

**RIVENHALL PARISH COUNCIL  
DRAFT MINUTES OF THE COUNCIL MEETING HELD 4 DECEMBER 2018  
IN THE HENRY DIXON HALL, RIVENHALL END.**

**Present:** Cllrs. Abbott, Wright, Knubley, Prime and Turner.

**Also present:** Parish Clerk and 3 members of the public.

Before the meeting commenced the Chairman thanked everyone who had participated in the very successful WW1 commemoration events last month.

**1723. To receive any apologies for absence.**

An apology was received from Cllrs. Clark and Anderson.

**1724. Disclosure of any Pecuniary Interests relating to this agenda.**

Cllr Abbott declared non-pecuniary interests in all matters relating to ECC, the BDLHP.

**1725. To approve and sign the minutes of the meeting held on 6 November 2018.**

The Minutes were **unanimously agreed** and then signed by the Chairman.

**1726. Public Forum for 10 minutes.**

Matters brought to members' attention were as follows:

- The 'Silver End Suburb' - see at item 1730 below.
- The reinstatement of the wooden signpost at The Oak junction.
- The need for wheelbarrows for salt spreading - January Agenda.
- Vehicle parking and mud on the road near 23 Church Road.

**1727. Matters for discussion.**

- i. To consider the requirement for Local Authority housing provision.  
The Clerk has reproduced a copy of the House of Commons Briefing Paper 'Stimulating housing supply - Government initiatives (England)' dated August 2018. This is included in the current circulation for Members' information.  
It was agreed that Rivenhall does have an identified need for some social housing and there are sites which could possibly be allocated and this was detailed in the Parish Design Statement.  
It was agreed to write to BDC expressing interest in the direct delivery by BDC of local social housing on a suitable site which must be agreed by the parish council.
- ii. BDC Polling Places Review.  
The RPC letter of objection to the WTC, requesting reasons for their proposal will be referred to the WTC Policy & Resources Committee on 11 December.  
BDC rejected the WTC proposal and this will now go to the full BDC Council in December when it's very likely that the Council will ratify that decision.
- iii. Proposed 'Green Buffer' between Witham and Rivenhall.  
The Chairman has again written to BDC requesting answers as to why the 'Green Buffer' has been allocated in the area it has.  
Further BDC consideration of this may now be deferred to 2020.

- iv. Public consultation on Essex Future Library Services Strategy.  
A document is included in the current circulation file so that Members can complete the survey should they so desire.
- v. Essex PFCC Fire & Rescue Plan Survey.  
A document is included in the current circulation file so that Members can complete the survey should they so desire.
- vi. Highway & P. R. o W. matters.
- (a) *Church Road zebra crossing concerns.*  
The Chairman has commenced work preparatory to submitting a scheme request to the BDLHP for an inspection of the crossing.
- (b) *Henry Dixon Road/Oak Road junction - ECC proposed works.*  
ECC proposed works now are as follows: Install deflectors as originally agreed and have bollards at each end of the bend on the junction; only have 1m of grasscrete (where the area of erosion currently is) and have the grasscrete on top of the verge at kerb height angled slightly towards the road.
- (c) *ECC Devolution and Public Realm/Highway Services.*  
No RPC Member was available to attend the Briefing on 15 November; however, the Clerk distributed copies of a document emanating from that briefing although there is no indication at this stage, as to whether or not RPC will be part of the pilot scheme under Phase 1.  
The Clerk will ask whether or not RPC is to be included within Phase 1 (Pilot) or simply kept in the information loop.
- (d) The streetlights are now in the process of being repaired.
- (e) There are very dangerous potholes on the A12 and these will be reported again.
- vii. General maintenance.
- (a) *Maintenance of flower tubs.*  
The Maintenance Contractor has given a quotation of £325.00 + VAT and any ongoing watering and maintenance at £12.50 per visit for replanting the tubs with Buxus and Lavender.  
**Proposed by Cllr. Abbott, seconded by Cllr. Wright and unanimously agreed** that this quotation be accepted with the proviso that any suitable existing plants be re-used as appropriate and that watering be undertaken when dry as necessary.
- (b) *Village Green posts.*  
The Maintenance Contractor has confirmed his price of £67.93 (£815.16) + VAT to replace each of the selected posts and BDC has agreed to pay 60% of the costs (£489.10) when the work is completed.  
With the agreement of the Chairman, an order has been placed with him to replace the 12 most dilapidated.
- (c) *Grass verge along Oak Road footway.*  
**Proposed by Cllr. Abbott, seconded by Cllr. Wright and unanimously agreed** that the Maintenance Contractor be requested to undertake work to grade the grass back to the edge of the path from the end of the Recycling Site along to the first

of the row of houses along Oak Road. This at his normal hourly rate of pay.

