



SANDSPIT RESIDENTS AND RATEPAYERS ASSOCIATION

MINUTES OF THE COMMITTEE MEETING

Tuesday, 7 September 2021, commencing 7.00 pm - held via Zoom

Committee Members Present

Greg Doherty Chair
Margaret McCallum Treasurer
Jo Davidson Secretary
Julie Eley
Nancy Doherty
David Astbury
Peter Deane
Steve Channing-Pearce

Beth Houlbrooke Deputy Chair Rodney Local Board (Elected Member)

Apologies / Absent

Gordon Johnstone

MEETING

Welcome / Apologies / Minutes

- Minutes for 3 August – Moved Greg, seconded Julie

Actions Update + Matters Arising

Sign for the blind corner at Kanuka Road – Peter

- Request lodged, reply received AKL Transport – who won't action as not aware of logged incidents for the location. Closed.

Benches on walking tracks - David

- Scoping and siting for new benches wip - no progress during lockdown

Bus shelter for school children - Peter

- Continued to follow up with Total Span – Bruce = local TS Rep will provide one at cost
- Peter to confirm with Ross ref willingness to do earthworks
- Progress as possible due to Covid

Horse Shoe Bay track - David

- WIP - due to weather work can't be progressed til Nov – update Committee closer to that time

Brick Bay Tobacco weed infestation - Peter

- Work in progress - emailed owner of invested property who declined support

Creek St Walkway – Greg D

- Greg and Gary to write up proposal to Council to formalize development of paper road to a walking & cycling track
- Next steps and timing TBC

Co-ord Predator Plan - Steve

- WIP - Steve to meet with David when he's available to draw up plan for Oct/Nov implementation
- Rat Control
 - o Free rat bait being used currently has a potential environmental risk; cumulative damage through the food chain + waterway contamination. **Steve** to email Beth with contamination issue background so she can follow up with
 - o Tablets and blocks are out of stock currently with Covid supply chain issues = potential for rat population explosion aligned with spring nestling season
 - o Could replace by moving to physical kill traps made by Men's Shed. Will have a cost and require daily attention to manage and clear so not ideal.
 - o Potentially medium term could be funded / alternative provided through RRE group

Mangrove cull – Greg D

- To be scheduled for Spring – timing tbc weather and Covid dependent

Restore Rodney East – Greg D for Tim

- Greg & Jo updated Committee on the RRE steering group committee meeting they attended via Zoom on 6 September
- RRE Draft strategic plan has been prepared and is in circulation for Steering committee final tweaks and approval and then electronic presentation to Council at end September

SRRA Website - Steve + Margaret

- Work in progress to develop objectives, scope and structure/platform required for a new website
- Progress as possible under L4

CD and Emergency liaison with Mahurangi East group – Nancy

- Nancy to provide update o SRRA Committee to develop a more formal plan for Sandspit

Free Plants for Conservation Purposes – Peter and Steve

- Peter has followed up with Council – new contact = Rose Crooks
- Plants need to be ordered to Council with 6 months lead time (May-August into ground)
- Planting working plan to be developed

SRRA Membership consolidation - Steve

- Approx. 80 pax still to be contacted – likely hard / unwilling so may need a pause on this base group and try again in +6 months
- Geography extension to Sharp Road, Hamilton Road, Grange Street, Sandspit Road = new residents
- Steve updating contact letter for SRRA Chair sign off and then distribution to these “new” contacts
- Discussion around how we lift engagement with SRRA;
 - o Committee congratulated Steve for the quality of the newsletter
 - o Newsletter as a vehicle;
 - Fortnightly vs monthly frequency – tbc
 - Crime prevention
 - Newsletter to advise process and who to access for security camera info
 - Advise / provide warnings about topical activity people need to be aware of
 - **Greg** to confirm to Committee the conditions of service for the Security camera
 - Seek photos from RRA Members; birds, scenery, activity
 - (Brief) profile of Committee members and their engagement with Sandspit

- **Julie** to support Steve in newsletter content – post Covid
- Steve to print out hard copy of newsletter for distribution at SSYC to encourage new members – timing Covid dependent

Sandspit Strategy Development – David + sub group

- To be followed up once Lockdown levels allow initial meeting to be carried out face to face

Correspondence Received – Greg D

- As tabled in pre meeting documents and accepted Greg proposed, Margaret seconded
- Jo provided update regarding letter received 6 September that FOAM did not receive grant funding applied for

