**Board Meeting**

March 1, 2017

1:00pm-3:00pm Wellness Center

* Call Meeting to Order – President Ginny called the meeting to order at 1:04 pm. Stephen, Carol, Bart, Ginny, Fr. Mundy and Diana present.
* Welcome Guests – Beth Geiger, with Community Impact, United Way; Edna Hutchison, Tatiana Falcon-Rodriguez and Stephen Stephens, with Presbyterian; and Lindsey Hamilton, with East Valencia Urban Gardens
* Agenda – Treasurer Summary moved to Consent Exemptions. Bart moved to accept the Agenda as amended. Stephen seconded the motion. Motion passed unanimously.
* Consent Agenda
  + Minutes of Jan. 4, 2017
  + Treasurer Summary Ledger and Report
  + Coalition Reports
* Social Media/Website Report
* Consent Exemptions – Treasurer Summary Ledger and Report – Ginny reviewed the update to this report sent by Peggy via email. Still in question whether Presbyterian will issue a check for the $20K grant or will funds be drawn down.

**Business**

* PHS Community Partnership Grant and PT/Coordinator Update – Lindsey Hamilton stepped out of the room for this discussion as she has applied for the coordinator position. CWC has funds from DOH, the HV grant and $20K Presbyterian grant to hire part-time coordinator. There may be additional hours available or the term of the position can be extended. Candidates will be alerted to these possibilities during the interviews, which are scheduled for next Monday and Tuesday. Afterward, the board will need to convene to approve the contract award for the position. Date set for board approval meeting on Tuesday, March 14th, at 1 pm, at the Wellness Center. In addition to interview committee, all board members are asked to read resumes, cover letters and references in preparation for decision making process. Lindsey was invited to return to the meeting.
* Follow Up on HV Grant (All) – Mini Summit held last month was reviewed. Notes have been compiled and plan for deliverables is in the works. Timeline is needed and will be developed at coordinator contract award meeting on March 14th. Plans are to provide $25 gift cards as a stipend for HV participants who document their positive HV experiences. Criteria will be developed and disbursed by HV personnel with gift cards available on a first-come, first-serve basis. Letters may be sent to legislators and/or media outlets. HV grant has $1,050 supply line item, with only $240 spent on News-Bulletin ad. Carol moved to approve a $500 expenditure for rack card printing to promote HV access. Diana seconded the motion. Motion passed unanimously.
* DOH Report for FY 2017 Deliverables (Ginny) – Ginny believes she has compiled all the information required for the DOH report and will let the board know if anything further is needed.
* Planning for April CRUNCH (All) – CRUNCH planned for May 4th, from 1-3 pm. Home visiting will be promoted to share information regarding positive effects of HV for those receiving services. The Los Lunas Transportation Building was suggested. Ginny will check on availability.
* CWC Binders etc. Inventory & Storage and Scanning Planning - Tabled
* Selected Strategies from Action Plan—Standing Items
  + - 1. Kids At Hope No Exceptions (Bart and Stephen and Diana) – Bart and Stephen spoke with Melody Goode. St. Mary’s is not interested at this time. Rick Miller will be in Las Vegas, NM, on March 15th and Bart and Stephen plan to meet with him and discuss possibilities.
      2. SBHC progress (Peggy and Diana) – No news, Diana will be making contact soon.
      3. Mentorship Program (Stephen, Diana, Father Robert) – Program led to major improvements to website and resource map connections.
      4. Capacity Building (All) – All above
* CWC Rio Communities Assessment Update on Final Report – The EMS portion continues to be problematic as the breakdown of EMS calls is difficult to discern. Managed Care Org. may be able to assist with the break down by zip code without revealing personal information.
* United Way Grant/Media/LED Sign Update (Diana) – No news, data input is still being pursued. Ginny will speak with Jason.
* Update on the Urban Gardens Program (Lindsey) – Four community meetings have taken place and participants have indicated they would like to set-up schedules to work in the gardens as well as guidelines for harvest distribution and how to prevent vandalism. The county is turning over the soil and amending it, and the group would like to get more youth involved. Suggestions for youth contact included TNT Boxing, Juvenile Probation, Teen Court, ScoutReach, and the Recovery Academies. Stephen will help Lindsey make contact with youth, and suggested contacting RAK’s for donations and assistance.
* Action Plan/Follow Up on Action Items – Additional Announcements:
* Edna with Presbyterian will be reaching out to Valencia County Spanish speaking communities to assist with managing chronic diseases. There will be a free six week workshop held, and a bilingual flyer was provided to spread the word.
* Stephen Stephens shared information for a community building event scheduled for April 29th from 12-4 pm, at Daniel Fernandez Park. The requested fee to participate is either $50 or 5 cases of water.
* Stephen Chavez announced the annual Viva Tu Vida, Get Up, Get Moving, event will be held on July 29th. The CWC logo will be included on the banner.
* United Way is still soliciting volunteers to assist with grant review panels.

**Additional Items of Discussion**

* Adjourn – Meeting adjourned at 2:55 pm. Next regular meeting scheduled for April 5, 2017, at 1 pm, at the Wellness Center.