

**DUQUESNE BOARD OF ALDERMEN
DECEMBER 14, 2020 MEETING MINUTES**

CALL TO ORDER The regular meeting for the Duquesne Board of Aldermen was called to order at 6 p.m. by Mayor Gary Heilbrun.

ROLL CALL Answering Roll Call were Aldermen Jane Baine, Becca White, Rick Gamboa, Chris Ellsworth and Mayor Gary Heilbrun. Also in attendance was 10 Guests.

PLEDGE OF ALLEGIANCE to the United States of America was led by Mayor Gary Heilbrun.

INVOCATION was read by City Clerk Melody Cundiff.

AGENDA Motion made by Jane Baine, seconded by Becca White to approve the agenda as presented. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

MEMORIAL PARK DNR PERMIT: Carol Myers with Harry S. Truman Council spoke to the Board stating the DNR requires a land disturbance permit for the construction phase of the RTP grant. For the 1-5 acres span it will be \$500. She also let the Board know that during this time there is to be no cutting or digging as the DNR considers that a disturbance. Motion made by Rick Gamboa, seconded by Becca White to approve payment of the \$500 filing fee for the land disturbance permit by the City. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

MIRMA PRESENTATION: Kelly Beets with MIRMA was here to present the grant plaque to the Chief of Police and the Board. This grant award is in the amount of \$2,042 which will include two body cameras and one car camera. Kelly let the Board know that once the cameras have been purchased we are to send a copy of the invoice and check that was used to pay the invoice and MIRMA will send us a reimbursement check.

MINUTES FROM 11/9/2020 REGULAR MEETING: Motion made by Jane Baine, seconded by Rick Gamboa to approve the amended regular meeting minutes from November 9, 2020 to state that on page 2 under City Matters in the first line it should read will be instead of have been. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

MINUTES FROM 11/20/2020 SPECIAL MEETING: Motion made by Jane Baine, seconded by Becca White to approve the special meeting minutes from November 20, 2020 as stated. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

Alderman Chris Ellsworth then stated that he found an amendment that needs to be made on the special meeting minutes. Motion made by Jane Baine, seconded Becca White to reconsider the approval vote of the special meeting minutes from November 20, 2020. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

Alderman Chris Ellsworth stated that on the second page under Mask Mandate Ellsworth should have been listed at a Nay vote. Motion made by Chris Ellsworth, seconded by Becca White to approve the amended special meeting minutes from November 20, 2020 to state that on page 2 under Mask Mandate in the motion voting Ellsworth should be listed under Nay instead of Aye. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

FINANCIAL REPORT: Approved and filed for Audit

BILL SUMMARY: Motion made by Chris Ellsworth seconded by Rick Gamboa to approve payment of the bills as presented. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

COURT REPORT: November Court Report was presented. Board approved report and filed for audit.

POLICE DEPARTMENT MONTHLY REPORT: Police Report was presented to the Board by Chief Tommy Kitch. Chief brought up that with the changeover to Show Me Courts JPD is changing their ticket writing software and since we were not included in the negotiations he spoke directly to the software company. This will be a standalone storage and will not need to take up space on the other server. He explained that with this software the officer will write the ticket, it goes into the SMC portal and is sent to the state. The total to get this established will be \$8,200 for the first year and \$5,600 after that. Motion made by Rick Gamboa, seconded by Chris Ellsworth to approve the spending of \$8,200 for the new software contingent upon the review of subscription which City Attorney Mike Talley will go over with Mayor Gary Heilbrun and Police Chief Tommy Kitch. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays; None. Motion carried.

CLOSED SESSION: Bill Sherman, 825 S. Duquesne Road asked if this closed session was to deal with the job description that he was supposed to have assisted with. Mayor Gary Heilbrun stated that this was dealing with personnel and the job description has been sent out to the Board. Alderman Becca White asked for some explanation on what the closed session was about as much as can be commented on in public. Mayor Gary Heilbrun stated that the closed session will be speaking about a specific person. Alderman Rick Gamboa made a motion to go into closed session pursuant to RSMo 610.021 (3) relating to hiring, firing, disciplining and promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. Alderman Jane Baine seconded the motion. Answering Roll Call were Aldermen Jane Baine, Becca White, Rick Gamboa, Chris Ellsworth. Board adjourned into closed session at 6:46 p.m..

Board returned to regular meeting at 7:54 p.m. The Mayor announced that the Board discussed about personnel matters pursuant to RSMo 610.021(3) relating to hiring, firing, disciplining or promoting of particular employees by a public governmental body. There was no official action requiring a vote that was taken during the closed session.

BILL 20-44: COMMERCIAL BUILDING PERMIT FEES

Motion made by Jane Baine, seconded by Chris Ellsworth, to place Bill 20-44 on first reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth to place Bill 20-44 on second reading by title only.

