

Bridgehampton Township Regular Meeting Minutes

September 12, 2018

Regular meeting for September 12, 2018 was held at Bridgehampton Township Hall Carsonville, Michigan. The meeting was called to order at 7:02 pm by Sonck, welcome, followed by The Pledge of Allegiance to the Flag. Roll call by Sonck, present were: Innes, McCarty, Hewitt, Kelly, and Sonck. Guests were present.

Motion by Hewitt to accept the amended Agenda, with the additions of the County Commissioners Report, Tucker Cemetery Bids, and the July 11 Election Commission Meeting Minutes, supported by Innes. All Ayes

Motion by Hewitt to accept the August 15, 2018 Regular Meeting Minutes as presented, supported by Kelly. All Ayes

Motion by McCarty to accept the June 6, 2018 Planning Commission Meeting Minutes as presented, supported by Hewitt. All Ayes

Motion by Kelly to accept the July 11, 2018 Election Commission Meeting Minutes as presented, supported by Hewitt. All Ayes

Innes read the Treasurer's report into record as of August 31, 2018. General Fund account balance \$3,067.58, Investment account balance \$114,760.63, Tax Checking account balance \$254.73, and Tax Savings account balance \$46,979.65. The balance difference in the General Fund and Investment account from August 31, 2017 to August 31, 2018 is -\$27,462.93. Motion by McCarty to accept the Treasurer's report as presented, supported by Sonck. All Ayes

Commissioner Heberling reported that the jail sustained considerable damage during last weeks storm, taking out the network controller and their computers. The damage is in excess of \$30,000, but it will be covered by insurance. Currently Commissioner's Heberling, Dean, and Administrator Tara Griffith are working on the final stages of the 2019 Budget. Heberling said there will be a 1.5% increase over last year's budget due to elected officials step raises and the probate & circuit court clerks being awarded raises. Commissioner Heberling thanked anyone that may have voted for the Drug Task Force Millage, they appreciate those funds immensely. Also, just a reminder to make sure PA116 applications are filled out completely. The Sanilac County Planning Commission has been receiving many incomplete applications. Lastly, there's been an issue of concern regarding a culvert in our township and hopefully the right people have come together to see that the issue gets taken care of. The farmer shouldn't be left with a culvert that he can not use. One last thing, Heberling reported Paul Mitchell was on a plane with President Trump and two other Michigan Senators and signed a bill to put a new 1300' addition on the Soo Locks.

Public Comment: None

Communications Received: Innes received a notice from Semco Energy about a meeting before the Public Service Commission to request reconciliation on the 12 month gas costs and revenues.

McCarty received the FOIA request from the United Impact Group LLC for the ballots from the November 2016 election, a PA116 for Johanna Colesa for 40 acres on N. Loree Rd. Section 13, and the ballots to be proofed for the November 6, 2018 election.

Meetings Attended: None

Old Business: We received 2 bids to stake the Tucker Cemetery driveway. The bids were from Polaris of Capac for \$1,800 and John Milletics of Sandusky for \$265. Motion by McCarty to accept the \$265 bid from John Milletics, supported by Hewitt. All Ayes

The Sweet Extension Drain FOIA from the Sanilac County Drain Commission revealed what the Township Board had suspected, the Drain Commissioner is out of compliance with the drain code. Alexander spent \$24,000 on 1.136 miles or 6000' of the Sweet Extension Drain. Proper notification wasn't given to the township and Alexander changed the apportionment from 25% to 10% because anything over 20% would need a resolution from the township board, which Alexander didn't get. The Drain Commissioner can spend \$5000 per mile as maintenance on a drain, anything over that amount must have a resolution. Beings that the Sweet Extension Drain is only between 3 & 4 miles, Alexander still far exceeds the \$5000 per mile even at 4 miles. The Sanilac County Commisisoner's will be made aware of the issue.

New Business: The Board talked about a new purchasing policy and will review it further at next month's meeting.

