

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	25 th Camberwell Scout Group – Summer camp at Broadstone Warren campsite 25 th August to 29 th August 2021	Date of risk assessment	05/08/2021	Name of who undertook this risk assessment	Ed Foreman	COVID-19 readiness level transition	Yellow
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed since the last risk assessment?
<p><i>Hazard</i> – something that may cause harm or damage. <i>Risk</i> – the chance of it happening.</p>	Young people, Leaders, Visitors?	<p><i>Controls</i> – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</p>	Keep <i>checking</i> throughout the activity in case you need to change it...or even <i>stop</i> it! This is a great place to add comments which will be used as part of the review.
Parents or Scouts are not properly prepared for new arrangements	Young People, Leaders, General Public	<p>Clear instructions will be sent to parents at least 2 weeks in advance of the camp with all the details of Scout requirements with a note re Covid. There will be a parent's evening on zoom prior to camp with compulsory attendance and the risk assessment will be explained at that meeting.</p> <p>This risk assessment will be copied to each leader participating on the camp and they will be required to read it and sign that they have read the document.</p> <p>A copy of the risk assessment will be available on camp and placed in a prominent position. A copy will also be with drivers of the minibuses.</p> <p>All participants must adhere to these guidelines:</p> <p>No one should attend if they have Covid symptoms or have been asked to self isolate.</p> <p>We will not allow any day visitors on the campsite</p> <p>Social distancing will still be encouraged however within Patrols difficult to enforce</p> <p>We can transport scouts in minibuses at full capacity as long as windows are open & masks are encouraged. We will follow government and scout association policy at time of travel. We are also aiming to use parent shuttle runs.</p> <p>If a scout tests positive or develops Covid symptoms they will be isolated on site, until that child can be collected by parents or returned home.</p>	
Difficulty contacting parents if there is a significant incident	Young People	We will operate an In Touch system so that there is a person offsite who can assist with contacting parents in an emergency. There is internet signal & internet connection on site so contact can be made with parents & other leaders offsite can be contacted. Both soft & hard copies of permission slips & contact details to be kept on site.	

Additional information can be found in the *Safety Checklist for Leaders* and other information at [Scouts.org.uk/safety](https://scouts.org.uk/safety)

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Leaders ongoing training may have lapsed while face to face Scouting was suspended	Young People, Leaders	DBS, Safety and Safeguarding status has been reviewed for all leaders and are up to date. 2 leaders have up to date First Aid.	
Risk of injury when travelling	Young People, Adults	Everyone in the vehicles will wear a seatbelt. Leaders driving will have appropriate licences and observe speed limits Department of Transport Standard Permits (section 19) are up to date for minibuses (need to be checked at next opportunity)	
Reducing risks at service areas	Young People	Unlikely to stop at Services due to proximity of Broadstone Warren from Trevor Bailey Sports Ground below noted if stop is needed Scouts will be wearing uniform on the journey so they can be quickly identified Leaders will be at entrance & exit of the Services No Scout is permitted to go to other areas of services on their own.	
Reducing risks whilst on site	Young People	Safety briefing at start of camp with instructions to stay within our camping field, further to that each day instructions at Flag Break about days activities & safety protocols Regular headcounts Reminder of the public footpath and to stay away from strangers Strict boundaries set Toilet block is not open for the public	
Risk of accident or contamination during cooking/ meals/ clearing up	Young People, Leaders	Scouts will have a briefing on cooking at camp by the Food QM at the beginning of camp & best practice with storage & food hygiene. Scouts will be reminded on the need for food hygiene as well as safety with knives, cooking over a fire and gas rings. High risk foods will be stored in cool boxes and thrown away if open for too long. We will take dining shelters and 1 mess tent to allow for more space if we have to eat indoors in poor weather. We will leave as much ventilation as the weather allows. Scouts will be cooking in the same patrols through out the whole camp Tables will be wiped down with cleaning spray or wipes before and after every meal Scouts will wash/ sanitise their hands before they start cooking and when they have finished cooking, as well as handling any potentially contaminated food such as raw meat Scouts will keep their working areas clean throughout food preparation and cooking activities Young people will not be permitted into the food storage areas. Food for the day will be distributed in plastic boxes to their Assistant Patrol Leaders at Food issue. High Level of instruction from our Food QM with extra emphasis on raw meats.	
Risk of infection through shared facilities	Young People, Leaders	We will be sharing toilets with other groups and will follow the campsite's guidance which includes wiping touchpoints with anti-viral wipes after each use.	

