

Occuteach

The Hive
6 Beaufigther Road
Weston-super-Mare
North Somerset
BS24 8EE



01934 906311

info@occuteach.co.uk
www.occuteach.co.uk

FACE TO FACE TRAINING COVID 19 ASSESSMENT PROTOCOL

Training Sites

- We require information on the current status with regards to Covid-19 including staff and those being cared for if the training is taking place in a home or service. Checking the health of individuals over the 14 days prior to the training.
- Need evidence of the infection control and prevention measures in place, together with onsite arrival protocols (e.g. taking of temperature, face mask, track and trace used at the location of training).
- Use of a risk assessed and adequate training space allowing for social distancing (2m apart) and may require a smaller number of attendees, removal of tables from the training area etc.
- Hand washing facilities and antibacterial gels readily available.
- Any equipment used on site during the training session should have evidence of maintenance and servicing, including hygiene and cleaning protocol and will be the responsibility of the client.
- Clients will be required to provide appropriate PPE for the staff to attend the training course.
- Adhere to government guidelines and latest advice and protocols in relation to Covid-19.
- If anyone is unwell or showing any signs or symptoms of Covid-19 they should not attend the training session or be on site.

Trainers

- Will need disclosure of status regarding Covid-19 and conformation that they are well and healthy, including latest Covid 19 testing.
- Trainers will have appropriate PPE for use
- Trainers will risk assess the training area on arrival and will proceed only if considered safe. Adhere to local & national restrictions on recommended group size.
- Trainers to provide housekeeping information on length of training, safety, infection control guidelines i.e. hand washing, social distancing, smoking, shared toilet facilities.
- Procedure for; if a person becomes unwell during training – trainer to contact emergency contact for attendees and report to Covid 19 contact tracing app and the relevant employer.