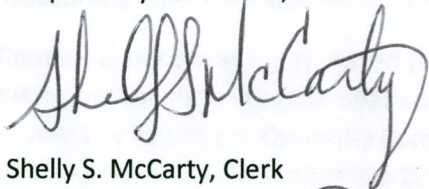
Motion by Innes to accept the second roadside mowing of \$1,487.50, supported by Kelly. All Ayes

Motion by Innes to approve the bills with check numbers 11495-11528, supported by McCarty. All Ayes

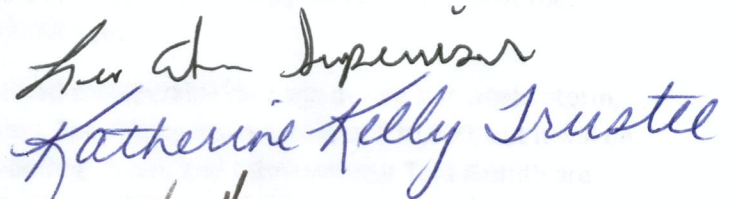
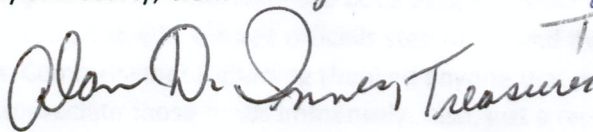
Public Comment: None

Motion to adjourn at 7:46 pm was made by Innes and supported by Hewitt. All Ayes

Respectfully Submitted,



Shelly S. McCarty, Clerk



Bridgehampton Township Regular Meeting Minutes
October 10, 2018 7 PM

Regular meeting for October 10, 2018 was held at Bridgehampton Township Hall Carsonville, Michigan. The meeting was called to order at 07:00 PM by Sonck, welcome, followed by The Pledge of Allegiance to the Flag. Roll call by Sonck, present were: Innes, McCarty, Hewitt, Kelly, and Sonck. Guests were present.

Motion by Hewitt to accept the Agenda as presented, supported by Kelly. All Ayes

Motion by Hewitt to accept the September 12, 2018 Regular Meeting Minutes as presented, supported by McCarty. All Ayes

Motion by McCarty to accept the Planning Commission October 2, 2018 Meeting Minutes as presented, supported by Hewitt. All Ayes

Innes read the Treasurer's report into record as of September 30, 2018. General Fund account balance \$803.41, Investment account balance \$100,248.49, Tax Checking account balance \$1,067.05, Tax Savings account balance \$25,911.11. The balance difference in the General fund and Investment account from September 30, 2017 to September 30, 2018 is -\$35,824.20. Motion by McCarty to accept the Treasurer's report as presented, supported by Kelly. All Ayes

Public Comment: Commissioner Heberling gave his report of the county activities for the month. As County Treasurer, Trudy Nicol would like to be involved in the Budget Committee. She has concerns about the Delinquent Tax Account and would like to have input regarding the same. Commissioner Heberling said Act 206 1897 authorizes the Commissioners to move funds from one account to another and the 2019 budget will be a 1.5% increase over 2018. At the Commissioner's last meeting they approved a fulltime weighmaster position that will have shared duties with the Sheriff's Dept., but will be fully funded by the Sanilac County Road Commission. Last, but certainly not least, there's great concern over a woman by the name of Kelly who has control over the Treasury Department for the State of Michigan. She's increased the fee for assessor training from \$400, that was done at Delta College, to \$2,500 and now the training must be done in Lansing. They're trying to push bills SB1169 & HB6049 through Lansing that would allow the state to take away assessing from the local assessors which would mean less money to the counties. That concludes Commissioner Heberling's monthly report. Sonck asked what the Drain Commissioner's budget would be? Heberling stated \$175,000 and Alexander wanted \$25,000 more, but was denied.

Communications Rec: McCarty reported she had finished the audit for Accident Fund Insurance and they will be refunding \$21 to the township in overpayment. Also, McCarty has received her 1st Federal Post Card Application for an Absent Uniformed Service Member.

Sonck received a call from a man from Thumb Electric regarding a land split for John McConnachie. He was asking for a letter of guarantee that the resulting parcel would be guaranteed electricity. The gentleman stated it was a landlocked parcel and Sonck replied

that if there wasn't any road frontage the split would not be approved. The gentleman from Thumb Electric was going to call the attorney who had contacted him regarding the aforementioned parcel.

