**Board Meeting Minutes**

**November 1, 2017**

**1:00pm-3:00pm Wellness Center**

**1:00PM-1:15PM**

* Call Meeting to Order - President Ginny called the meeting to order at 1:08 pm. Carol, Ginny, Peggy, Fr. Mundy, Bart, Diana, and Noelle present.
* Welcome Guests – Katherine Meehan, Valencia Shelter Services; Sally Cassady, NMSU ICAN; Lynn Rivera and Suzette Lindmuth, Center for Ageless Living
* Agenda – Diana moved to approve the Agenda as presented, including the Consent Agenda with no Exemptions. Peggy seconded the motion. Motion passed unanimously.
* Consent Agenda
  + Minutes of Oct. 4, 2017
  + Treasurer Summary Ledger and Report
  + Coalition Reports
* Social Media/Website Report
* Consent Exemptions

**Business**

* Coordinator’s Report (Noelle) **1:15 PM-1:30 PM –** The CWC was not awarded the HIA grant, however; the HV grant application was submitted. If awarded, this grant has a very fast turnaround as it runs from December through March of next year. Noelle has compiled a list of all motions passed on action items from January 2015 through the present. She does not have access to motions and voting which took place via email prior to her arrival with the CWC. Please go through your old email and send any you can to Noelle. This will be a standing business agenda item, to document ratified motions in our official minutes.
* PHS Community Partnership Grant Deliverables update (Noelle) **1:30 PM-1:35PM –** PHS sent a template which needs to be completed by the end of December. Noelle and Diana will develop resolutions to submit to municipalities.
* DOH Update (Diana/Noelle) **1:35 PM-1:45 PM** – Reports are detailed and we will be collecting sector information at our CRUNCH(s) so that we may be prepared for future reports. Noelle will send the information on completed deliverables for invoicing.
* KAH Next Steps (All) **1:45-2:00 PM** – KAH sent pre and post evaluation responses. An email was sent today with updated information showing excellent results. Final evaluations are due in four weeks. Noelle is compiling a list of volunteers to assist with presenting at future trainings. Once an agenda is determined, volunteers can choose their subject area.
* Planning for Health Access Crunch (All) **2:00 PM-2:15 PM** – The Los Lunas Transportation Center is not available for this event. Noelle will check on the Belen Business Center; Peggy will ask about the Rio Communities Center; Carol will see if UNM-Valencia is available; Bart will check on the Peralta Methodist Church; and Fr. Mundy will check on St. Matthews. Medical Care Advocates will do a presentation, with additional panels on emergency medicine, indigent care and insurance. A meeting to plan the details and agenda for the CRUNCH will be on November 15, at 10 am, at the Wellness Center.
* Planning for CWC Retreat (All) **2:15 PM-2:25 PM** – All documents have been sent via email for review prior to our retreat. The retreat is on Friday, December 8, from 9 am – 4 pm, at the DOH office. Please arrive prepared with any suggestions for editing or changes to the wording of these documents.
* Rio Communities Health Fair Debrief(Peggy) **2:25 PM-2:40PM –** Attendance was lower for this health fair than previous events, perhaps due to two other health fairs scheduled around the same time frame. Additionally, Rio Abajo Days and Belen School District parent/teacher days, scheduled on the same day, may have adversely affected attendance.
* Review of Activities/Time Line/Action Items **2:40 PM-3:00PM** – A complete list will be sent via email.

**Additional Items of Discussion**

* Adjourn – Meeting adjourned at 3 pm. Next meeting is scheduled as our Retreat, December 8, 9am – 4pm, at the DOH office. CRUNCH – Access to Healthcare, December 6, 12 – 4 pm, at the Peralta Methodist Church.