

CITY OF ODENVILLE BUSINESS APPLICATION, *State of Alabama***The City Does Impose the Business License Tax in its Police Jurisdiction**

(CONFIDENTIAL)

Complete and Mail/Fax/Email To:

CITY OF ODENVILLE

12600 US HWY 411

ODENVILLE, AL 35120

sevans@odenvilleal.gov

(205)629-0811 Fax (205)629-2984

Applicant Complete This Box

FEIN _____

ST of ALA TAX # _____

FORM OF OWNERSHIP (Check One)

Sole Prop. _____

Corp. _____

LLC _____

Partnership _____

Prof Assoc _____

Other _____

*Please Print or Type***SEE REVERSE SIDE FOR INSTRUCTIONS AND FURTHER INFORMATION****Application Type :** New Owner Change Name Change Location Change**Legal Business Name :** _____**Trade Name:** (If different from above) _____**Business Activities:**(Brief description- Retail clothing sales, wholesale food sales, rental of industrial equip., computer consulting, etc)**Physical Address:** _____
(Street) (City) (State) (Zip)**Mailing Address:** _____
(Street) (City) (State) (Zip)**Telephone:** _____
(Business) (Fax) (Home Phone)**Name & Phone # for Contact Person** _____ (____) _____**Email address for contact:** _____**List Following for Owner(s), Partners, or Officers (Attach separate sheet if necessary)**

Name _____ Residence Address _____ SSN (if not publicly traded co.) _____ Title _____

Date Business Activity Initiated or Proposed in Odenville: _____

This application has been examined by me and is, to the best of my knowledge, a true and complete representation of the above named entity, and person(s) listed.

Date _____ Signature _____ Title _____

THIS AREA FOR MUNICIPAL USE ONLY**ACCOUNT ID #** _____ **REVIEWED BY:** _____**PHYSICAL LOCATION:** ☐ CITY ☐ POLICE JURISDICTION ☐ OUTSIDE CORP LIMITS & PJ**ZONING CLASSIFICATION:** _____ **BUILDING APPROVAL: ? YES ? NO ? N/A** **FIRE CODE** ☐**Tax Types:** ☐ Sales/Seller's Use ☐ Consumer Use ☐ Rental ☐ Lodgings ☐ Alcohol
☐ Occupational ☐ Tobacco ☐ Gas/Motor Fuel ☐ Business License**Tax Filing Frequency:** ☐ Monthly ☐ Quarterly ☐ Annual ☐ Other _____**Business Type:** ☐ Retail ☐ Wholesale ☐ Building Contractor ☐ Service ☐ Professional
☐ Manufacturer ☐ Rental ☐ Other _____

PLEASE READ THE FOLLOWING INFORMATION CONCERNING THE COMPLETION OF THIS FORM

PLEASE COMPLETE ALL AREAS OF THE FORM EXCEPT FOR THE SHADED AREA AT THE BOTTOM. FORM SHOULD BE TYPED OR PRINTED LEGIBLY. FORM SHOULD BE DATED AND SIGNED BY AN OWNER, PARTNER, OR OFFICER OF THE BUSINESS. FORM WILL INITIATE THE PROCESS FOR REGISTERING YOUR BUSINESS WITH THE MUNICIPALITY

IF YOUR BUSINESS WILL HAVE A PHYSICAL LOCATION WITHIN THE MUNICIPALITY PLEASE USE THAT ADDRESS ON THE FRONT OF THIS FORM. (Complete separate forms for each physical location in the city)

AFTER COMPLETING THIS FORM IT CAN BE MAILED, SENT BY FAX, OR WHERE POSSIBLE, SENT BY ELECTRONIC MAIL TO THE MUNICIPALITY.

UPON RECEIPT OF THE COMPLETED FORM, THE MUNICIPALITY WILL PROVIDE ANY ADDITIONAL FORMS AND INFORMATION REGARDING OTHER SPECIFIC REQUIREMENTS TO YOU IN ORDER TO COMPLETE THE LICENSING PROCESS.

ALL LICENSE RENEWALS ARE DUE JANUARY 1 AND DELINQUENT AFTER JANUARY 31, WITH THE FOLLOWING EXCEPTIONS: INSURANCE COMPANY LICENSE: DUE JAN. 1, DELINQUENT AFTER MAR. 1

This form is intended as a simplified, standard mechanism for businesses to initiate contact with a municipality concerning their activities within that city. A business license will be required prior to engaging in business. If a business intends to maintain a physical location within the city, there are normally zoning and building code approvals required prior to the issuance of a license.

In certain instances, a business may simply be required to register with the city to create a mechanism for the reporting and payment of any tax liabilities. If that is the case, you will be provided the materials for that registration process.

The completion and submission of this form does not guarantee the approval or subsequent issuance of a license to do business. Any prerequisites for a particular type and location of the business must be satisfied prior to licensing.

SHOULD THERE BE ANY QUESTIONS CONCERNING THE COMPLETION OF THIS FORM OR THE LICENSING AND/OR REGISTRATION PROCESS, PLEASE CALL THE NUMBER ON THE FRONT OF THIS FORM TO OBTAIN MORE DETAILED EXPLANATION.

SECTION 15 – It shall be unlawful for any person, firm, corporation, company association of profession to engage in any business, vocation, occupation, profession or perform any act in the City of Odenville and/or within the police jurisdiction thereof, as provided in this ordinance without having first procured license thereof, and each day during which said business, vocation, occupation, profession or act is engaged in shall constitute a separate offense.

SECTION 29 – Any person, firm, or corporation failing, neglecting or refusing to have the Town license required under this ordinance posted conspicuously at the place of business for which the license was obtained or to have the same duplicate thereof in actual possession if an itinerant, shall pay an additional tax of \$25.00 each and every separate offense and each days failure, neglect or refusal shall constitute a separate offense.

I, _____ (Owner/Rep), doing business in Odenville and/or police jurisdiction, have read the above sections of the licensing ordinance approved October 23, 1978, of the City of Odenville, Alabama.