Meetings Attended: McCarty attended the October 2, 2018 County Commissioner's Meeting.

Hewitt attended the Township Planning Commission Meeting on October 2, 2018 where they went over the solar update and started reviewing the master plan.

Sonck attended the County Commissioner's Meeting on October 2, 2018 where he issued the complaints the township has with the Drain Commissioner. Sonck doesn't know what the response will be to our complaints, however he wasn't cut off at the 3 minute mark and he was speaking during public comment. There was some feedback after the meeting from the Commissioner's that said not only did the Drain Commissioner spend \$10,000 of the township's money that wasn't budgeted, he also spent \$80,000 of the counties money that wasn't budgeted either. Sonck did contact Michael Homier for an estimate as to what it would cost to have him review the FOIA response and let us know what the penalties are for the violations Alexander is accused of. Homier estimated it would take approximately 4 hours to review the case which would be \$1000. More discussion with Homier is tabled, pending discussion with other townships.

Old Business: Review of Board Policies: The front page is void and can be deleted. Reva Wallace does not have the deed to the hall and Innes will look for the key to the safety deposit box. Collection of delinquent personal taxes by treasurer can be struck, that is state law. Recording policy, we'll strike tape recorder and change to audio recorder. Innes does not have backup disks, that will be deleted. Extra meetings for zoning board members and the rate of pay should be updated. Policy for purchases over \$20,000, no one is aware of the policy. Purchasing policy should be changed to anything over \$5000 would require publishing and sealed bids, under \$5000 would not require publishing, will call for bids. Ditching agreement is fine. Sonck will make necessary changes to consider at next month's meeting.

New Business: Motion by McCarty to adopt Resolution No. 6-2018 for the Prohibition of Marihuana Establishments, seconded by Innes. Roll call vote: Innes yes, McCarty yes, Hewitt yes, Kelly yes, and Sonck yes. Motion passed with 5 yes votes.

Motion by Hewitt to accept the Johanna Colesa PA116, supported by Sonck. All Ayes
Motion by Innes to send the Sanilac County Road Commission a copy of the June minutes and the culvert agreement, along with a check for \$464.12, supported by Hewitt. All Ayes

Motion by Innes to pay the bills with check numbers 11529-11550 supported by Kelly. All Ayes

Public Comment: Roger Knight asked how a creek becomes a county drain and where an individual would go to find the records of such an endeavor?

Motion to adjourn at 8:02 PM by Hewitt, supported by Innes. All Ayes

Respectfully Submitted,

Shelly S. McCarty, Clerk

Shelly McCarty

Katherine Kelly, Trustee

Tony Hunt Trustee

Lee Donl Supervisor

Alan D. Jones, Treasurer

Bridgehampton Township Regular Meeting Minutes

November 14, 2018 7 PM

Regular meeting for November 14, 2018 was held at Bridgehampton Township Hall Carsonville, Michigan. The meeting was called to order at 07:04 PM by Sonck, welcome, followed by The Pledge of Allegiance to the Flag. Roll call by Sonck, present were: Innes, McCarty, Hewitt, Kelly, and Sonck. Guests were present.

Motion by Innes to accept the Agenda with the addition of the Election Commission Meeting Minutes, supported by Kelly. All Ayes

Motion by Kelly to accept the October 10, 2018 Regular Meeting Minutes as presented, supported by Innes. All Ayes

Motion by Innes to accept the October 16, 2018 Election Commission Meeting Minutes as presented, supported by Kelly. All Ayes

Innes read the Treasurer's report into record as of October 31, 2018. General Fund account balance \$854.65, Investment account balance \$94,700.34, Tax Checking account balance \$260.13, Tax Savings account balance \$5,788.01. The balance difference in the General fund and Investment account from October 31, 2017 to October 31, 2018 is -\$13,155.05. Motion by McCarty to accept the Treasurer's report as presented, supported by Hewitt. All Ayes

Public Comment: None

Communications Received: McCarty received a Land Division Application from Barnes Law PLLC for John & Edna McConnachie for a E. Downington Rd. Deckerville parcel.

