

**ROUND MOUNTAIN TOWN BOARD MEETING
DONALD L. SIMPSON COMMUNITY CENTER
650 CIVIC DRIVE, HADLEY SUBDIVISION
ROUND MOUNTAIN, NEVADA
TUESDAY, JUNE 7, 2022 – 5:30 P.M.**

MINUTES

Members Present: Heather Enzi, Vice Chair
Nicole Silberschlag, Member
Samantha Faga, Member

Also Present: Pearl Olmedo, Town Manager
Heidi Bunch, Administrative Supervisor
Sky Trease, Recreation Supervisor
Sergio Olmedo, Fire Chief
Al Cancilla, Utility Operator

Citizens Present: Vicky Richardson
Pearlene Nockideneh
Sara Sweeney
Chase Diller
Kendra Larsen



1. Call meeting to order/roll call

Enzi called the meeting to order at approximately 5:31 p.m. Heather Enzi – Vice-Chair; Nicole Silberschlag – Member and Samantha Faga – Member were in attendance.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. General Public Comment (FIRST)

Chase Diller asked when the meeting minutes from the last meeting will be available and if the meetings are recorded. He was advised that they are.

4. Approval of the June 7, 2022 agenda

Pearl Olmedo requested to remove Item 6 from the June 7 agenda. Faga motion to approve; Silberschlag seconded; motion passed 3-0. Faga made a motion to approve the June 7, 2022 agenda with changes. Silberschlag seconded; motion passed 3-0.

5. Town Board Members, Town Department's, Nye County Commissioner's and Nye County Department Manger's Comments.

Faga asked about pool hours. She wondered about shift workers doing lap swim and do a possible temporary trial period. Faga would like to see a fee schedule change for the community center for set up/take down for those who do not have time for set up and take down.

Enzi asked if the town board can meet with town employees to discuss the town manager so that the board can have a better vision of the town. Heidi Bunch stated she will ask POOL/PACT and will get back to the board.

6. Approval of the May 24, 2022 meeting minutes

Item was removed from agenda

7. Discussion, deliberation, and possible decision on the Town of Round Mountain 1.75 Cents Per Gallon Excise Tax on Certain Motor Vehicle Fuels in Accordance with NRS 365.560

Silberschlag asked about the road tax fund paying for the sander. Olmedo will look more into the older invoices and archived invoices to see if these items are paid from general fund or road tax fund. Olmedo explained that the Town's auditor is looking into the sewer scoping issue and she reported that backup will follow explaining that the sewer scoping was paid from the correct fund. Silberschlag would like to get equipment appraised and see what it takes to give the county the money for the road fund. Silberschlag would like for the Town of Round Mountain to get onto the Nye County Regional Transportation Commission agenda. She wants to have a conversation with Nye County. The Board would like to invite Commissioner Bruce Jabbour to the meeting. Staff will assist in this task. Faga asked staff to shop between new and used equipment.

8. Approval of Resolution 2022-01 RESOLUTION ESTABLISHING THE SIZE OF COST-OF-LIVING ADJUSTMENTS TO BE EFFECTIVE JULY 1, 2022

Silberschlag make a motion to approve the resolution 2022-01 Resolution establishing the size of cost-of-living adjustments to be effective July 1, 2022. Faga seconded the motion; motion passed 3-0.

9. Discussion and decision. A) to authorize staff to purchase tires for Rescue One based upon staff recommendation and B) to authorize town manager to pay from Fire-Capital Outlay fund 22101-30-22-28-5610

S. Olmedo explained that tires are supposed to change on emergency vehicles every five years due to DOT regulations. Cost is anywhere between \$2,000-\$3,000. Faga made a motion to approve the purchase of tires for Rescue One vehicle out of Fire-Capital Outlay fund 22101-30-22-28-5610. Silberschlag seconded the motion; motion passed 3-0.

10. Discussion and decision. A) to authorize staff to purchase sod for little league field based upon staff recommendation and B) to authorize town manager to pay from Recreation-Capital Outlay fund 22101-80-22-87-5610

P. Olmedo went over cost of sod. Cost for sod from northern Nevada Turf Farm for 28,000 square foot is \$10,640 so 38 cents per square foot. Kendra Larsen asked if this was a guarantee that the grass will be taken care of this time around if we do get sod. If there is grass already out there, why should we spend \$11 grand? Sara Sweeney asked if one field was rehabbed why wasn't the other field? The Board asked about a maintenance schedule. Larsen stated that possibly the sprinkler system should have been on the agenda and not the sod. Faga asked if as a quorum the Board can met outside of the meeting times and walk the town facilities. Bunch advised that the Board should not meet outside the scope of their Board duties. The Board made a decision to walk facilities individually. Al Cancilla informed the Board that the Town does not have the special equipment to bring in sod. It is a viable idea to rehab the grass back to life. Silberschlag stated her concern is that the fields are side by side and one was watered and the other was not. Are other facilities not being watered. P. Olmedo explained that this was a communication issue as the maintenance team did not communicate that the water was shut down due to a broken line.

Faga made a motion to not purchase additional or new sod for the field but to do in-house inside rehab and to monitor the maintenance and the progress while holding our staff accountable to communicate if there are any

water leaks or if there is a need to bring in a landscaping expert to help. Silberschlag seconded; motioned passed 3-0.

