



APPOINTING YOUR COVID-19 OFFICER

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#RISEAGAIN

Guidance on appointing your COVID-19 officer (volunteer)

We know how busy netball volunteers often are and how much you already give to netball. We also know how much so many netballers want to be back on court and safety is our utmost priority.

In order to recommence activity, every club, league, county and region must have a COVID-19 officer in place, someone who we will help, help you ensure you have everything in place to reassure participants you are as safe as you can be.

We will build direct connections with your COVID-19 officer to ensure they are fully trained and aware of relevant information, helping us, help you deliver the requirements within the Ready to Rise Scheme but just as importantly link closely with us if any of these practices need to be adapted swiftly if threat levels increase or we need to mitigate netball specific risks.

You have the COVID-19 officer role description (that can be tweaked to act as your advert, if needed). Appreciating you all may be at different stages of readiness to return, we have outlined actions to help make appointing this role as simple as possible.

Scenario 1: You have already appointed someone...great news

Actions: Share the role description, check they are still happy to be involved. When all confirmed you just need to ensure they are assigned to the COVID-19 officer role on ENgage. [Click on the 'How do I add committee roles' question for guidance.](#)

Scenario 2: You have someone brilliant in mind but they don't know yet!

Actions: Tweak the role description with relevant info about your club, league, county or region, share it with them and see if they are interested.

Scenario 3: You need someone but unsure where to start

Actions: Tweak the role description adding a contact to it, and share as widely as possible amongst your members, family and friends to see if anyone wants to help you share the load to get back on court, safely.

If you get a few people interested and have a few teams, you could build your own squad to share the load.

Scenario 4: You don't feel ready to think about planning netball yet

Actions: Talk with your committee and see if anyone has the time to support you. You can also talk to your members, players about what needs to be done or considered to start playing again. They might help and take the lead until you are ready. If not, there is no rush, we will still be able to help when you feel ready to return.

Once your role is in place (and assigned to the role with your organisation on ENgage) we will build direct communication with them as part of a national COVID-19 officer squad, receiving training and updates with us as we continue our journey to be together, and for Netball to Rise Again.

If don't already have someone and promote your role, you can tweak the role description with relevant contact and info about your club, league, county of region and share something like the example below.

Example info to prompt interest in the role

Do you want to see netball return to court safely? Have you got some time and an interest in supporting your *local Netball Club/County/Region*? You could be part of the biggest ever squad of netball volunteers in England Netball's history and become a COVID-19 Officer. Express your interest with *{contact}* by *{date}*
{you could insert link to where they express interest or screenshot your updated COVID-19 officer role description}