Sonck received a call regarding the aforementioned landlocked parcel.

Meetings Attended: Innes attended the Sanilac County Treasurers Association Meeting November 8, 2018 at Liberty Lanes in Sandusky. They went over preparations for the Winter Tax Bills.

Innes, McCarty, and Sonck all attended the Election Commission Meeting for Bridgehampton Township on October 16, 2018.

Old Business: Sonck updated the Board Policies and emailed the changes to the board members. There was only one question, should we set a minimum amount where we don't require a bid? The answer was no. Purchasing policy will be anything over \$5000 would require publishing and sealed bids, under \$5000 would not require publishing, will call for bids. Motion by Hewitt to accept the new Board Policies as presented, supported by Kelly. All Ayes

New Business: We received a bill from the Sanilac County Drain Commissioner without any description of the work that was performed or for what. The FOIA that was requested in August for the previous 2 years didn't show any outstanding balances owed for drains at large. The Township will hold off paying this bill for clarification and possibly a discussion with attorney Michael Homier.

Motion by Innes to pay the bills, supported by Hewitt. All Ayes

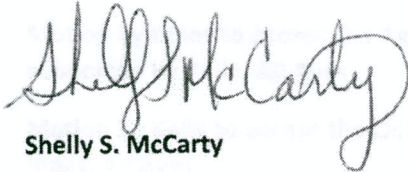
Public Comment: McCarty thanked the Election Inspectors and Chairwoman Melinda Sonck. McCarty said Sonck is the calm in the middle of a storm, when something is going on, she digs her feet in and very calmly works through the issue. Thank you Mindy!

Bridgehampton Township Regular Meeting Minutes

November 14, 2018 7 PM

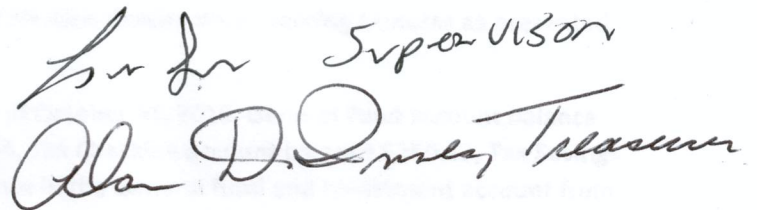
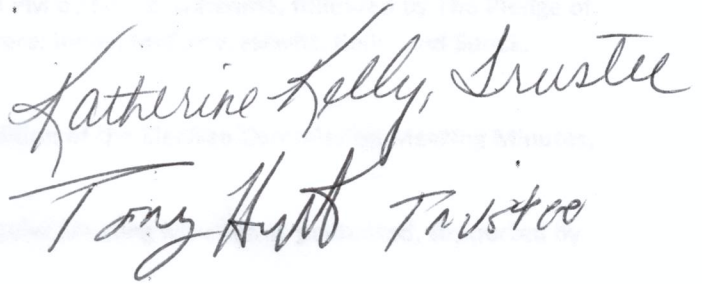
Motion to adjourn at 7:32 PM by Innes, supported by Hewitt. All Ayes

Respectfully Submitted,



Shelly S. McCarty

Bridgehampton Twp. Clerk



**Bridgehampton Township Regular Meeting Minutes
December 12, 2018 5 PM**

Regular meeting for December 12, 2018 was held at Bridgehampton Township Hall Carsonville, Michigan. The meeting was called to order at 05:02 PM by Sonck, welcome, followed by The Pledge of Allegiance to the Flag. Roll call by Sonck, present were: Innes, McCarty, Hewitt, Kelly, and Sonck. Guests were present.

Motion by Hewitt to accept the Agenda as presented, supported by Kelly. All Ayes

Motion by Hewitt to accept the November 14, 2018 Regular Meeting Minutes as presented, supported by Kelly. All Ayes

Innes read the Treasurer's report into record as of November 30, 2018. General Fund account balance \$6,846.79, Investment account balance \$93,264.17, Tax Checking account balance \$260.10, Tax Savings account balance \$7,601.37. The balance difference in the General fund and Investment account from November 30, 2017 to November 30, 2018 is -\$9,567.78.