**1728. Planning Applications:**

***New Applications:***

**ESS/36/17/BTE & ESS/37/17/BTE:** IWMF, Rivenhall Airfield

Additional information.

**Members agreed** to discuss this in detail at the January meeting.

**18/02076/FUL:** 116 Oak Road - Subdivision of property to provide two separate dwellings.

Members raised no objections to this application.

***Planning Results.***

Nothing to report at date of agenda

***Planning Appeals.***

Nothing new at time of agenda.

**1729. Ongoing Planning Issues:**

- i. A12 & A120 Projects.
  - (a) A12 - Further consideration of the improvements have been put back into 2019, possibly 2020.
  - (b) A120 - Route D still remains the current option.
- ii. BDC Local Plan.

It has been announced that revisions to the 'Garden Community' proposals are expected to go before the Government's Planning Inspector in the Autumn of 2019.
- iii. Bradwell Quarry.

The last liaison meeting was held on 13 November 2018.
- iv. IWMF.

See 1728 above.  
The Last liaison meeting was held on 12 November 2018.
- v. Coleman's Farm Quarry.

The next liaison meeting is scheduled for 12 December 2018.
- vi. BDLHP

The next meeting is scheduled for 17 January 2019.

**1730. Correspondence received since the date of the agenda.**

\* Silver End Garden Suburb: This a real proposal and due to the BDC Draft Local Plan being found unsound by the Planning Inspector, it will have to be considered alongside other options in a review of Part 1 of the Plan which relates to Garden Communities/New Towns. BDC informs that there will be a public consultation on the site options to be taken forward during 2019 followed by the re-opening of the examination of the Draft Plan by the Inspector.

\* Information that the hedge/verge opposite Rectory Lane along Rickstones Road was referred to ECC who replied that they are not aware of any approved work in that location, and will be inspecting the land.

**1731. Reports from PC Representatives (if any).**

There were no reports to be considered at this meeting.

**1732. Finance matters:**

i. *To agree accounts for payment.*

**Proposed by Cllr. Abbott, seconded by Cllr. Wright and unanimously agreed** that the following accounts be paid. Cheques were then drawn accordingly.

1275	£281.60	H. M. R. & C.	PAYE 3 <sup>rd</sup> ¼ 2018/19
1276	£350.00	Rivenhall & Silver End PCC	Magazine Grant 2018/19
1277	£132.75	K. Bridge	Litter picking Nov. 2018.
1278	£316.70	K. P. Taylor	Salary/expenses Nov. '18.

ii. *To review the Clerk's salary and expenses.*

**Proposed by Cllr. Prime, seconded by Cllr. Wright and agreed** that the Clerk's salary be raised to £383.50 per month w.e.f. 1<sup>st</sup> April 2019 with basic expenses remaining at £30.00 per month, and for this to reviewed again in December 2020.

**1733. Information exchange and items for the January agenda.**

- \* The Millennium Committee 100<sup>th</sup> WW1 commemorations resulted among other with donations to the RBL of £156.50 and to Help for Heroes of £150.00.
- \* Once again the boundary wall at 2 Oak Road has been demolished.

**1734. Ten minute public feedback (as required).**

The following matters were raised:

- Damaged drain cover along Oak Road.
- Hedges along Rickstones Road.
- Bellway reserved planning matters relating to the Forest Road development.
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**1735. Dates of future meetings.**

Tuesdays 8<sup>th</sup> January and 5<sup>th</sup> February 2019 in Rivenhall Village Hall, both commencing promptly at 20.00 hours.

Items for the January agenda to the Clerk by 28 December at the latest.

***Members are reminded that the Precept/Budget meeting is scheduled for 12<sup>th</sup> December in Rivenhall Village Hall.***

**1736. Closure**

The Chairman closed the meeting at 20.00 hours.

Signed..... Date:.....

CHAIRMAN