNPS, RNAO offers the Legal Assistance Program, (LAP), for an additional \$ 64.57. This plan provides up to \$ 10,000 in legal expense reimbursement for qualified issues. The LAP assists in complaints investigated by the College of Nurses of Ontario (CNO), appearance as a witness for a job related incident, assists with sexual harassment and other employment related matter among many of the legal situations covered.

Action Item: Veronika to follow up with Ms. Letton for a copy of the presentation to post on our website for all of the interested members of our chapter.

Winter Event Planning

MPP Meeting Subcommittee

Jennifer inquired to see if anyone was interested in assisting in a small committee to meet with our MPP's in the New Year to discuss the status of health care and the impact to the Registered Nurse. Dana, & Crystal volunteered to assist within a committee. This is in lieu of the fact the Queen's Park Day has been cancelled for 2013 due to the Parliament being pirogued.

Winter Newsletter

It is that time again to prepare a Winter Newsletter for our members. Jen and Kelly have been preparing the newsletters and are welcoming additional input and suggestions for our next issue. The Winter Newsletter is going to feature a membership section written by Kelly, also some information about the AGM to be written by Kelly, Jen will write a section for the Chapter Events and Activities in addition to a perspective related to the RNAO White Paper Discussion. Crystal will be responsible for section highlighting the visit to Windsor by Barb Mildon from the CNA. Sarah and Cheryl will be responsible for featuring their respective student groups.

Action Item: Deadline to submit your section to Jen is Friday Nov 30th.

RNAO Chapter of the Year Submission

Jen is putting together a submission for the Windsor Essex Chapter to be recognized for the RNAO Chapter of the Year. The deadline for the submission is November 29th. Jen is following a similar format that we have previously submitted.

Preventing Violence & Bullying Presentations

The Windsor Essex Chapter is planning to host an event on the evening of December 5th at Armandos on Cabana Rd E from 7.30pm to 8.30pm. Denise Kosta is to be the guest

speaker. At this time the event details have not been confirmed and no promotional material has been developed.

Action Item: Kelly to follow-up with Lynda to confirm Denise's availability for an evening reception. (Update: Follow-up was completed but due to late confirmation and no time to promote this event, it has unfortunately been cancelled)

Professional Across Disciplines: Collaboration is Key

December 6th, Windsor Essex Chapter is partnering with St. Clair College to host Denise Kosta for a inter-professional presentation. This presentation is open to everyone but is especially designed for students of St. Clair College and the University of Windsor. The afternoon seminar is to take place at the St. Clair Centre for the Arts in downtown Windsor from 1pm to 4pm. Kelly has completed the flyer and forwarded it to Bev Jones to circulate among the multiple disciplines. Kelly has also forwarded the flyer to the University of Windsor to encourage participation in this event. Windsor Essex Chapter of RNAO has agreed to pay for the refreshments to encourage student participation. Dana also suggested that a certificate be offered to those attending this event. At this time we have almost 50 registrants.

Action Item: Kelly to develop a certificate for the event.

RNAO Enhancing Community Care for Ontarian's

White Paper- As previously advised by Ms. Carolyn Davies at the Windsor-Essex RNAO AGM, Jen followed-up on this issue. The RNAO White Paper can be found at:

<http://rnao.ca/policy/reports/rnaos-ecco-report-enhancing-community-care-ontarians---three-year-plan>

RNAO is supporting and promoting a webinar on this issue on December 4th, from 5pm to 7pm. If you would like to participate in this webinar, please register at www.rnao.ca Over 200 nurses participated in the first webinar.

The RNAO White Paper did highlight many exciting changes for registered nurses. RNAO is pushing for the RN to be allowed to prescribe, adding more nurses to first assist in the operating room by 2015, and increasing nurse anesthetics by 70%.

Promo Photos of Members

A suggestion to hire the photographer for the an event in the new year was made to capture members' photos to be used for future events instead of stock nursing photos. Jen to follow-up on this once early 2013 events are confirmed.

RNAO Home Office Update & Meeting Planning

Queens Park 2013 has been cancelled. More emphasis is going to be placed on working within our community with out MPP's.

RNAO AGM dates for 2013 are Thursday, April 11th to Saturday, April 13th, 2013. Additional information may be found at <http://rnao.ca/events/AGM2013>

Round Table

-Ideas to host a fun & active evening for members to socialize and meet the chapter executive members and peers were discussed. A suggestion from Jen was to host a private zumba class, in which the registered nurse members were entitled to bring a friend. A suggestion for the date was to be hosted in Feb 2013. Goodlife Fitness on Ouellette Avenue was an option due to its central location. Even though it is a Women's

only facility, if it were after hours and a private event there may be a possibility to host everyone at this location.

Action Item: Consider revisiting this topic at the next meeting to pursue ideas to encourage participation among our members.

-Lynda informed the group via email that Essex Golf and Country club sent her a \$50 gift certificate in recognition of hosting the Windsor Essex AGM at the Golf Club. A suggestion by Lynda was to host the December meeting at the Essex Golf and Country Club.

Action Item: Jen was going to follow up with Lynda to verify the availability of reservations for the evening of Wednesday, December 12, 2012. The meeting is to begin at 6:30pm. (Update: In process).

Adjournment 7:54pm

Next Meeting Scheduled for: Wednesday, December 12th, 2012 6:30pm

Location: TBD (potentially Essex Golf and Country Club)

Scheduled RNAO Executive Meetings 2012

Monday January 16th – Armando's on Cabana

Monday February 13th – Smoke & Spice 7470 Tecumseh Rd. East

Monday March 19th – Armando's on Cabana

Monday April 16th – Jen's House

Monday May 14th - Armando's on Cabana

Monday June 18th – Taza Mediterranean Restaurant – 350 Cabana Rd. E

July – Summer Break

Monday August 20th – Armando's in Tecumseh – 13039 Tecumseh Rd. East, Windsor

Monday September 17th - Taza Mediterranean Restaurant – 350 Cabana Rd. E

Monday October 11th - Croatian Centre for Meeting with Hospital Task Force

Monday November 19th – Armando's on Cabana

Wednesday December 12th – TBD