Motion by McCarty to accept the Treasurer's report as presented, supported by Hewitt. All Ayes

Public Comment: None

Communications Rec: Sonck received a couple calls from the Zoning Administrator, Dickens, regarding the meth lab property being for sale. Sonck called the realtor and let them know there wouldn't be any permits issued for that property until the township had written approval from the Health Dept. that the haz mat issues have been remediated. The realtor said she would pull the listing, she was not aware of the property status.

Meetings Attended: None

Old Business: The Tucker Cemetery driveway easement was staked and surveyed by John Milletics. When Sonck went to inspect the easement, the driveway was outside of the stakes. Sonck asked Milletics how much it would cost to have the easement rewritten and Milletics replied \$125.00. What other costs the township will incur to have the easement corrected and recorded properly will be forthcoming. Motion by Hewitt to check into the costs associated with correcting the easement, supported by McCarty. All Ayes

Sonck also posted the updated board policies on the township website.

New Business: Motion by Innes to set the 2019 meeting dates for the second Wednesday of every month at 7 PM, except for the December meeting which will be at 5 PM, supported by Hewitt. All Ayes

Motion by Sonck to reappoint Board of Review members Dave Paling, Alan McCarty, and Mike Wallace, supported by McCarty. All Ayes

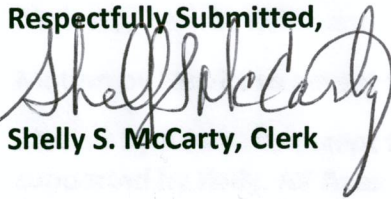
Motion by Kelly to pay the bills, supported by Hewitt. All Ayes

Public Comment: Roger Knight asked if anyone was aware of the work that was going on at the bridge west of his home on Snover Road? The Road Commission worked for two days there clearing brush on each side of the road. Sonck will call and ask about said work.

Motion to adjourn at 05:16 PM by Innes, supported by Hewitt. All Ayes

Respectfully Submitted,

Shelly S. McCarty, Clerk



*For Board Supervisor
Katherine Kelly, Trustee
Tony Hewitt Trustee
Alan D. Innes, Treasurer*

January 9, 2019 7 PM

Bridgehampton Township Regular Meeting Minutes

Regular meeting for January 9, 2019 was held at Bridgehampton Township Hall Carsonville, Michigan. The meeting was called to order at 07:02 PM by Sonck, welcome, followed by The Pledge of Allegiance to the Flag. Roll call by Sonck, present were: Innes, McCarty, Hewitt, Kelly, and Sonck. Guests were present.

Motion by Hewitt to accept the Agenda with the addition of the Jeff Beaver Land Split, supported by Innes. All Ayes

Motion by Hewitt to accept the December 12, 2018 Regular Meeting Minutes as presented, supported by Kelly. All Ayes

Innes read the Treasurer's report into record as of December 31, 2018. General Fund account balance \$2346.39, Investment account balance \$89,197.65, Tax Checking account balance \$15,977.12, Tax Savings account balance \$90,499.99. The balance difference in the General fund and Investment account from December 31, 2017 to December 31, 2018 is -\$12,696.66. Motion by McCarty to accept the Treasurer's report as presented, supported by Hewitt. All Ayes

Public Comment: The Zoning Administrator, Matt Dickens, reported he had received a call regarding a Land Split for Sally McConnachie.

Communications Received: McCarty received a call from Barnes Law regarding a resident who wanted a private cemetery in the township. Mr. Barnes was advised this would require a Special Land Use Permit, a Hearing with the Planning Commission, and a bond would be required.

Sonck received a call regarding the Jeff Beaver Land Split. The Land Split was sent in the mail in November and was just received the week previous to this meeting. The postal service is starting to be a detriment to conducting township business.

