

Occupied/Furnished Unit Preparation



Property Name: _____

Email: _____

Date Scheduled: _____

Arrival time 8 a.m. and 12 noon (window of time)

Resident and Property Manager: Please read the following conditions and sign your agreement where indicated at the bottom of this page. Property Manager: Please email back to Alliance Bath Reglazing (work@alliancebath.com) **no later than 3:00 p.m. the day prior to scheduled date of work (Friday prior if scheduled for a Monday)**. If this form has not been emailed in by the deadline the unit will be removed from the schedule and will need to be rescheduled to a later date.

1. Resident/Manager agrees that he/she will clear items from fixture to be reglazed (clear kitchen counter, vanity, bathtub, shower, etc.) and remove ALL personal items in the area, within twelve (12) feet, by 8:00 a.m. on the day work is to be done. Work area should look like a vacant area with items only inside of cabinets. This includes removal of items on top of fridge and cabinets. Technician will cover all other items as necessary, 8 to 10 feet from work area. If you have dark furniture in adjacent rooms, please cover; reglazing dust particles may be in the air after spraying and may show on dark surfaces.

2. Resident/Manager understands that if item to be refinished is not cleared, or adjacent areas are difficult to prep due to the amount of items in the area, the job will be cancelled and a cancellation fee of \$145.00 will be charged.

3. Resident/Manager acknowledges and understands that no people or pets/animals can be in the residence during the reglazing process and 4 to 6 hours after completion of the work.

4. Resident/Manager acknowledges and understands that the reglazed item cannot be used for 24-36 hours after reglazing.

5. Though all products used by Alliance Bath are compliant for residential use, Resident acknowledges and understands that the reglazing process performed by Alliance Bath might cause upset to people who are allergic, asthmatic or have any condition that might cause a reaction to dust or paint odors.

6. Alliance Bath recommends that windows remain open, when feasible, until the odor dissipates.

7. Alliance Bath will not perform any work if the resident does not follow the instructions above and will result in a cancellation fee of \$145.00.

8. Alliance Bath is NOT responsible, and will NOT pay for, personal items damaged because of any of the above Conditions not being followed. Additionally, Alliance Bath is NOT responsible for any costs associated with relocating an occupant in the event of fume sensitivities or odors from the unit being reglazed or surrounding units. It is the responsibility of the Resident Manager or Management Company to notify all affected residents in the area. Furthermore, if objects are left in surrounding area and moved by Alliance Bath, Company will not be held responsible for any damages.

I have read, understand, and agree to the information above. Both manager or authorized signer & resident must sign.

Resident Signature: _____

Mgr/Auth. Signature: _____

Print Name: _____

Print Name: _____

Apartment #: _____ Tenant Phone#: _____

Date: _____

If this COMPLETED form is not received by 3:00 p.m. the day prior to scheduled date of job (Friday prior if job is scheduled for a Monday), the job will be removed from our schedule. Please call 925-679-7532 to reschedule for a different day.

To Our Valued Customers,



As the novel corona virus (COVID-19) continues to have an impact on our communities, we feel it is important to connect directly with you to share the steps we are taking to help keep you, our employees, and our communities safe and healthy.

For Alliance Bath Reglazing, that means understanding how Covid-19 affects our employees, customers and communities and then making the necessary adjustments to our work operations.

The health and safety of our customers and employees has always been one of our top priorities and we will continue to monitor this evolving situation.

We are closely following the Centers for Disease Control's (CDC) guidelines and recommendations on the steps we can take to help prevent the spread of the virus and we highly recommend all our valued customers do the same. Together we can make a difference.

-Alliance Bath Reglazing
Why Replace? *REGLAZE!*
925-679-7532
work@alliancebath.com