11. Discussion and decision. A) authorize staff to purchase infield clay for softball and little league field based upon recreation staff recommendation and B) to authorize town manager to pay from Recreation-Capital Outlay fund 22101-80-22-87-5610

A- Sky Trease gave an update on infield clay from Kalamazoo Clay and is still speaking to shipping company so for rough estimate for 75 tons to put down 3 inch thick. The community will lay the product. Shipping is greater cost so there are a few options. \$2,000 for the dirt and \$4,000 for the shipping to get the product here. Bunch reached out to Ewing Landscaping in Reno for a quote. Larsen talked about shipping options. Faga wants all the information on the clay issue by the June 28 meeting. Silberschlag stated she doesn't care how the fields get rehabbed – just get it done. The recreation director and town manager need to work together on this project. P. Olmedo wants to move forward with Larsen and Jamie Rotter's recommendations on the softball field. Faga did not want this decision to upset the community members. Silberschlag made a motion to have the town manager and the rec director along with facility users to come up with the best plan and amount of clay for the fields and have that ordered by our next meeting June 28 2022. Followed up by a plan of removal and installation. Faga seconded; motion passed 4-0.

B- Silberschlag motion to authorize town manager to pay from the recreation capital outlay fund 22101-80-22-87-5610. Faga seconded; motion passed 3-0.

12. For consideration and possible action relative to conducting the annual Performance Evaluation of Pearl Olmedo, Town Manager, but not limited to possible promotion endorsement, engagement, retention, termination, suspension, demotion and reduction in pay, reprimand or "no action" in accordance with NRS 241.033

Silberschlag stated there definitely needs some expectations and on what we [the Board] are doing going forward. She asked P. Olmedo what Pearl's expectations are and what Pearl thinks the Board's expectations are as well as what has happened in the past so that Silberschlag has some "building blocks". P. Olmedo explained that when she took on the position, her expectations were outlined in the job description. Her primary duties are financial oversight of the Town, overseeing the department heads, ensuring the water treatment facility is running efficiently and up to code. There are a lot of state requirements that she is bound to with her position that she is liable for. Financial end is making sure the Town is compliant with Department of Taxation and Round Mountain Public Utilities. She is bound to state compliance onto different levels with State of Nevada Bureau of Drinking Water and Nevada Environmental Protection. Davis asked if there is a job description for your employees of what they should be doing and how long something should take. Do you have expectations from the Town for your workers? Faga asked if the town is understaffed? Hiring part-time workers throughout the year? Faga would like job expectations and a check list for those expectations. Board asked for Town Manager's job description and for this item to remain on the agenda for the next board meeting.

13. Round Mountain Volunteer Fire Department Update

S. Olmedo stated on last Friday, two volunteers went to a class in Pahrump. Test results are still pending. August starts the Fire 1 Training. Board asked if there will be another barbeque this year to get the volunteer fire departments name out there or a booth at the 4th of July booth. Discussion on 4th of July volunteer shortage and crew scheduling. S. Olmedo was directed to call Faga about the Crew 4 issue. Silberschlag would like S. Olmedo to attend the next meeting to give an update on the 4th of July fireworks.

14. Correspondence, awards, department updates, and announcements

P. Olmedo read into record a list of the following correspondence:

1. Draft of memorandum of understanding between Tonopah Public Utilities and Round Mountain Public Utilities
2. Letter from Robert Spivey, Jr.; re: Resignation from Round Mountain Town Board, rec'd 5/25/22
3. Notice of vacancy notice on Round Mountain Town Board (includes board application)
4. Nye County Board of county commissioner's agenda for June 7, 2022, rec'd 6/02/2022
5. Tonopah Town Board/ Tonopah Library board of trustee's agenda for June 8 2022, rec'd 6/03/2022
6. Invoice and coverage summary notification from A and H insurance rec'd 6/7/22

Discussion of boiler issues at the Ingvar Christensen Swimming Pool. P. Olmedo directed Trease to shut down boiler due to fire hazard. Trease explained by doing so – the water will be cold. The outdoor fireworks application was approved by county commissioner. The swamp cooler for the gym needs to be rebuilt. Well 1 and Well 2 need to be cleaned. Possibly working to coordinate with Tonopah Public Utilities to see when they will get their wells clean and piggy-back when the contractors are in the area. P. Olmedo talked about Nye County Code 15.16.010 regarding sprinkler fire suppression systems in new construction commercial buildings. Reelection of officers for Town Board will be held next meeting and a letter will be drafted to send to Nye County Finance. P. Olmedo went over appointment of chief financial officer, debt management indebtedness reports, five-year plan for the Town. Silberschlag asked when will the Board vacancies be on the commissioner agenda. She would like to attend and ask questions.

15. Review and approve invoices for the Town of Round Mountain for June 7, 2022 meeting

Faga motioned to approve. Silberschlag seconded; motion passed 3-0.

16. General Public Comment (SECOND)

Faga asked Trease if there were cameras in the gym. Could the gym be set up for half court basketball and half court volleyball for the summer. Enzi asked if lifeguards can't work will they be able to work within the town doing summer aide positions. Davis would like to know open work orders. Diller asked about Cale Dolan's agenda item. Bunch explained that she forgot to add this to the June 7 agenda but it will be on the following agenda.

17. Adjourn meeting

Silberschlag motioned to adjourn at 7:35 p.m. Faga seconded; motion passed 3-0.