

QUICK CHECKLIST TO SEE IF YOU ARE READY

WHAT?	HOW?	TICK BOX
Identify vulnerable learners, teachers and support staff and encourage optimal health of all	<ul style="list-style-type: none"> - Those who are vulnerable (over 60 years, chronic chest of heart disease, significantly obese, diabetic, with a malignancy, with an immune deficiency) should be given the opportunity to shield for longer - Encourage everyone to continue with long-term medications, optimize nutrition and sleep for optimal health - Encourage the influenza vaccine 	
Deep cleaning and surface sanitization performed before opening	<ul style="list-style-type: none"> - All commonly used surfaces cleaned and correctly disinfected Disinfectant contact time at least 10 minutes Microbicidal product such as 0.5% hypochlorite or 60% alcohol-based product used 	
Surface protections product applied	<ul style="list-style-type: none"> - As part of disinfections, consider applying a product which forms a long lasting mechanical anti-viral shield on all commonly touched surfaces 	
Social distancing strategy in place	<ul style="list-style-type: none"> - Desks 1.5m – 2m apart - Constant small group system - Ongoing virtual learning/work possible - Staggered break times - No tuck shop - No large assemblies or meetings - No formal sport 	
Adequate provision of face masks or shields and adequate training in their use	<ul style="list-style-type: none"> - For masks, ideally 3 ply washable with a closely woven fabric, easy to identify outside and inside, strategy to keep them on the learner/staff member rather than having masks lying around - For face shields, cover entire face including ears and below chin - Closely attached to forehead 	
Adequate wash basins	<ul style="list-style-type: none"> - Ideally soap in a dispenser - Paper towels, no fabric towels - No touch bins - Hand wash technique posters and reminders 	
Adequate hand sanitizer	<ul style="list-style-type: none"> - Very readily available hand sanitizer bottles - At least 60% alcohol content - Each learner should ideally carry their own hand sanitizer - Refill/extra sanitizer available 	
Surface disinfectant applied several times/day	<ul style="list-style-type: none"> - Suitable surface disinfectant applied before and after school, during break time and whenever changing over groups using that area - Wear gloves, mask and apron during this procedure and ventilate room well - Allow to remain on surface for at least 10 minutes before wiping for optimal effect - Have bulk Jik on hand 	

Screening station at entry into school	<ul style="list-style-type: none"> - Any symptoms of being unwell? - Check that each person is wearing a mask - Spot temperature check 	
System in place for rapid Covid detection and contact tracing	<ul style="list-style-type: none"> - Be aware of logistics of nearby screening stations - Have a strategy for cost-covering of tests - Have a strategy for rapid identification of close contacts - Have a strategy for self-isolation and closing off and disinfection of targeted areas 	
Responsibilities of all learners/staff members should be pre-communicated and “practised”	<ul style="list-style-type: none"> - Stay at home if not feeling well - Wear a mask/face shield correctly, do not touch the inside or outside, and handle only by the straps - Wash hands frequently with soap and water - Sanitize hands frequently and correctly - Cough etiquette: do not cough into your hand. Use a tissue, discard it into a bin immediately and wash hands - Practice social distancing! Fewer hugs and whispers in the school setting, no handshakes for now. 	

TAKE CARE, STAY SAFE!