Treasurers Report - Margaret

- August Report- proposed by Margaret, Seconded by Steve

Social Media Report - Margaret

- Margaret posts on Social media that includes Algies, Snells and Sandspit – e.g., recent moth plant posting
- **Steve, Margaret, Julie** – to carry out sense check review of social + eDM comms strategy to ensure we are leveraging all out points of contact as best possible across the various platforms
 - o Including e.g., weed of the month – via electronic + “pole” notice board
 - o Sandspit specific activity calendar
- **Beth** to see if we can access more hard copies of Rodney noxious weeds brochure for distribution

Landcare Volunteer Groups

Walking Tracks – David

- Update covered in Actions Update + Matters Arising

Predator Control

- Update covered in Actions Update + Matters Arising

Weed Control – Peter

- Weed issue Sandspit Road from Kanuka Rd to Greens Point - Arundo Grass + Jasmine + Wattle + Moth plant + yellow flowered, privet, tobacco weed, gorse, morning glory
 - o (Enthusiastic) working team looking at tackling Sandspit Road Arundo grass issue – planning 4-5 month knock back followed by replacement native planting programme
 - o Steve tabled Health and Safety plan for working bee – Chair reiterated necessity of having a safety first approach.
 - o Discussion as to whether this specific issue should be actioned by Council in the first instance, Council were notified of the issue 2 years ago but haven’t actioned
 - o **Beth** to contact her relationship manager at Council Environmental Services to seek action prior to SRRA Landcare groups taking action
- Asparagus fern – particularly virulent this year.
 - o **Steve / Peter** to provide update on issue and advise on how to control in newsletter / comms

Planting Bees – Tim

- As per action update

Mangrove Control – Greg D

- As per action update

Walking & Cycle Tracks – Greg D

- Work in progress

RRE – Tim

- Draft strategy report provided in correspondence shared 6 Sept.
- Committee encouraged to familiarize themselves with plan

General Business

No additional business – other than a unanimous desire to get out of lockdown!

Next meeting 5 October 2021

Meeting closed at 8.30pm

SRRA ACTION SUMMARY – From 7 September 2021 Meeting

Action	Action Due By	Resp.	Status
Discuss number and location of potential new benches on tracks with Bruce	Ongoing	David	
Bus shelter - update October meeting subject to progress in lockdown	October	Peter	
Horseshoe Bay track upgrade action plan for implementation November / weather / Covid ok	As possible	David	
Weeds <ul style="list-style-type: none"> - Tobacco weed infestation on private land Brick Bay - Arundo grass + other noxious weeds – contact Environmental Services to request action prior to SRRA Landcare group progressing - Asparagus fern proliferation watch out notice + control methods to be included in next newsletter + Facebook - Secure additional hard copies of Noxious Weed brochure if available 	Ongoing October By end Sept By end Sept	Peter Beth Steve, Peter, Margaret Beth	
Draft proposal to Council for Creek St track	Ongoing	Greg + Gary	
Predators <ul style="list-style-type: none"> - Develop coordinated Predator plan for Oct/Nov implementation - Understand environmental with current rat bait - Confirm future rat cull plan e.g., bait or move to physical traps - Co-ord with RRE as possible 	October October update October update Ongoing	Steve + David Beth Steve Steve + Tim	
Schedule & communicate Mangrove cull for Spring Include invite to Rainbow's End residents	Covid dependent	Greg	
Develop objectives, scope, and plan to update SRRA website	October update	Steve + Margaret	
SRRA membership acquisition & engagement via eDM + social media <ul style="list-style-type: none"> - Review opportunity to maximise leverage across the various comms platforms - Increase frequency of eDM from monthly – shorter format + topical - Incl opts such as; <ul style="list-style-type: none"> o Request from members for articles, photos, topics of interest 	Oct update	Steve, Margaret, Julie Steve	

<ul style="list-style-type: none"> ○ Topical action or interest Eg Weed of the month ○ Security watch outs + who to contact ○ Committee member profiles 			
Print & distribute hardcopies SRRA newsletter at SYC to encourage membership	Tbc with Covid	David	
Co-ordinate with local media to publish article ref SRRA – role & benefits of joining	Oct update	Steve	
Seek alliance with Mahurangi East CD group so SRRA can leverage a CD & emergency plan for Sandspit	October	Nancy	
Schedule initial objectives and scoping meeting for Sandspit strategic plan to interested Committee Members	Tbc with Covid	David	