Meetings Attended: Innes and McCarty met at Exchange State Bank on December 17, 2018 to view documents in the safety deposit box. The deed for the township hall was there, The Tucker Cemetery deed from 1865, the Waste Management contract, the Cell Tower contract, and other miscellaneous envelopes and papers.

Old Business: Motion by Hewitt to fix the Tucker Cemetery Easement, supported by Innes. All Ayes Sonck will retype the documents and submit them to Township Attorney Wrathell.

New Business: Waste Management approached the Township about changing language in the contract from 1987. There have been some issues regarding trying to verify residents/renters who reside in the township. People who rent in the township have become so transient, that it's hard to verify who does and doesn't live in the township. For those reasons, a change in who can obtain a dump card was set forth.

Motion by Innes to propose a change to paragraph 3A of the Waste Management Contract of 1987 to allow dump cards for landowners/residents only, supported by McCarty. All Ayes

The Sweet Extension Drain has been a contentious issue between the Township and The Drain Commissioner. Attorney Homier was consulted and he advised to write Mr. Alexander and let him

January 9, 2019 7 PM

Bridgehampton Township Regular Meeting Minutes

know that the Township will not be paying any bill that does not explicitly explain what the bill is for. Sonck wrote a letter that was acceptable to all Board Members.

Motion by Hewitt to send the letter to the Drain Commissioner, supported by Sonck. All Ayes.

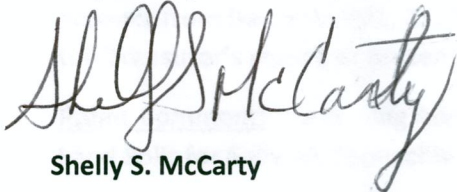
Motion by Kelly to approve the Jeff Beaver Land Split, supported by Hewitt. All Ayes

Motion by McCarty to pay the bills, supported by Hewitt. All Ayes

Public Comment: None

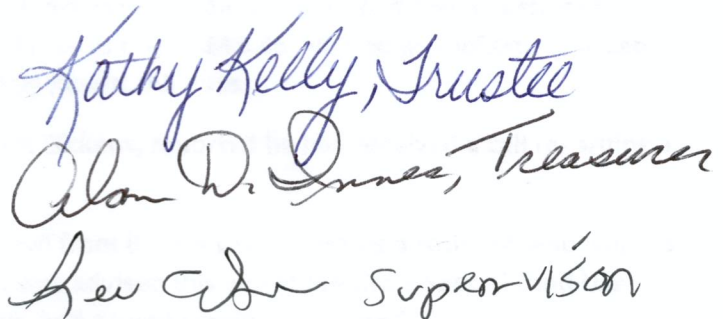
Motion to adjourn at 7:38 PM by Hewitt, supported by Kelly. All Ayes

Respectfully Submitted,



Shelly S. McCarty

Bridgehampton Twp. Clerk



Bridgehampton Township Regular Meeting Minutes

February 13, 2019 7 PM

Regular meeting for February 13, 2019 was held at Bridgehampton Township Hall Carsonville, Michigan. The meeting was called to order at 07:02 PM by Sonck, welcome, followed by The Pledge of Allegiance to the Flag. Roll call by Sonck, present were: Innes, McCarty, Kelly, and Sonck. Hewitt was absent.

Motion by McCarty to accept the Agenda as presented, supported by Innes. All Ayes

Motion by Innes to accept the January 9, 2019 Regular Meeting Minutes as presented, supported by Kelly. All Ayes

Motion by McCarty to accept the December 4, 2018 Planning Commission Meeting Minutes as presented, supported by Kelly. All Ayes

Innes read the Treasurer's report into record as of January 31, 2019. General Fund account balance \$1,991.82, Investment account balance \$94,740.76, Tax Checking account balance \$9,397.31, Tax Savings account balance \$68,571.80. The balance difference in the General fund and Investment account from January 31, 2018 to January 31, 2019 is -\$13,045.31. Motion by McCarty to accept the Treasurer's report as presented, supported by Kelly. All Ayes

Public Comment: None

Communications Received: McCarty received a call on January 29, 2019 from Mr. Wilke from the Health Dept. regarding the clean up of the meth house on the north east corner of Ruth and Forester Roads. The new owners are assuming all risks by cleaning the home themselves, but are still required to submit samples to clear the home, well, and septic before occupancy. February 9, 2019 McCarty also received a call from Barnes Law, but no message was left.

