

RIBBON ACCORDION-4" X 4"

You will need:

- Accordion: 1 strip heavy paper or card stock (16" x 4") grain short
- Covers: 2 pieces heavy card-stock (4 1/4" x 4 1/4")
- 22" ribbon (1/8" wide)
- Glue stick (or double-stick tape)
- Bone folder (or popsicle stick, or credit card, or piece of wax paper)

To fold the accordion:

- Fold strip of paper in half. Crease.
- Fold back the top half only, until it meets the center-fold. Crease.
- Flip paper over and repeat on the other side to create four equal segments.

To add covers and ribbon:

- Using a pencil, mark grain direction on inside of each cover. (Paper folds easier in one direction—this is called the grain. Always try to have the paper grain parallel with the spine of the book. In this case, parallel with the folds.)
- Attach back cover first. Place folded accordion in front of you with back of page four facing up. Place a waste sheet under the last page of strip to protect other pages. Apply glue to entire page - especially the edges. (If using double-stick tape, apply to vertical edges – parallel with folds – and add one-inch pieces along the horizontal edges.)
- Pick up folded accordion and place onto back cover, centering. Remove waste sheet and rub vigorously with wax paper, or bone folder for at least 15 seconds.
- Turn over accordion. Using another waste sheet, apply glue to back of page one, (if using tape, also add horizontal tape in center to attach ribbon). Lay ribbon down on sticky surface, running perpendicular to folds. Center the ribbon.
- Remove waste sheet, and place second cover on top with grain parallel to folds. Match edges with back cover. Rub vigorously with folding tool or wax paper.
- If possible, place book under weights for 10-15 minutes (for glue only).