Motion made by Jane Baine, seconded by Chris Ellsworth, to accept the second and final reading of Bill 20-44 and assign Ordinance #455. Voting in favor were Baine, White, Ellsworth and Gamboa. Nays: None. Motion carried.

NEW BUSINESS LICENSES: Motion made by Jane Baine, seconded by Becca White to approve the new Business Licenses as presented. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

BUSINESS LICENSE RENEWALS: Motion made by Jane Baine, second by Becca White to approve the Business License Renewals as presented. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

OLD BUSINESS:

ORDINANCE 453 EXTENSION OF STATE OF EMERGENCY: Motion made by Chris Ellsworth, seconded by Rick Gamboa to extend the current state of emergency until the January 11, 2021 meeting at which time it will be considered for extension another thirty days. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays; None. Motion carried.

PANDEMIC PLAN: Mayor Heilbrun stated that the Board received a Pandemic Plan in their packet. This plan was taken from the MIRMA provided documents and changes were made to fit the city's needs. City Attorney Mike Talley stated that there was no need to have a vote on this. Alderman Becca White stated that there needs to be some verbiage changes to the proposal before the next meeting.

UPDATE ON CITY MATTERS: Mayor Gary Heilbrun stated that the Board had approved \$5,500 for cameras to be used in the Schuber Mitchell addition for the sewer issues. They took out 7 five gallon buckets of rock out of the sewer main as a result of using the cameras. We are still waiting till the ground is drier before the manhole can be raised and the lime has been spread and the report has been sent in to DNR.

ALDERMAN INTERACTION: Alderman Jane Baine asked what was going on down at the old Amplify building across from Celebration Church. She was told that Celebration is purchasing that building to use. Alderman Becca White stated that the flag at the roundabout needs to be replaced and the light that points to the flag at city hall needs to be repaired as it is not working. She also stated that the arrow signs need to be placed back up at the roundabout.

Chevelle Lawver announced that there was going to be a free flu shot clinic at city hall sponsored by the Jasper County Health Department December 16, 2020 from 1-3pm and on December 18, 2020 from 9am – 1pm.

PUBLIC COMMENTS: Bill Sherman, 825 S. Duquesne Road stated to the Board that he felt that having a flu shot clinic was a unnecessary security risk for the employees at city hall. Mayor Gary Heilbrun stated that he and Chevelle discussed this and that it was no different than having voting and other events at city hall. Mr. Sherman asked if there was somewhere that he could get a copy of the pandemic plan? Mayor Gary Heilbrun stated that it was public information and a copy was then handed to Mr. Sherman.

NEW BUSINESS:

OPEN NEW STORMWATER ACCOUNT AT SMB: Mayor Gary Heilbrun stated this was in response to the new sales tax which will begin in January. Motion made by Chris Ellsworth, seconded by Becca White to open a new Storm water/Park tax account at SMB. Voting in favor were Baine, White, Gamboa, and Ellsworth. Nays: None. Motion carried.

MS4 PERMIT UPDATE: Chevelle Lawver stated that this will be starting in January and needs to be completed by March. They are developing a new type of permit. We are looking for an agreement to have Allgeier Martin assist with the preparation which would run about \$6,710. It was stated that before

we can have a motion for this we need to have a contract. The Board decided to move forward to get a contract provided for them to review.

UPDATE OF COMMISSIONS AND COMMITTEES Alderman Chris Ellsworth told the Board that there was not a P & Z meeting in December.

Alderman Becca White stated that the DQPD Activities Holiday Lights Competition had 14 entries and the judging is taking place this week and the winners of the two gift cards that Liberty Utilities provided will be announced on Facebook on Saturday, December 19, 2020. All Seasons Signs donated all the signs for this competition. City Attorney Mike Talley stated that he did some research after the last meeting about if it is appropriate to charge a fee and he found that according to the Hancock Amendment it is not appropriate for the city to impose a fee.

Alderman Becca White and Rick Gamboa stated that the Park Committee is discussing writing another grant with the help of Harry S. Truman to cover the playground equipment and part of the pavilion. The Joplin Host Lions Club has offered to make a donation but are requesting a letter from the City thanking them and agreeing to post recognition on the pavilion for their donation. Motion made by Rick Gamboa, seconded by Chris Ellsworth to have the city write a letter committing to posting a plaque honoring the Joplin's Lions Club for their generous donation to the park pavilion. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays; None. Motion carried.

OTHER BUSINESS DEEMED NECESSARY Chevelle Lawver stated that MIRMA will be coming to do some training the week of December 28, 2020 which the staff highly recommended on attending.

SCHEDULE NEXT MEETING DATE AND TIME The January meeting will be January 11, 2021 at 6pm. Motion made by Becca White, seconded by Chris Ellsworth to approve the date and time of the January meeting. Voting in favor were Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried.

There was no further business, a motion was made by Jane Baine, seconded by Becca White to adjourn the meeting. Voting in favor was Baine, White, Gamboa and Ellsworth. Nays: None. Motion carried. Meeting adjourned at 8:59 p.m.