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		If necessary to use public toilets, when we are off site, over 12's and adults must wear a mask and wash their hands thoroughly.	
Hygiene of people: higher risk of infection spread if proper hand washing not carried out.	Young People, Leaders,	We will maintain a wash station on camp and a named leader will be responsible for ensuring it is appropriately maintained throughout camp and that scouts make use of it at appropriate intervals. We will also ensure hands are sanitised regularly through the day. At Inspection cleanliness of Scouts to be inspected notably Hands & face.	
Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.	Young People, Leaders,	We will avoid use of shared equipment where possible. When shared equipment is to be used, everyone will sanitise their hands before and after using the equipment.	
Risk of hand sanitiser near fires	Young People, Leaders	Hand sanitiser will not be kept or applied near a campfire or cooking fire to avoid flammable liquid soaking into clothing Scouts will be reminded to be careful when applying hand sanitiser to ensure they take a small amount and keep it on their hands.	
Use of outdoor spaces: un-even ground, access to space less controlled, cannot be cleaned.	Young People, Leaders,	Instructions at start of Camp on the dangers of the campsite & how to behave around tents/pegged areas. Leaders to be vigilante during the camp and encourage walking where necessary Each activity and location on site will be reviewed in advance. First Aid kit will be kept in a central well-publicised location There will be a designated First Aider at all times of which Scouts & Leaders will be aware who it is	
Campfire risks	Young People, Leaders	Safety briefing regarding behaviour around campfires, Leaders to be vigilante during Cooking times & leaders to be supporting & with Patrols Fires only in designated Patrol areas Designated HQ Campfire with boundaries for Scouts to stay away Keep bucket of water nearby Fires to be kept at least 6m from tents Fires to be extinguished at night	
Risk of accidents with tools	Young People, Leaders	Scouts will have proper instruction on how to use tools e.g. Bow Saw (the extent of the iron stores we shall be using) Scouts are not to bring their own knives Tools to be returned to tool box when not in use Tools only to be used under adult or Young Leader supervision in designated area, roped off with tape. Scouts to wear strong shoes or boots when using tools	
Risk of drowning in lilly pond	Young People, Leaders	The Lilly pond is clearly identified, Scouts will be made aware of the location at beginning of the camp & Scouts not to leave campsite unaccompanied after dark.	
Risk of accidents in small scale pioneering – camp gadgets	Young people, leaders	Scouts will be reminded to be careful when carrying or using pioneering staves, and to avoid getting string/ rope around their necks.	

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		Scouts will be taught proper use of ropes & pioneering gear at various times of the weekend for example one activity is Scout Skills	
Risk of accidents when setting up and taking down camp	Young people, leaders	Everyone to only carry loads appropriate to their size and strength Care to be taken with tent poles to avoid eye injuries etc All camp participants must wear strong shoes/boots during the setting up of camp. It is recommended that all camp participants wear strong shoes/ boots whilst around camp. No one to be bare footed.	
Risk of wildlife / nature		Deer in the Ashdown Forest - ensure scouts know not to approach them and to report any sightings. Also maintain food hygiene to avoid attracting them into the campsite through the use of Metal boxes. Young people reminded not to eat any berries, leaves or fungi Tree roots clearly identified as trip hazards	
Weather and exposure, risk of getting cold and becoming vulnerable to colds and other illness.	Young People, Leaders,	All members briefed at pre camp meeting to bring the necessary amount of suitable outerwaterproof and warm clothing. Sufficient mess tent/ event shelters will be taken to camp to allow all young people to shelter from weather if necessary.	
Weather and exposure, risk of sunburn or overheating.	Young People, Leaders,	Scouts will all bring a refillable water bottle, wear a sun hat and sunscreen will be provided at HQ & leaders to encourage application. Strenuous exercise to be made less intense or avoided in particularly high temperatures.	
Risk of health issues on camp		Leaders should be aware of any medical conditions via parent permission form Medicine will only only be administered with a signed permission form. Permission slip received prior to the camp	
Guidance may change before we go on camp (Government announcement)	Young People, Leaders	IF there is a change in the Scouting Association or Government Guidelines We will adjust our plans and risk assessment as required in light of any changes. At this point we will liaise with the DC to determine if the risk assessment requires updating and re-approval and will gain that approval before we leave if required, we will also update all participators and young people's parents on any changes required as soon as possible. If guidance changes while we are at camp, we will implement any new rules as far as practical	
Risk of harm when on hike	Young People, Leaders	Maps of the area have been purchased to plan a suitable route for each age group. Routes avoiding roads will be chosen. Scouts will go in Patrols with various checks points at the day in order to ensure safety. The group will stay together & anyone not sticking together the patrol will be removed from the Hike & returned to Camp. Patrol Leaders to have a working phone & with two leaders emergency numbers. Patrol Leaders to provide Leaders with mobile numbers	

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		<p>Scouts to wear suitable footwear and Leaders to check it before the hike.</p> <p>Brief young people on safely navigating the terrain, including avoiding brambles, nettles, and so on.</p> <p>Leaders carry first aid kits and have appropriate training at various checkpoints.</p>	
<p>Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.</p>			

Checked by Line Manager	Name: Role / level: Date:	Checked by Executive	Name: Role / level: Date:
Approved by Commissioner	Name: Role / level: Date:	Approved by Executive	Name: Role / level: Date:
Notification of level change			

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