

Draft

PLUMMER-GATEWAY HIGHWAY DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING
August 15, 2022
9:03 A.M.

MINUTES

Chairman Jack Denny called the meeting to order with Roger Cool and Paul Zito present. Also present were Clerk Danae Floch and Road Supervisor Jeff Willard.

Approval of Agenda*Action Items

Cool MOVED that the agenda be accepted as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Conflicts of Interest on Agenda

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Zito and Cool indicated no conflict.

Approval of Minutes*Action Item

Cool MOVED that the minutes of the June 20, 2022 Regular Meeting minutes be approved as written. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Public Comments

Old Business

Road Opening Policy

Tabled until next meeting.

New Business

Fiscal Year 2023 Budget Hearing

The hearing was opened at 9:05am.

<u>ANTICIPATED REVENUE:</u>	
Maintenance & Operation Levy	\$ 127,839
Commissioner Compensation	\$ 5,000
Tort	\$ 6,243
Highway Users Revenue	\$ 323,100
H 772 Revenue	\$ 129,902
H362 Revenue	\$ 44,235
Forest Reserve Fund	\$ 9,500
State Sales Tax	\$ 10,800
LHTAC Grant	\$ 100,000
Interest Income	\$ 3,500
Sale of Surplus Equipment	\$ 5,000
Permit Fees	\$ 1,000
Miscellaneous Revenue	\$ 14,520

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TOTAL ANTICIPATED REVEUE		\$ 780,639
Antic. 10/1/22 Carry Fwd: Undedicated		\$ 62,000
Antic. 10/1/22 Carry Fwd: Dedicated		\$ 124,138
REVENUE TO BE EXPENDED 2022-2023		\$ 966,777
ANTICIPATED EXPENDITURES:		
Labor Expense	\$ 250,600	
Administration	\$ 37,350	
Commissioner's Compensation	\$ 5,000	
Operating Expense	\$ 109,700	
Road Maintenance	\$ 136,235	
HB 772	\$ 174,618	
HB 362	\$ 79,903	
Asset Acquisitions	\$ 57,128	
LHTAC LHRIP grant - Coon Creek Road	\$ 100,000	
Tort	\$ 6,243	
Contingency Expense	\$ 10,000	
TOTAL ANTICIPATED EXPENDITURES		\$ 966,777
REVENUE REQUIRED		

No audience was in attendance to comment on the proposed budget and no written comments were received.

Zito MOVED that the Proposed Budget for Fiscal Year 2023 be approved as presented. Cool SECONDED the motion. Clerk Floch called the roll with Commissioners voting as follows: Commissioner Cool: aye; Chairman Denny: aye; Commissioner Zito: aye. The motion PASSED UNANIMOUSLY.

Denny closed the hearing at 9:13am.

Resolution 2022-05*Action Item

Resolution 2022-05 was presented to the Commissioners for approval. Resolution 2022-05 establishes a policy regarding damage to public rights of way from certain uses of the public rights of way.

Cool MOVED to accept the bills as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

L-2 Approval*Action Item

The L-2 was presented to the Chairman for approval. Approval was granted.

Cool MOVED to accept the L-2 as presented. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

Clerk's Report

Attending many webinars with ICRMP.

Purchased esri GIS software and working on downloading and putting it to use.

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Floch called Susan Weeks regarding discussions and emails from Mr Acker from Tekoa. Floch is asking for advice regarding how to respond to his emails since they are not public records requests and his tort has already been denied by ICRMP.

Supervisor's Report

Strife extension will be started soon.

Discussion was held regarding equipment.

A road tour date was tentatively scheduled for October 17 after the monthly meeting is over.

Bills Presented for Approval*Action Item

Zito MOVED to accept the bills as presented. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

Commissioners Comments

Adjournment*Action Item

Zito MOVED to adjourn the meeting. Cool SECONDED the motion. The meeting was adjourned at 10:11am. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:

Danae Floch, Clerk

APPROVED BY:

Jack Denny, Chairman

Date