

**MINUTES**  
**CAPE CONROE PROPERTY OWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
**CAPE CONROE**  
**June 10, 2020**  
**7:00 P.M.**

**I. MEETING CALLED TO ORDER 7:00 p.m.**

Those in attendance: Roseann Zolka, Sidne Eagan, Simon Bandaza, Jim Mauch, Paul Rex, Robert Rosenfield, Frank Skavara, Jim Allen, Kerri Bushman not in attendance: Amber Keyser

**II. PUBLIC COMMENTS no one in attendance.**

**III. APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES FOR:**

May Minutes 2020 Kerri motions to approve, Jim Mauch 2<sup>nd</sup> the motion, motion carries. pg.

**IV. TREASURER'S REPORT**

May 2020 Frank went over report. Jim Mauch motions to approve, 2<sup>nd</sup> Jim Allen motion carries

pg.

**V. LEGAL**

Will discuss in Executive Session- report attached

**VI. COMMITTEE REPORTS**

- Architectural Control- Chad Stultz to Chair, Justin Bateman, Jim Mauch- list was attached 4 fence approvals, 1 exterior paint, roof and siding replacement
- Maintenance/special projects- Jim Allen & Jim Mauch- Have cleaning crew take trash cans out at docks as well. Jim Allen motions to purchase a trash can, 2<sup>nd</sup> Frank motion approves, 2 opposed. Fisherman are cleaning fish in the dock area and washing up and dumping fish. Simon will work on sign with all rules for the dock area.
- Security – Paul Rex report attached
- Community Relations – Justin Bateman July 4<sup>th</sup> Parade
- Utilities and Roads – Frank Skyvara & Simon Bandaza Simon contacted the county on several areas and will send out a crew to review the areas in need. Trimming the trees as well. Lights were called on repairs several were replaced.
- Pool/Clubhouse & Playground/Pavilion – Simon & Kerri new playground swings and chains. Robert cleaned all the mildew on the slides. Simon spoke with Donna at pool company to increase capacity to 50%. Jim motions to pay \$100 per table, Kerri 2<sup>nd</sup> the motion, motion carries. There will need to be additional umbrellas purchase 5 and have 3 for back up. Kerri motions to purchase 5 umbrellas, 2<sup>nd</sup> Robert. Motion carries. Handicap rail is loose and needs to be repaired.

## **VII. NEW BUSINESS**

Newsletter- reviewed with corrections Kerri motions to approve, 2<sup>nd</sup> Jim motions motion carries.

Pool capacity updates- Governor up to 50% 56 people

Clubhouse rentals- capacity of 75 people and ask for the tables to be cleaned before and after Jim motion to approve, 2<sup>nd</sup> Kerri motion carries.

Flower bed bid-Jim motions to approve bid for \$475 to accept bid for flower beds with Glen Martin, 2<sup>nd</sup> Frank motion carries.

Sperlonga collections- review information and will discuss at the next meeting.

Reserve Study- It has been 3 years since last report Jim motions to have the reserve study done for \$1350 to be able to present at annual meeting, Simon 2<sup>nd</sup> motion carries.

July meeting- cancelled Jim motions to cancel July meeting- Kerri 2<sup>nd</sup> the motion, motion carries.

## **VIII. OLD BUSINESS**

None at this time

This meeting could adjourn to an executive meeting on any topic.

## **VIII. ADJOURNMENT 8:35 p.m.**