

**DUQUESNE PD ACTIVITIES COMMITTEE
NOVEMBER 3, 2021 MEETING MINUTES**

CALL TO ORDER

The meeting for the Duquesne PD Activities Committee was called to order at 8:30 a.m. by President Becca White.

ROLL CALL

Answering Roll Call were Brian Wenberg, Becca White, Jessica Girard, Bill Sherman, Sara Ellsworth, Melody Cundiff, and Mickey Sherman.

AGENDA

Motion made by Melody Cundiff, seconded by Sara Ellsworth to approve the agenda as presented. Voting in favor were B. White, J. Girard, M. Sherman, S. Ellsworth, and M. Cundiff. Nays: None. Motion carried.

NO MINUTES**OLD BUSINESS**

Trunk or Treat 2021:

The Trunk or Treat was held on October 30th 11am – 1pm. The following suggestions were made for next years event.

- We need better planning and communication
- It needs to be closer to the road to be easily seen
- Balloons are needed to help mark the parking signs
- We need to set the date and rain date at the same time so that it can be better advertised if a rain date is wanted, if not then that decision needs to be made and held to that plan.
- We need to have a specific route for the flow of people and have that marked.
- We need to have more signage – FREE HOTDOGS, FREE BOTTLED WATER, FREE PHOTOS, ADDITIONAL PARKING
- Next year since the walking trail will be in the park so we cannot park cars on the lot, Melody Cundiff suggested that we have "Treats on the Trail" where instead of using trunks people could use small tables and everyone have a specific spot on the trail and people would follow the path to get their treats.

Holiday Ornament Day:

This idea would encourage kids to feel comfortable in the city hall/police dept. as a safe place to come. It was stated that we need to have some sort of police department involvement on any events that the Activities Committee holds.

The Holiday Ornament Day will be held December 4, 2021 10am to 12N. Sara will chair work sessions to prepare for the event. Jan Parrish has provided 6 different designs, 34 each of wooden cutouts for people to color and decorate. Mickey Sherman, Sara Ellsworth and Melody Cundiff all said that they had craft stuff that they would donate to help with the event.

Motion made by Sara Ellsworth, seconded by Jessica Girard to use the leftover candy for ornament day. Voting in favor were B. White, J. Girard, M. Sherman, S. Ellsworth, and M. Cundiff. Nays: None. Motion carried.

The plan is to make the bags with candy and include a police sticker in it so that each child that comes to make an ornament gets to leave with a treat bag.

The work sessions will be November 6 at 10am and on November 12th at 9am.

NEW BUSINESS

The Holiday Lights was discussed and Bill Sherman stated he wanted to get with the Police Department to put the lights up on the City Hall building. Becca White suggested that the Police Department come up with some tips and tricks for light safety. The Tips and Tricks can go on the City and Police Department Facebook pages.

Jessica Girard has worked up a Google page to vote for their favorite lights and she has the ability to include pictures of the homes so people know what they are voting for.

Melody Cundiff will check with Jordan at Liberty to see if she will be able to help us out with giftcards for the winners again this year.

Motion made by Sara Ellsworth, seconded by Becca White to have Jessica Girard set up a Google email for the PD Activity Committee. Voting in favor were B. White, J. Girard, M. Sherman, S. Ellsworth, and M. Cundiff. Nays: None. Motion carried.

We will launch registration on November 15th through November 28th with it ending at midnight on the 28th. The judging for the lights will begin on December 1st through December 31st.

OTHER BUSINESS DEEMED NECESSARY Nothing

SCHEDULE NEXT MEETING AND TIME The next meeting will be November 12, 2021 at 8:30am.

There was no further business, a motion was made by Sara Ellsworth, seconded by Jessica Girard to adjourn the meeting. Voting in favor were B. White, J. Girard, M. Sherman, S. Ellsworth, and M. Cundiff. Nays: None. Motion carried. Meeting adjourned at 9:37 a.m.