Meetings Attended: Innes attended the Sanilac County Treasurer's Association Meeting where they discussed and received the settlement papers for taxes. In two weeks, Innes will be closing out the books and readying for the new fiscal year.

McCarty attended the Meade Twp. Planning Commission Hearing on January 29, 2019 for Wind Energy Conversion Facilities. McCarty also attended the Bridgehampton Twp. Planning Commission Meeting on February 11, 2019 where they finished up reviewing the Master Plan and she asked if they would review and update the blight ordinance.

Sonck attended the Sanilac County Republican Convention where he was placed on the alternate list to attend the Convention in Lansing.

Old Business: The Board's proposal to Waste Management for free disposal service of household waste to landowner/residents only, was presented to Mike Miller. Mr. Miller submitted the proposal to the corporate office and corporate did not like the proposal. Waste Management will continue to make out disposal cards at their facility for renters who present a rental agreement.

Motion by McCarty to send the Sanilac County Drain Commissioner a letter for invoice clarification, supported by Kelly. All Ayes

Bridgehampton Township Regular Meeting Minutes

February 13, 2019 7 PM

New Business: Motion by Innes to adopt Resolution 2-2019 Guideline for Poverty Exemption, supported by McCarty. Roll call vote: Innes yes, McCarty yes, Kelly Yes, and Sonck yes. Motion passed with 4 yes votes.

Motion by Innes to adopt Resolution 3-2019 Waiver of Penalty Associated with Not Filing Property Transfer Affidavits Timely, supported by McCarty. Roll call vote: Innes yes, McCarty yes, Kelly yes, and Sonck yes. Motion passed with 4 yes votes.

Motion by Kelly to adopt Resolution 1-2019 to Establish Township Officers Salary, supported by Innes. Roll call vote: Innes yes, McCarty yes, Kelly yes, and Sonck yes. Motion passed with 4 yes votes.

Motion by Innes to adopt the 2019 Annual Fee Resolution, supported by Kelly. Roll call vote: Innes yes, McCarty yes, Kelly yes, and Sonck yes. Motion passed with 4 yes votes.

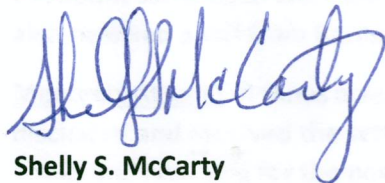
Motion by Innes to set the Budget Hearing for March 13, 2019 @ 7 PM, supported by McCarty. All Ayes

Motion by Innes to pay the bills, supported by Kelly. All Ayes

Public Comment: None

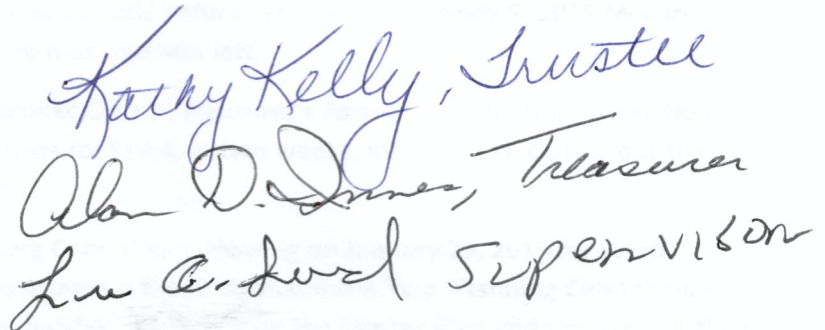
Motion to adjourn at 7:44 PM by Innes, supported by Kelly. All Ayes

Respectfully Submitted,



Shelly S. McCarty

Bridgehampton Twp. Clerk



Kathy Kelly, Trustee
Alan D. Innes, Treasurer
Lou A. Lord Supervisor