



**Paradise Park Masonic Club
211 Paradise Park
Santa Cruz, CA 95060
Office:(831) 423-1530
Fax: (831) 423-2806**

**TREE TRIMMING AND
TREE REMOVAL REQUEST**

(Please use one report for each trees)
DETAILS OF LOCATION AND PROBLEM - BE SPECIFIC

Member's name: (Last) _____ (First) _____

Allotment Address: _____ Mail Address: _____

Home Phone: () _____ - _____ Park Phone: () _____ - _____

Email Address: _____ Date of request: _____

Permission is not required for the following (if not in riparian corridor):
Trimming of camellia or other shrubs, removal of redwood suckers
Please notify the Park Office when work has been completed

REFERRAL TO MANAGER (Check one)

- _____ Tree trimming LESS than 30' from the ground or 1/3 the height of the tree
- _____ Trees or Branches posing **imminent threat**
- _____ Redwood under 8" in diameter
- _____ Bay Trees of any size
- _____ Other species under 37" in circumference

Manager's signature for permission to proceed: _____
_____ Approved _____ Disapproved

REFERRAL TO TREE COMMITTEE

Tree removal (Circumference measured one foot above the ground)
Stumping is required on tree removals

- _____ Redwood over 8-inch Diameter
- _____ Other Species over 37-inch circumference

Description of problem: (if more space is needed, attach another sheet)

Member's Name _____

Location of tree(s): Attach a drawing of the location of tree(s), respective to building and/or allotment boundaries. Photo encouraged. Please mark tree with an X. Unmarked trees will not be looked at.

Rules and Procedures: Addendum B: Guidelines for Trees: (selected sections)

Section 6: Members wishing to trim a tree for fire prevention must present a request to the Park Office for review by the Manager. **Member must advise Park Manager of scheduled work.**

Section 7: Some guidelines for tree trimming, skirting, or removal:

The following may be considered valid reasons:

- Satisfy Fire Regulations that require all tree limbs be trimmed back no less than ten (10) feet from any chimney. All dead or dying tree limbs be trimmed back no less than ten (10) feet from any structure.
- A tree is a safety hazard, may cause personal injury, may cause property damage.
- Other valid reasons may be considered.

The following may not be considered a valid reason:

- New construction or remodeling, a desire to reduce tree litter, a desire for more light.

DO NOT WRITE BELOW THIS LINE – FOR TREE COMMITTEE USE ONLY

Financial Responsibility: Member _____ PPMC _____ Other _____

Riparian Corridor Permit may be required : Yes _____ No _____

Committee member comments: Approved: _____ Denied: _____

Comments: _____

_____ Forester's letter attached

Tree Committee Member Signature: _____ Date: _____

_____ Date of Board/Manager action and letter attached to ORIGINAL request, filed in Member's Folder

BOD Signature _____ (Circle One) Approved / Disapproved

Date Member Notified: _____